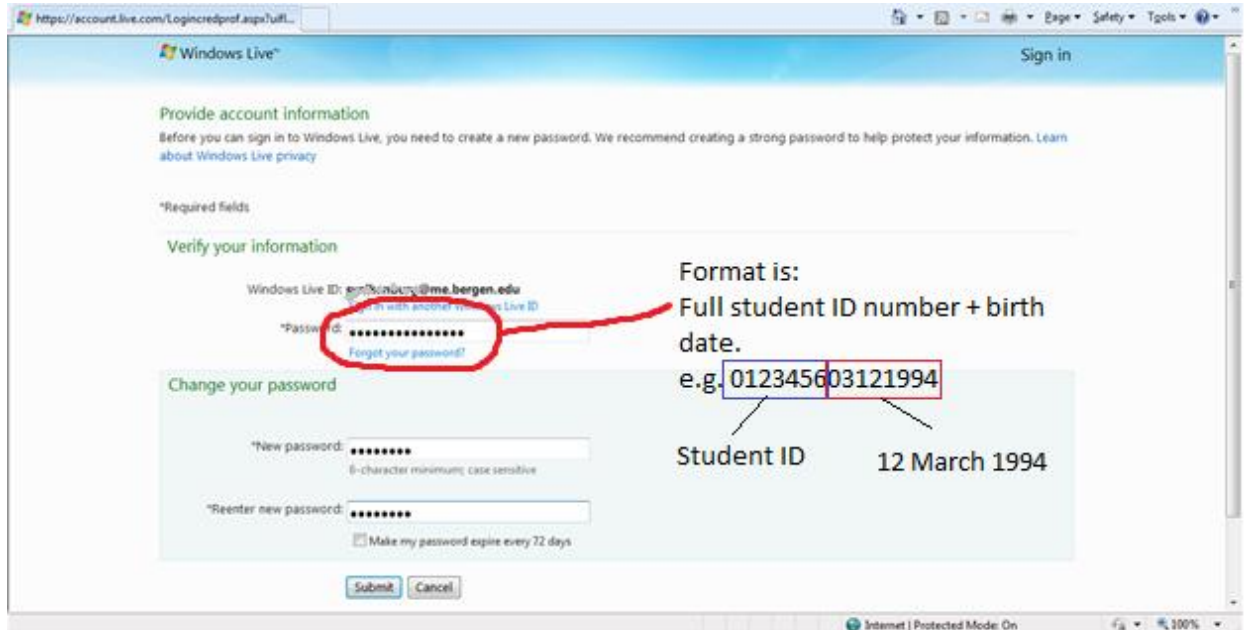




What's my student email password

Your initial student email password (for the first time you log into student email) is:



I've forgotten my student email password

Forgot my e-mail's password:

-First go to www.outlook.com



sign in

Microsoft account [What's this?](#)

Keep me signed in

Sign in

[Can't access your account?](#)

[Sign in with a single-use code](#)

-Select "Can't access your account".

Microsoft account

Reset your password

Get help with a forgotten password and other problems signing in

What problem are you having signing in?

- I forgot my password
- I know my password and Microsoft account, but can't sign in
- I think someone else is using my Microsoft account

[Cancel](#)

-According to your situation select what have you either forgotten or only know. In my case I know my username but have forgotten my password. So I selected "I forgot my password".

Your username is your portal user name followed by "@me.bergen.edu"



Microsoft account

Reset your password

Get help with a forgotten password and other problems signing in

What problem are you having signing in?

- I forgot my password
[Reset your password](#)
- I know my password and Microsoft account, but can't sign in
- I think someone else is using my Microsoft account

[Cancel](#)

-Then I selected "reset your password".

Microsoft account

Reset your password

To reset your password, enter your Microsoft account and the characters in the picture below.

Microsoft account

Example: someone@example.com

Enter the characters you see

[New](#) | [Audio](#)



Next

Cancel

-Type in your username.

-Then type in the characters as shown.



Microsoft account

Reset your password

Select an option for resetting your password.

Security Question

[I can't use any of these options.](#)

You can still get back into this account by filling out a questionnaire. We'll get back to you within 24 hours (typically a lot sooner).

-Select how you would like to reset your password. I will be selecting "I can't use any of these options".

Microsoft account

Recover your Microsoft account

What Microsoft account are you trying to get back into?

Email address

wbarcha@me.bergen.edu

Where should we contact you?

Enter an email address that's different from the one you're trying to recover.

Contact email address

Next

-Your username should already be typed into the "e-mail address" field. The only thing you would have to do is type in the "contact email address" space another email account that you have access too.



Microsoft account

Recover your Microsoft account

Help us to keep this account secure by verifying that it's yours. To get back into your account, enter as much info as you can.

Account info

First Name This isn't case-sensitive.

Last Name

Birth date: Month Day Year

Country/region: United States

State: Select one

ZIP code:

Answer your security question: Default secret question?

Other passwords you've used for this account (one per text box):

Email info

Subjects of your recently sent emails (one per text box):

Names of any folders you've created, other than default folders like Junk, Drafts, or Sent (one per text box):

Email addresses of contacts you've recently sent emails to (one per text box):

Billing info

Last five digits of your Xbox LIVE prepaid card number:

Name on credit card:

Last four digits of the credit card number:

Expiration date: Month Year

-Then fill in all your personal information to verify with the system that this is your account.

-If you are unable to receive your email's password on your own, your next option is to call the student service desk at 201-301-9693.

-Once your password has been reset by the student service desk, you must change your password again as soon as you are logged in.



Microsoft account

Call us overprotective...

The account you're signing in to is missing some required info. To finish signing in, you need to change your password, and then enter the missing info.

We respect your privacy and will use this information in accordance with our privacy policy.

Verify your information

For security purposes, enter the password for the account you're trying to sign in to.

Microsoft account
wbarcha@me.bergen.edu

[Sign in with another Microsoft account](#)

Password

[Forgot your password?](#)

Change your password

New password

8-character minimum; case sensitive

Reenter password

Make me change my password every 72 days

Your information

*Country/region

*Birth year

Example: 1999



-Once you are logged in, update your security information just in case you would have to reset your password again in the future this will make it easier for you.

Microsoft account

One last step. Let's make sure your security info is up to date.

If you ever forget your password, we need a way to help you get back into your account. We won't use this to spam you—just to keep your account more secure.

Phone number

[Add](#)

[Delete](#)

Alternate email address

[Add](#)

[Delete](#)

Trusted PC

To add a trusted PC to your account, you need to access your account using Internet Explorer and have Windows Live Essentials installed.

Security question

[Change](#)

my.bergen.edu

-After this you should be able to go into your email account.

The screenshot displays a web browser window with the address bar showing "Bergen Community College" and "Microsoft Outlook Web App". The main content area is divided into two sections. On the left is an email inbox with a search bar and a list of messages. The selected message is "Campus Calendar - Week of July 2" from Bergen Community College, dated Thursday, June 28, 2012, 9:10 AM. The right section shows the content of this email, which is a "Campus Calendar - Week of July 2" announcement. The announcement features a header with the college name and "Campus Calendar 2012" and a sub-header "Monday, July 2 - Friday, July 6". It includes a quote from Thomas Jefferson: "Those who won our independence believed liberty to be the secret of happiness and courage to be the secret of liberty." and a historical note about Louis D. Brandeis. The main body of the announcement lists events for Monday, July 2:

- Summer Session II begins.
- EOF Pre-Freshmen Summer Orientation - 8:30 a.m., Room A-113
- Meditation Group - 12 p.m., Room A-113

There is also a section for "Library Summer Hours" for the Paramus Campus, stating that the library will be closed on Fridays, Saturdays, and Sundays during the summer months.

For further assistance, please call the Bergen Service Desk at 201-301-9693