Bergen Community College  
Division of Arts, Humanities, and Wellness  
Department of ESL Speech  
Student Guide

Speaking/Listening II for International Students

Semester and year:  
Course and section number:  
Meeting times and locations:  
Instructor:  
Office Location:  
Phone:  
Departmental Secretary:  
Office hours:  
Email:

Course Description: SPE-002 is designed for intermediate students whose native language is not English. The course aims at extending and reinforcing students’ skills in listening comprehension, pronunciation, and fluency through extensive practice in using spoken English.

Prerequisites: SPE-001 or Placement Test


Student Learning Goals: As a result of meeting the requirements of this course, students will

- Use level appropriate spoken language to communicate meaningfully and appropriately
- Demonstrate level appropriate listening comprehension, including simple college lectures
- Develop effective note-taking skills
- Improve pronunciation of the sounds of American English
- Increase sentence length and complexity when speaking English
- Expand their English vocabulary and awareness of American idioms
- Make organized presentations using notes and outlines

Means of Assessment: Assessment of learning includes tests, quizzes, presentations, class discussions, homework, voice recordings, and class participation. There will be a Department Listening Final at the end of the semester. It is worth 20% of your grade.
Course Content: In level 2, students will:

- listen to a variety of audio passages and develop listening strategies to improve understanding of main ideas, details, and inferences
- improve their pronunciation by identifying and practicing the sounds of American English
- pronounce inflectional endings (-ed and -s)
- practice correct rhythm, intonation, thought groups and linking
- learn how to self-monitor and self-correct while speaking English.
- make voice recordings to practice pronunciation
- make both informal and academic speeches
- constructively critique their classmates speeches.
- expand their vocabulary and use new words in speeches and during in-class activities.
- improve their ability to paraphrase and summarize
- participate in partner, group and class discussions about designated topics

Special Features of the Course: MyNorthStarLab
This course will use an online lab for much of the homework, including listening practice and voice recordings. Students will need access to a computer and microphone to make voice recordings. This can be done at home or in the ELRC (E156), in E132, or in any open lab on campus.
Please buy your book with access code at the BCC bookstore. Then go to [www.mynorthstarlab.com](http://www.mynorthstarlab.com) to register. You will need your access code AND Course ID.
See handout with more information.

TO JOIN MY ONLINE CLASS, USE THIS COURSE ID:

Grading Policy (Sample):
Speeches: 25%
Tests and Quizzes: 20%
MyNorthStarLab Homework: 15%
Other Homework: 5%
Class Participation: 15%
Department Listening Final: 20%

Grade Breakdown:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>91-100</td>
</tr>
<tr>
<td>B+</td>
<td>86-90</td>
</tr>
<tr>
<td>B</td>
<td>81-85</td>
</tr>
<tr>
<td>C+</td>
<td>76-80</td>
</tr>
<tr>
<td>C</td>
<td>70-75</td>
</tr>
<tr>
<td>F</td>
<td>69-below</td>
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**Attendance Policy:**
Students are expected to attend class regularly and punctually. Attendance will be taken at each class session. If students arrive late, they should enter quietly and not disturb the class. If students miss class, they should find out what they missed. It is a good idea for students to exchange telephone numbers to find out about missed classes.

Poor attendance will affect a student’s grade. If a student’s absence exceeds one and a half times the number of weekly meetings, the student’s grade will be lowered by one full letter grade. If a student is absent excessively, the student can expect to fail the course. Lateness counts, too. Two late arrivals will equal one absence.

**College Closing:** You should listen to the following broadcast stations: WABC/77, WCBS/88, WOR /710, WMCA /57, Cablevision (channel 25) or check the Bergen Community College website [www.bergen.edu](http://www.bergen.edu) to find out if the college is closed because of the weather or due to some other emergency.

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### Student and Faculty Support Services

<table>
<thead>
<tr>
<th>Service</th>
<th>Location</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELRC (English Language Resource Center)</td>
<td>Room E-156</td>
<td>201-612-5292</td>
</tr>
<tr>
<td>The Office of Specialized Services (for students with disabilities)</td>
<td>Room S-131</td>
<td>201-612-5270</td>
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<td><a href="http://www.bergen.edu/oss">www.bergen.edu/oss</a></td>
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<tr>
<td>The Sidney Silverman Library – Reference Desk</td>
<td>Room L-226</td>
<td>201-447-7436</td>
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