

# my.bergen.edu

## Description of portal Student page

The screenshot displays the my.bergen.edu student portal interface. At the top, the Bergen Community College logo and 'my.bergen.edu' are visible on the left, and the user name 'Bill Smith' and a search bar are on the right. Below the header, a navigation bar shows 'Staff' and 'BCC Portal >'. The main content area is divided into several sections:

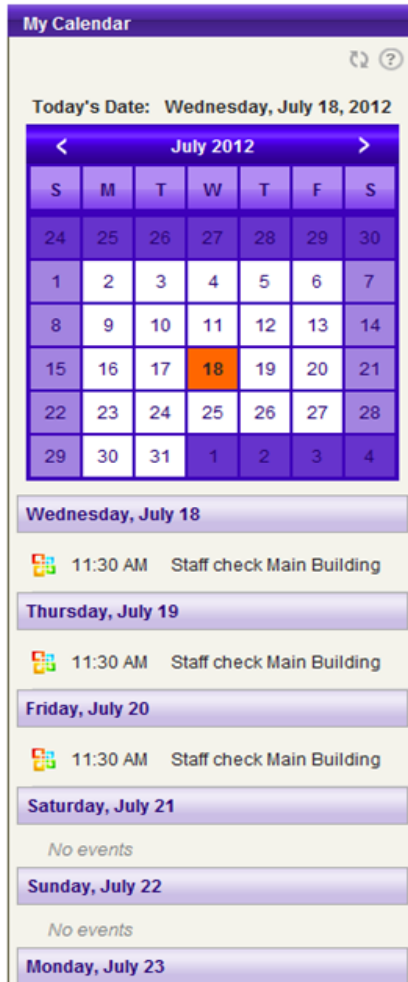
- Figure 1:** My Calendar, showing a calendar for July 2012 with today's date (Wednesday, July 18, 2012) highlighted. Below the calendar is a list of events for each day of the week.
- Figure 2:** My To Do, showing a list of tasks with expand and collapse options.
- Figure 3:** Bergen Links, a vertical menu of links including Datatel Client Site, Sidney Silverman Library, My Bookmarks, and a Datatel WebAdvisor Menu with various options like User Account, Communication for Non Students, Financial Information for Continuing Ed., Registration for Continuing Ed., Academic Profile for Continuing Ed., Admission Information, Financial Aid for Prospects, Financial Information for Students, Financial Aid for Students, Communication for Students, Registration for Students, Academic Planning, Academic Profile for Students, Faculty Information, and Financial Information for Employees.
- Figure 4:** My Bookmarks, showing a section for editing bookmarks and adding new links.
- Figure 5:** All Announcements, showing a list of announcements.
- Figure 6:** My Bergen Email, showing a notification for 501 unread messages.

Other visible elements include a weather widget for Fair 99F, a 'Bergen Announcements' section with a 'Welcome to the Portal Pilot!' message, and a 'Bergen News and Events' section.



Description of portal:

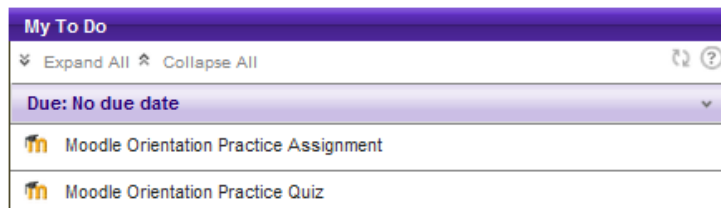
[Figure 1](#)



-My calendar is a live view of your Outlook calendar here you can see what your agenda is to keep up with your appointments.

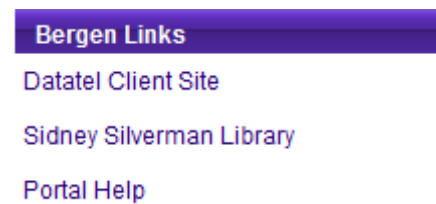
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Figure 2



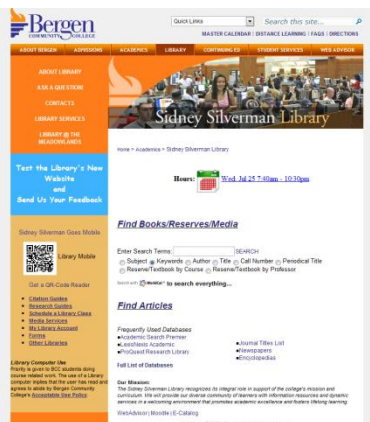
-This is where the entire staff's online/hybrid class assignment, tests, projects etc. will be posted in reminder for you when they will be due.

Figure 3



-This section of the portal takes staff to important sites which will help make college life at Bergen Community College less hectic.

Sidney Silverman Library Link:



This is where the student will be able to find sites they will be able to do research for papers on, textbooks, general books, etc.

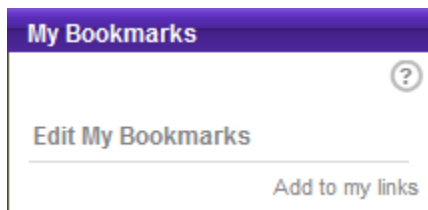
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Datatel Client Site:



Staff will be able to see their student's records on this link.

Figure 4



Bookmarking important links allows the staff to access the links at a quicker and easier way. For example:

**Add the link's address.** (points to the Address field)

**Choose the audience you want viewing this link.** (points to the Show these links to dropdown)

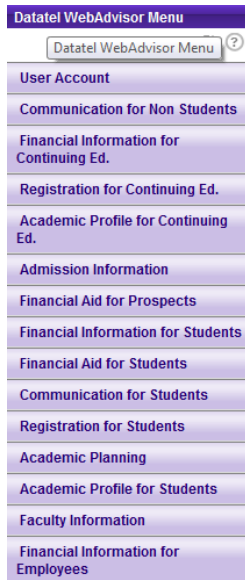
**Create a title for the link you would like to save.** (points to the Title field)

**You are able to either create a specific group for this link or use one of the provided links.** (points to the Add to a Group section)

**Once you have created the link, you should be able to see it under your bookmarks. Now all you have to do is click on it to view your link.** (points to the bookmark and a screenshot of the Facebook page)



Figure 5



This is a very important part of portal for the staff. This is where staff will be able to check on everything necessary for their students.

Figure 6



Staff will be able to read all their e-mails from the mail.bergen.edu.