FACULTY SENATE MINUTES
Tuesday, February 10, 2014
Room S-138, 3:50

I. REVIEW OF MINUTES, December 9, 2014 — Minutes Accepted
No guests signed in.

II. REPORT ON SENATE RESOLUTIONS SUBMITTED TO PRESIDENT

The following items from the 11/12/13 meeting remain under further consideration by President Walter:

As a package
SR#03-13/14 Program Modification Certificate of Achievement - Baking
SR#04-13/14 Program Modification Certificate in Hospitality Management
SR#05-13/14 Program Modification Certificate in Culinary Arts
SR#06-13/14 Program Modification Certificate in Culinary Science
SR#07-13/14 Program Modification AAS Business Technologies-Hotel/Restaurant/Hospitality-Event
SR#08-13/14 Program Modification Certificate of Achievement - Catering

The following items from the 2/11/14 meeting are under consideration by President Walter:

SR#17-13/14 ADCO Proposal 1
SR#18-13/14 ADCO Proposal

The following item from the 5/20/14 meeting has been withdrawn

SR#30-13/14 Course Modification  BUS -104 Customer Service

The following item from the 5/20/14 meeting have been approved by President Walter:

SR#32-13/14 Course Addition  BIO-207 Sustainability for Nature

The following items from the 10/14/14 meeting have been approved by President Walter:

SR#01-14/15 Program Modification Certificate of Achievement – Fire Science
SR#04-14/15 Course Modification Comparative Anatomy
SR#06-14/15 Course Modification Embryology
SR#07-14/15 Course Modification Environmental Microbiology
III. CHAIRPERSON’S REPORT

Dr. Kaufman announced that the IST Subcommittee report will be brought to the Senate at the April meeting. The charge of the Subcommittee is to make a recommendation regarding the appropriate way to proceed with this course. The Subcommittee is Chaired by Brian Cordell and the members are Ruth Feigenbaum, Michael Redmond, Stafford Barton, Dianna O’Connor, Laura Hoyos, Lori Talarico, Fred Golub and VP Naydeen Gonzalez-De Jesus.

The 2015-2016 calendar is not finished. We discussed with VP Mullaney a 3 year calendar but we arrived at a one year calendar and Dr. Mullaney was supposed to have the President review it and then come back to the Faculty Senate Executive Committee. The administration did not follow the usual process and released the calendar to a group in the college, which was premature. We do need a three year calendar and will continue to press for it.

Ken Bonnaffons asked why the Senate page is not up to date with agendas and minutes. Joan Cohen said that she is at fault because these were not passed on in a timely fashion to Beverly Margolis to be linked.

There is an open house for the Fashion Design program on February 12th, however it was pointed out that the open house is for a non-credit Continuing Education fashion design program.

With regard to reorganization, the Senate will not be reorganized until the departments are permanently reorganized.

The Senate is going to create a position of “curriculum fellows” from each division. Names can be sent to Dr. Kaufman for consideration. We need to develop and make changes to our curriculum correctly and the curriculum fellows will work with their individual divisions and departments as liaisons to help the process move along. The administration keeps saying that faculty are not involved enough but these types of initiatives turn our attention to curriculum development.

IV. SPECIAL REPORTS

Dr. Yun Kim and Prof. Sony Tiwari gave a Middle States update. The 8 working groups have submitted their reports and now they are working with each group. Working groups now need to connect the dots by being more analytical, tighter and have objective data. The Chair of the Middle States visit is Kenneth Ender, President of William Rainey Harper College, a large community college located outside of Chicago, Illinois. Before his visit there will be a draft of the report by Fall 2015 and then a preliminary visit. The date(s) have not been set for that. There is a student working group comprised of 6 students from diverse backgrounds who will conduct a forum on February 26th at 3:30PM to present their findings. On April 7th the working group co-chairs will share what they have been doing. Dr. Kaufman asked if there is a plan to share the draft report with the Faculty Senate Executive Committee and Senate. There should be a working relationship between faculty and Middle States groups. Sony noted that they are trying to keep
autonomy for each working group. Jessica Datema asked about surveys, but Sony replied that we should look at student successes not at what surveys might tell us. It was decided that it would be appropriate to invite Yun Kim to make a report to Senate in September. The Board of Trustees will be given time to read and comment on the report.

Prof. Joan Dalrymple reported on the work she is doing on a curriculum handbook. She had looked at a number of schools and found that Brookdale is already working with the guidelines set by a committee of the New Jersey Presidents’ Council regarding curriculum. She and Dr. Ilene Kleinman are working together to bring all guidelines in order and to help faculty with various sections of the development of curriculum. The proposal and program forms need to be updated as well as the syllabus guidelines. Joan is now both the Faculty Senate Course and Curriculum Auditor.

Dr. Ilene Kleinman discussed her role in the external process for Academic Program Approval. She explained that the New Jersey Presidents’ Council has the responsibility to review academic programs. Through their Academic Issues Committee they review and make recommendations.

V. COMMITTEE REPORTS

Learning Assessment Committee - Dr. Yun Kim reported that the committee had not met yet so she will come back next month with a report.

Student Government Association - Natasha Pineiros reported. There was a Senator retreat with new and old SGA Senators. This week they were having their book exchange. Women’s History Month, PTK and the Center for Peace, Justice and Reconciliation are collecting backpacks. To begin their work on a student IST report they were waiting to meet with Dr. Mullaney.

VI. OLD BUSINESS

Juhi Bhatt reported again on the document “Involuntary Leave of Absence”. There were a few questions and she was going to come back in March with a further edited version.

VII. NEW BUSINESS

The Program Deletion of COA Child/Child Development Certificate of Achievement was tabled. A faculty member from the Education Department will be asked to address it at the next meeting.

VIII. ADJOURNMENT  5:30 PM