Course Syllabus

ALP 004 & ALP 005: Foundations Grammar: Parts A & B

Semester and year:
Course and Section Number: (e.g. ALP 004-005-xxx)
Meeting Times and Locations:

Instructor:
Office Location:
Phone:
Departmental Secretary: (optional)
Office Hours:
E-mail Address:

Course Description

ALP 004 & ALP 005: American Language Foundations: Grammar A & B is a two-part course for English language learners with little or no prior exposure to English. It introduces students to the most basic grammar of English needed for academic purposes.

ALP-004 (Grammar A) - 3 lectures 3 non-degree credits – Co-requisite: ALP-005
ALP-005 (Grammar B) - 3 lectures 3 non-degree credits – Co-requisite: ALP-004

Course Texts and/or Other Study Materials:


Basic English Grammar Workbook (Fourth Edition) by Azar and Hagen. Pearson Longman

Student Learning Outcomes: As a result of meeting the requirements in this course, students will:

- Demonstrate competency in using the following grammatical structures: simple present, past, and future tenses; present progressive; nouns; pronouns; questions; prepositions; adjectives and adverbs.
- Use grammar structures to write grammatically correct sentences and paragraphs;
- Write a variety of basic sentence types about personal experiences, events, or daily activities.
Means of Assessment: To determine whether students have achieved course goals, teachers will evaluate:

- Tests
- Homework assignments
- Written responses to prompts
- Participation in class discussions
- Departmental final exam

At the end of the course, all students take a departmental final examination. Two weeks before finals week, a practice final is made available to acquaint the students with test format and content. The final exam has sentence and paragraph components. It counts for 30% of a student’s grade.

Course Content

Pronouns
Nouns
There is / are
Imperative form of verbs
Simple Present Tense
Adverbs of Frequency
Present Progressive Tense
Simple Past Tense
Future Tense
Yes/No & Wh Questions
Modals (can & will)
Prepositions (Time & Place)
Adjectives (Descriptive, Demonstrative, Possessive)
Adverbs
Adverbial Clauses: Time, Reason (because, when, before, after)
Want, need, like + Infinitive

Special Features of the Course (if any) [to be designated by the instructor]

E.g. the use of learning technologies in the course (Internet, PowerPoint, Echo, etc.)

Grading Policy (to be designated by the instructor)

A student’s final grade for the course is based primarily on his/her performance on the required work for the course (homework, writing assignments, tests), class participation, group work and on his/her overall mastery of the material covered in the course. Sample grading policy

Homework and Class participation: 20%
Chapter Tests: 50%
Level-wide Final Exam: 30%
Grade Breakdown:  
A  90-100  
B+  86-89  
B   80-85  
C+  76-79  
C   70-75  
D   65-69  
F   64-below

**Attendance Policy:** (to be designated by the instructor)  
*Sample:*  
Students are expected to attend class regularly and punctually. Attendance will be taken at each class session. If students occasionally arrive late, they should enter quietly, and not disturb the class. If students miss class, they should find out what they missed. It is probably a good idea for students to exchange telephone numbers with other students as a way to find out about missed classes.

Poor attendance will affect a student’s grade. If a student’s absence exceeds one and a half times the number of weekly meetings, the student’s grade will be lowered by one full letter grade. If a student is absent excessively, the student can expect to fail the course. Lateness counts, too. Two late arrivals will equal one absence.

**Statement on Accommodations for Disabilities**

Bergen Community College aims to create inclusive learning environments where all students have maximum opportunities for success. Any student who feels he or she may need an accommodation based on the impact of a disability should contact the Office of Specialized Services at 201-612-5269 or via email at ossinfo@bergen.edu for assistance.

**Student and Faculty Support Services**

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<thead>
<tr>
<th></th>
<th>Room E-156</th>
<th>201-612-5292</th>
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<tbody>
<tr>
<td>ELRC (English Language Resource Center)</td>
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<td><a href="http://www.bergen.edu/elrc">http://www.bergen.edu/elrc</a></td>
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<tr>
<th></th>
<th>Room L-226</th>
<th>201-447-7436</th>
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<tr>
<td>The Sidney Silverman Library – Reference Desk</td>
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<td><a href="http://www.bergen.edu/library">http://www.bergen.edu/library</a></td>
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**Sample Course Outline & Calendar** (to be designated by the instructor)

**Note to Students:** The following Course Outline and Calendar is tentative and subject to change, depending upon the progress of the class

<table>
<thead>
<tr>
<th>Part A</th>
<th>Grammar Lessons</th>
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<tr>
<td>Weeks 1 and 2</td>
<td>The Present of Be: Statements, Yes/No Questions, WH-Questions; Introduction to parts of speech (Article, Noun, Pronoun, Verb, Adjective, Preposition); This/These/ That/ Those Possessive Adjectives, nouns, pronouns</td>
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| Weeks 3 and 4 | The Past of Be: Statements, Yes/No Questions, WH-Questions  
Using It for Weather and Time  
Prepositions of Time  
Imperatives |
|---|---|
| Week 5 | There is/ There are  
Prepositions of Place  
Using Have/ Has |
| Weeks 6 and 7 | Using the Simple Present (Habitual and Factual): Statements, Yes/No Questions, WH-Questions  
Introduction to Adverbs of Frequency  
Midterm Exam (end of Part A) |
| **Part B** | **Grammar Lessons** |
| Weeks 8 and 9 | The Present Progressive: Statements, Yes/No Questions, WH-Questions  
The Simple Present and Present Progressive (Combined Exercises) |
| Weeks 10 and 11 | The Simple Past (Regular and Irregular): Statements, Yes/No Questions, WH-Questions  
Nouns as Object and Object pronoun |
| Week 12 | Nouns: Singular and Plural forms; Introduction to Count and Non-Count Expressions; |
| Weeks 13 | Future Tense (Will and Be Going To); Statements, Yes/No Questions, WH-Questions |
| Week 14 | Expressing Ability with Can;  
Using Too, But, Either (introduction) |
| Week 15 | Review  
Departmental Final Examination |