



VOUCHER # \_\_\_\_\_

VENDOR # \_\_\_\_\_

**PAYMENT REQUEST  
 BERGEN COMMUNITY COLLEGE  
 400 PARAMUS ROAD  
 PARAMUS, NEW JERSEY 07652-1595  
 (201) 447-7103**

DATE 4/8/15  
 PAYEE DeCotiis, FitzPatrick & Cole, LLP.  
 Glenpointe Centre West  
 500 Frank W. Burr Blvd, Suite 31  
 Teaneck, New Jersey 07666

SS#/FED ID# 31-1425096

EMPLOYEE SIGNATURE M. Robert DeCotiis

| DESCRIPTION/DETAILS  | AMOUNT       |
|--|--------------|
| FOR LEGAL SERVICES RENDERED In connection with various matters for Bergen Community College for the period ending 3/15/15, as per the attached statements. | \$ 24,305.10 |
|  |              |
|  |              |
|  |              |
|  |              |
| TOTAL  | \$ 24,305.10 |
| Attach Documentation   | Initials     |

| BUDGET CODE        | AMOUNT | APPROVALS                |
|--------------------|--------|--------------------------|
| 10-01-186100607566 | \$     |                          |
|                    |        | Division/Department Head |
|                    |        | Executive Council        |
|                    |        | Accounting               |

Invoice Date: 04/08/15

Fed ID #31-1425096  
Due Date: 05/08/2015File No. 05-016.96  
Invoice No. 164275  
Period Ending: 3/15/15Bergen Community College  
Maria Ferrara  
President's Office  
400 Paramus Road  
Paramus, NJ 07652**File** Insurance Coverage - Ocampo  
**Description:****PROFESSIONAL FEES**

| <u>Date</u> | <u>Timekeeper</u> | <u>Description</u>   | <u>Hours</u> | <u>Amount</u> |
|-------------|-------------------|--|--------------|---------------|
| 03/02/15    | Judy A. Verrone   | Review/ revise [REDACTED] to Silvana Raso; discussion with VF  | 0.40         | 60.00         |
| 03/02/15    | Judy A. Verrone   | Review emails from Silvana Raso [REDACTED]   | 0.20         | 30.00         |
| 03/02/15    | Victoria A. Flynn | Review court decision to draft letter re: [REDACTED]   | 0.50         | 75.00         |
| 03/02/15    | Victoria A. Flynn | Draft letter re: [REDACTED]  | 3.80         | 570.00        |
| 03/02/15    | Victoria A. Flynn | Review comments to letter re: [REDACTED] privilege edit and revise [REDACTED]  | 1.00         | 150.00        |
| 03/02/15    | Victoria A. Flynn | Respond to questions re: [REDACTED] related review of facts and testimony needed for remand proceeding; review of certification of S. Raso | 1.50         | 225.00        |
| 03/02/15    | Alice M. Bergen   | Review and analysis of correspondence from J. Verrone re [REDACTED]  | 0.40         | 60.00         |
| 03/02/15    | Alice M. Bergen   | Correspond with V. Flynn and J. Verrone [REDACTED]   | 0.40         | 60.00         |
| 03/02/15    | Alice M. Bergen   | Correspond with S. Raso re [REDACTED] for preparation for deposition.  | 0.40         | 60.00         |
| 03/02/15    | Alice M. Bergen   | Review and analysis of [REDACTED] and review [REDACTED] and [REDACTED] preparation of S. Raso's deposition.                                | 0.70         | 105.00        |

| <u>Date</u> | <u>Timekeeper</u> | <u>Description</u>   | <u>Hours</u> | <u>Amount</u> |
|-------------|-------------------|--|--------------|---------------|
| 03/02/15    | Alice M. Bergen   | Review draft certification from L. Bashwiner, as well as prior correspondence re deposition and draft correspondence to L. Bashwiner and K. Cosimano re depositions.         | 0.80         | 120.00        |
| 03/02/15    | Alice M. Bergen   | Review and analysis of comments from S. Raso and [REDACTED]  | 0.50         | 75.00         |
| 03/03/15    | Judy A. Verrone   | Call to Carter Corrison's office   | 0.10         | 15.00         |
| 03/03/15    | Judy A. Verrone   | Return call from Carter Corrison   | 0.10         | 15.00         |
| 03/04/15    | Judy A. Verrone   | Draft email to M. Ferrara with letter for Chairman;  | 0.10         | 15.00         |
| 03/04/15    | Alice M. Bergen   | Review and analysis of deposition notice on S. Hennion.  | 0.40         | 60.00         |
| 03/04/15    | Alice M. Bergen   | Correspondence with S. Raso re deposition.   | 0.20         | 30.00         |
| 03/04/15    | Alice M. Bergen   | Review and analysis of correspondence from E. Carter Corrison.   | 0.40         | 60.00         |
| 03/04/15    | Alice M. Bergen   | Draft correspondence A. Accardi re consent order.  | 0.40         | 60.00         |
| 03/05/15    | Alice M. Bergen   | Telephone conference with J. Markel (Bergen Risk Manager) re depositions.  | 0.40         | 60.00         |
| 03/06/15    | Alice M. Bergen   | Telephone conference with A. Accardi re S. Hennion deposition and document review, as well as discovery issues.  | 0.40         | 60.00         |
| 03/06/15    | Alice M. Bergen   | Correspond with L. Bashwiner and K. Cosimano re depositions.   | 0.40         | 60.00         |
| 03/06/15    | Alice M. Bergen   | Draft correspondence to A. Accardi re depositions.   | 0.50         | 75.00         |
| 03/06/15    | Alice M. Bergen   | Telephone conference to A. Accardi's office re S. Hennion dep, and review notice re same.  | 0.40         | 60.00         |
| 03/09/15    | Victoria A. Flynn | Follow up re: discovery issue/request from Diamond State's attorney  | 0.40         | 60.00         |
| 03/09/15    | Alice M. Bergen   | Review and analysis of correspondence from A. Accardi with several follow up calls and correspondence re depositions and discovery re S. Hennion, S. Raso, and L. Bashwiner. | 0.50         | 75.00         |
| 03/09/15    | Alice M. Bergen   | Conference calls and correspondence with L. Bashwiner re depositions and discovery.  | 0.80         | 120.00        |
| 03/09/15    | Alice M. Bergen   | Correspond with S. Raso re deposition.   | 0.40         | 60.00         |
| 03/10/15    | Victoria A. Flynn | Update regarding next steps in discovery   | 0.50         | 75.00         |
| 03/11/15    | Alice M. Bergen   | Review and analysis of EEOC complaint, grievance and R. Welch letter in preparation of S. Raso's deposition and call to College [REDACTED]                                   | 0.80         | 120.00        |

| <u>Date</u>  | <u>Timekeeper</u> | <u>Description</u>  | <u>Hours</u> | <u>Amount</u>      |
|--------------|-------------------|---|--------------|--------------------|
| 03/11/15     | Alice M. Bergen   | Telephone conference with J. Miller, human resource re [REDACTED]   | 0.30         | 45.00              |
| 03/11/15     | Alice M. Bergen   | Telephone conference and follow up correspondence with M. Ferrara, Bd. of Trustees re [REDACTED]                | 0.70         | 105.00             |
| 03/12/15     | Alice M. Bergen   | Telephone conference with M. Ferrara at College re [REDACTED]   | 0.30         | 45.00              |
| 03/12/15     | Alice M. Bergen   | Follow up conference call with M. Ferrara and Theresa in HR re [REDACTED] preparation of deposition of S. Raso. | 0.40         | 60.00              |
| 03/12/15     | Alice M. Bergen   | Review [REDACTED] with S. Raso in preparation of deposition.  | 0.40         | 60.00              |
| 03/13/15     | Alice M. Bergen   | Telephone conference with M. Ferrara re [REDACTED]  | 0.20         | 30.00              |
| 03/13/15     | Alice M. Bergen   | Review and analysis [REDACTED] in preparation of deposition.  | 0.80         | 120.00             |
| <b>Total</b> |                   |   | <b>20.90</b> | <b>\$ 3,135.00</b> |

**FEE SUMMARY**

| <u>Timekeeper</u>              | <u>Title</u> | <u>Hours</u> | <u>Hrs At</u> | <u>Rate</u> | <u>/Hrs</u> | <u>Total</u>       |
|--------------------------------|--------------|--------------|---------------|-------------|-------------|--------------------|
| Judy A. Verrone                | Partner      | 0.90         |               | 150.00      |             | 135.00             |
| Victoria A. Flynn              | Partner      | 7.70         |               | 150.00      |             | 1,155.00           |
| Alice M. Bergen                | Associate    | 12.30        |               | 150.00      |             | 1,845.00           |
| <b>Total Professional Fees</b> |              |              |               |             |             | <b>\$ 3,135.00</b> |

**DISBURSEMENTS**

| <u>Date</u>        | <u>Description</u> | <u>Total</u> |
|--------------------|--------------------|--------------|
| 02/23/15           | UPS                | 22.05        |
|                    | Reproduction       | 3.90         |
| <b>Total Disb.</b> |                    | <b>25.95</b> |

|               |             |
|---------------|-------------|
| Fees          | \$ 3,135.00 |
| Disbursements | \$ 25.95    |

|                            |                           |
|----------------------------|---------------------------|
| <b>CURRENT INVOICE DUE</b> | <b>\$ 3,160.95</b>        |
| Previous Balance Due       | \$ 3,148.40               |
| <b>TOTAL AMOUNT DUE</b>    | <b><u>\$ 6,309.35</u></b> |

Invoice Date: 04/08/15

Fed ID #31-1425096  
Due Date: 05/08/2015File No. 15-008.1.7  
Invoice No. 164282  
Period Ending: 3/15/15Bergen Community College  
B. Kaye Walter, President  
President's Office  
400 Paramus Road  
Paramus, NJ 07652**File**            **OPRA Requests - Legal Advice**  
**Description:**    **SUBJECT TO CAP - PROFESSIONAL FEES****PROFESSIONAL FEES**

| <u>Date</u>  | <u>Timekeeper</u> | <u>Description</u>   | <u>Hours</u> | <u>Amount</u>    |
|--------------|-------------------|--|--------------|------------------|
| 03/02/15     | Judy A. Verrone   | Review and respond to emails [REDACTED] re OPRA request for budget and audit documents                       | 0.40         | 60.00            |
| 03/05/15     | Judy A. Verrone   | Review email [REDACTED] re reference to documents on website as response to OPRA; draft response to V. Anaya | 0.30         | 45.00            |
| <b>Total</b> |                   |  | <b>0.70</b>  | <b>\$ 105.00</b> |

**FEE SUMMARY**

| Timekeeper                     | Title   | Hours | Hrs At | Rate   | /Hrs | Total            |
|--------------------------------|---------|-------|--------|--------|------|------------------|
| Judy A. Verrone                | Partner | 0.70  |        | 150.00 |      | 105.00           |
| <b>Total Professional Fees</b> |         |       |        |        |      | <b>\$ 105.00</b> |

Fees \$ 105.00

**CURRENT INVOICE DUE** \$ **105.00**

Previous Balance Due \$ 810.00

TOTAL AMOUNT DUE

\$ 915.00

Invoice Date: 04/08/15

Fed ID #31-1425096  
Due Date: 05/08/2015File No. 15-008.1.8  
Invoice No. 164283  
Period Ending: 3/20/15Bergen Community College  
B. Kaye Walter, President  
President's Office  
400 Paramus Road  
Paramus, NJ 07652File: **President's Contract**  
Description: **SUBJECT TO CAP - PROFESSIONAL FEES****PROFESSIONAL FEES**

| <u>Date</u>  | <u>Timekeeper</u> | <u>Description</u>  | <u>Hours</u>   | <u>Amount</u> |
|--------------|-------------------|---|----------------|---------------|
| 03/19/15     | Keith E. Riley    | Review and analysis [REDACTED]<br>[REDACTED] regarding President's Employment Agreement | 0.80           | 120.00        |
| 03/20/15     | Keith E. Riley    | Review and analysis [REDACTED]<br>[REDACTED] for employment agreement                   | 0.90           | 135.00        |
| <b>Total</b> |                   |   | <b>1.70 \$</b> | <b>255.00</b> |

**FEE SUMMARY**

| Timekeeper              | Title   | Hours | Hrs At | Rate   | /Hrs | Total  |
|-------------------------|---------|-------|--------|--------|------|--------|
| Keith E. Riley          | Partner | 1.70  |        | 150.00 |      | 255.00 |
| Total Professional Fees |         |       |        |        | \$   | 255.00 |

|      |    |        |
|------|----|--------|
| Fees | \$ | 255.00 |
|------|----|--------|

|                            |    |               |
|----------------------------|----|---------------|
| <b>CURRENT INVOICE DUE</b> | \$ | <b>255.00</b> |
|----------------------------|----|---------------|

|                      |    |          |
|----------------------|----|----------|
| Previous Balance Due | \$ | 1,605.00 |
|----------------------|----|----------|



TOTAL AMOUNT DUE

\$ 1,860.00

# DECOTIIS

DeCotiis, FitzPatrick & Cole, LLP

OFFICE

GLENPOINTE CENTRE WEST  
500 FRANK W. BURR BLVD. SUITE 31  
TEANECK, NEW JERSEY 07666  
T: 201.928.1100 F: 201.928.0588  
WWW.DECOTIISLAW.COM

Invoice Date: 04/08/15

Fed ID #31-1425096  
Due Date: 05/08/2015

File No. 15-008.1.9  
Invoice No. 164284  
Period Ending: 3/15/15

Bergen Community College  
B. Kaye Walter, President  
President's Office  
400 Paramus Road  
Paramus, NJ 07652

**File** Bid and RFP Reviews  
**Description:** SUBJECT TO CAP - PROFESSIONAL FEES

## PROFESSIONAL FEES

| <u>Date</u>  | <u>Timekeeper</u> | <u>Description</u>   | <u>Hours</u> | <u>Amount</u>    |
|--------------|-------------------|--|--------------|------------------|
| 02/26/15     | Judy A. Verrone   | Review email with TAACCT RFP to college  | 0.10         | 15.00            |
| 02/26/15     | Judy A. Verrone   | Review comments to TAACCT Grant External Evaluation  | 0.20         | 30.00            |
| 03/03/15     | Judy A. Verrone   | Review email from Sharyne re follow up on CRM RFP; respond   | 0.40         | 60.00            |
| 03/13/15     | Judy A. Verrone   | Review emails from Sharyne Miller re resolution [REDACTED] request additional information from Sharyne Miller; review response | 0.40         | 60.00            |
| <b>Total</b> |                   |  | <b>1.10</b>  | <b>\$ 165.00</b> |

## FEE SUMMARY

| Timekeeper              | Title   | Hours | Hrs At | Rate   | /Hrs | Total  |
|-------------------------|---------|-------|--------|--------|------|--------|
| Judy A. Verrone         | Partner | 1.10  |        | 150.00 |      | 165.00 |
| Total Professional Fees |         |       |        |        | \$   | 165.00 |

Fees \$ 165.00

|                            |                           |
|----------------------------|---------------------------|
| <b>CURRENT INVOICE DUE</b> | <b>\$ 165.00</b>          |
| Previous Balance Due       | \$ 1,185.00               |
| <b>TOTAL AMOUNT DUE</b>    | <b><u>\$ 1,350.00</u></b> |

Invoice Date: 04/08/15

Fed ID #31-1425096

File No. 15-008.2

Due Date: 05/08/2015

Invoice No. 164285

Period Ending: 3/15/15

Bergen Community College  
 B. Kaye Walter, President  
 President's Office  
 400 Paramus Road  
 Paramus, NJ 07652

**File** General Labor/Employment Counseling  
**Description:** SUBJECT TO CAP - PROFESSIONAL FEES

**PROFESSIONAL FEES**

| <u>Date</u> | <u>Timekeeper</u>    | <u>Description</u>  | <u>Hours</u> | <u>Amount</u> |
|-------------|----------------------|---|--------------|---------------|
| 02/09/15    | George Frino         | Receipt, review and analysis of client material re:<br>[REDACTED]   | 0.40         | 60.00         |
| 02/26/15    | Judy A. Verrone      | Email from President [REDACTED] follow up with G. Frino   | 0.10         | 15.00         |
| 02/27/15    | George Frino         | Receipt, review and analysis of revised memo on suspension law; conference with S. Fruchtmann re: contents.       | 1.70         | 255.00        |
| 03/03/15    | George Frino         | Preparation for committee meeting (.7); attendance at meeting (1.).   | 1.70         | 255.00        |
| 03/06/15    | Judy A. Verrone      | Email from President re correspondence [REDACTED]   | 0.10         | 15.00         |
| 03/09/15    | Susan Volkert        | Preparation of response to request for subpoena of student records; draft letter to attorney representing student | 0.30         | 45.00         |
| 03/10/15    | George Frino         | Prepare for and conference with J. Miller and P. Bonomo. [REDACTED]   | 0.30         | 45.00         |
| 03/11/15    | Avis Bishop Thompson | Research and analyze ban the box legislation and hiring procedures  | 1.30         | 195.00        |
| 03/11/15    | Avis Bishop Thompson | Outline ban the box memorandum  | 0.30         | 45.00         |
| 03/12/15    | Avis Bishop Thompson | Additional review of ban the box legislation and impact on hiring procedures                                      | 2.20         | 330.00        |

| <u>Date</u>  | <u>Timekeeper</u>    | <u>Description</u>   | <u>Hours</u> | <u>Amount</u>      |
|--------------|----------------------|--|--------------|--------------------|
| 03/13/15     | George Frino         | Receipt, review and analysis of memo (.7); conference with Avis Bishop-Thompson re: revision to same (.4). | 1.10         | 165.00             |
| 03/13/15     | Avis Bishop Thompson | Research and analyze Opportunity to Compete Act; draft memo [REDACTED]                                     | 2.30         | 345.00             |
| 03/13/15     | Avis Bishop Thompson | Discussion with G. Frino re: memo; revise memo [REDACTED]  | 0.60         | 90.00              |
| 03/13/15     | Avis Bishop Thompson | Additional research regarding other cities, states and counties related to ban the box act                 | 1.80         | 270.00             |
| <b>Total</b> |                      |  | <b>14.20</b> | <b>\$ 2,130.00</b> |

**FEE SUMMARY**

| Timekeeper                     | Title   | Hours | Hrs At | Rate /Hrs | Total           |
|--------------------------------|---------|-------|--------|-----------|-----------------|
| Avis Bishop Thompson           | Partner | 8.50  |        | 150.00    | 1,275.00        |
| George Frino                   | Partner | 5.20  |        | 150.00    | 780.00          |
| Judy A. Verrone                | Partner | 0.20  |        | 150.00    | 30.00           |
| Susan Volkert                  | Partner | 0.30  |        | 150.00    | 45.00           |
| <b>Total Professional Fees</b> |         |       |        | <b>\$</b> | <b>2,130.00</b> |

**DISBURSEMENTS**

| <u>Date</u>        | <u>Description</u> | <u>Total</u> |
|--------------------|--------------------|--------------|
|                    | Reproduction       | 5.00         |
| <b>Total Disb.</b> |                    | <b>5.00</b>  |
| Fees               |                    | \$ 2,130.00  |
| Disbursements      |                    | \$ 5.00      |

|                            |                    |
|----------------------------|--------------------|
| <b>CURRENT INVOICE DUE</b> | <b>\$ 2,135.00</b> |
| Previous Balance Due       | \$ 2,535.40        |
| <b>TOTAL AMOUNT DUE</b>    | <b>\$ 4,670.40</b> |

Invoice Date: 04/08/15

Fed ID #31-1425096  
Due Date: 05/08/2015File No. 15-008.2.1  
Invoice No. 164286  
Period Ending: 3/15/15Bergen Community College  
B. Kaye Walter, President  
President's Office  
400 Paramus Road  
Paramus, NJ 07652**File** General Labor/Review of Personnel Policy  
**Description:** SUBJECT TO CAP - PROFESSIONAL FEES**PROFESSIONAL FEES**

| <u>Date</u> | <u>Timekeeper</u> | <u>Description</u>   | <u>Hours</u> | <u>Amount</u> |
|-------------|-------------------|--|--------------|---------------|
| 02/26/15    | Susan Volkert     | Review of policy changes and comments  | 1.10         | 165.00        |
| 02/26/15    | Susan Fruchtman   | Draft memo to George G. Frino, Esq. Prepare exhibits for memo to GGF. Review Bergen Community College Personnel Policy and Labor Agreements and Hearing Process by Board of Trustees.                              | 6.70         | 1,005.00      |
| 02/26/15    | George Frino      | Receipt, review and analysis of new material re: Koch; review and analysis of draft memo from S. Frutchman re: policy modifications.   | 1.40         | 210.00        |
| 02/27/15    | Susan Fruchtman   | Draft list of relevant documents. Conference with George G. Frino, Esq. Research Supreme Court decisions re: Progressive Discipline. Draft memo re: policies re: disciplinary procedures and grievances set forth. | 5.90         | 885.00        |
| 03/02/15    | Daniel C. Stark   | Research all cases [REDACTED]  | 0.20         | 18.00         |
| 03/02/15    | Susan Volkert     | Review of request for student records and response to same   | 0.60         | 90.00         |
| 03/02/15    | George Frino      | Receipt, review and analysis of draft memo and review of cases; conference with S. Fruchtman re: content.  | 2.40         | 360.00        |

| <u>Date</u>  | <u>Timekeeper</u> | <u>Description</u>  | <u>Hours</u>    | <u>Amount</u>   |
|--------------|-------------------|---|-----------------|-----------------|
| 03/02/15     | Susan Fruchtman   | Draft memo to George G. Frino, Esq. re: information in Personnel and Labor Agreements. Conference with GGF. Review memo to GGF re: [REDACTED] | 4.70            | 705.00          |
| 03/12/15     | Susan Volkert     | Draft response [REDACTED]   | 1.50            | 225.00          |
| <b>Total</b> |                   |   | <b>24.50 \$</b> | <b>3,663.00</b> |

**FEE SUMMARY**

| Timekeeper              | Title   | Hours | Hrs At | Rate /Hrs | Total    |
|-------------------------|---------|-------|--------|-----------|----------|
| George Frino            | Partner | 3.80  |        | 150.00    | 570.00   |
| Susan Volkert           | Partner | 3.20  |        | 150.00    | 480.00   |
| Susan Fruchtman         | Partner | 17.30 |        | 150.00    | 2,595.00 |
| Daniel C. Stark         | Clerk   | 0.20  |        | 90.00     | 18.00    |
| Total Professional Fees |         |       |        | \$        | 3,663.00 |

Fees \$ 3,663.00

|                            |                    |
|----------------------------|--------------------|
| <b>CURRENT INVOICE DUE</b> | <b>\$ 3,663.00</b> |
| Previous Balance Due       | \$ 1,020.00        |
| <b>TOTAL AMOUNT DUE</b>    | <b>\$ 4,683.00</b> |

Invoice Date: 04/08/15

Fed ID #31-1425096  
Due Date: 05/08/2015File No. 15-008.3  
Invoice No. 164290  
Period Ending: 3/15/15Bergen Community College  
B. Kaye Walter, President  
President's Office  
400 Paramus Road  
Paramus, NJ 07652**File** Owusu v. Bergen Community College – Litigation  
**Description:** NOT SUBJECT TO CAP**PROFESSIONAL FEES**

| <u>Date</u> | <u>Timekeeper</u>     | <u>Description</u>  | <u>Hours</u> | <u>Amount</u> |
|-------------|-----------------------|---|--------------|---------------|
| 03/02/15    | Judy A. Verrone       | Review complaint re Kwame Owusu; draft email to College [REDACTED]  | 0.40         | 60.00         |
| 03/02/15    | Daniel E. Zwillenberg | Review summons and complaint in Owusu v. Bergen Community College.  | 0.60         | 90.00         |
| 03/02/15    | Judy A. Verrone       | Review additional file from college re Kwame Owusu  | 0.40         | 60.00         |
| 03/03/15    | Judy A. Verrone       | Review and respond [REDACTED] email re Owusu complaint/order; draft email to John Markell at Bergen Risk; email from J. Markell | 0.40         | 60.00         |
| 03/03/15    | Judy A. Verrone       | Review and respond to emails [REDACTED] re Owusu complaint.   | 0.40         | 60.00         |
| 03/05/15    | Judy A. Verrone       | Review acknowledgement letter from insurer re Owusu complaint emailed by J. Miller.   | 0.20         | 30.00         |
| 03/07/15    | Judy A. Verrone       | Emails from and to J. Miller re insurance defense re Owusu complaint  | 0.20         | 30.00         |
| 03/10/15    | Judy A. Verrone       | Review email from J. Miller re insurance panel issue for Owusu claim  | 0.10         | 15.00         |



| <u>Date</u>  | <u>Timekeeper</u> | <u>Description</u>  | <u>Hours</u>   | <u>Amount</u> |
|--------------|-------------------|---|----------------|---------------|
| 03/11/15     | Judy A. Verrone   | Call from Jim Miller re insurance assignment on Owusu claim | 0.10           | 15.00         |
| <b>Total</b> |                   |   | <b>2.80 \$</b> | <b>420.00</b> |

**FEE SUMMARY**

| <u>Timekeeper</u>              | <u>Title</u> | <u>Hours</u> | <u>Hrs At</u> | <u>Rate</u> | <u>/Hrs</u> | <u>Total</u>     |
|--------------------------------|--------------|--------------|---------------|-------------|-------------|------------------|
| Judy A. Verrone                | Partner      | 2.20         |               | 150.00      |             | 330.00           |
| Daniel E. Zwillenberg          | Associate    | 0.60         |               | 150.00      |             | 90.00            |
| <b>Total Professional Fees</b> |              |              |               |             |             | <b>\$ 420.00</b> |

Fees \$ 420.00

**CURRENT INVOICE DUE**

**\$ 420.00**

Invoice Date: 04/08/15

Fed ID #31-1425096  
Due Date: 05/08/2015File No. 15-008.1.5  
Invoice No. 164580  
Period Ending: 3/15/15Bergen Community College  
B. Kaye Walter, President  
President's Office  
400 Paramus Road  
Paramus, NJ 07652**File** Contract Reviews 2015 - Legal Advice  
**Description:** SUBJECT TO CAP - PROFESSIONAL FEES**PROFESSIONAL FEES**

| <u>Date</u> | <u>Timekeeper</u>     | <u>Description</u>   | <u>Hours</u> | <u>Amount</u> |
|-------------|-----------------------|--|--------------|---------------|
| 02/26/15    | Judy A. Verrone       | Review email and documents from F5 counsel re Rider language; respond  | 0.40         | 60.00         |
| 02/26/15    | Judy A. Verrone       | Email from E. Fleishman re SOW for F5  | 0.10         | 15.00         |
| 02/26/15    | Daniel E. Zwillenberg | Draft memo re: review of CBORD contract documents.   | 4.10         | 615.00        |
| 02/26/15    | Judy A. Verrone       | Review/revise memo re comments to CBORD agreement; draft email to Sharyne Miller   | 0.40         | 60.00         |
| 02/27/15    | Judy A. Verrone       | Emails from and to Theresa Kyle re touring contract  | 0.20         | 30.00         |
| 02/27/15    | Daniel E. Zwillenberg | Review and draft comments on Larry Kirwan performance contract (Crossover Touring).  | 2.20         | 330.00        |
| 02/27/15    | Judy A. Verrone       | Review emails with signed SOW from F-5 re LTM upgrade  | 0.20         | 30.00         |
| 02/27/15    | Judy A. Verrone       | Email from Sharyne Miller re SOW for NBU   | 0.20         | 30.00         |
| 02/27/15    | Kevin A. Conti        | Review and analysis of e-mail exchange between counsel for College and Bergen Tech, and Shared Services Agreement for Applied Technology High School                     | 3.10         | 465.00        |
| 03/02/15    | Kevin A. Conti        | Review and analysis of Statement of Work from SHI Professional Services for NetBackup Implementation; review exceptions to public bidding in Local College Contracts Law | 2.80         | 420.00        |

| <u>Date</u> | <u>Timekeeper</u>  | <u>Description</u>  | <u>Hours</u> | <u>Amount</u> |
|-------------|--------------------|---|--------------|---------------|
| 03/03/15    | Judy A. Verrone    | Revise comments to Crossover Tour Contract and email to College   | 0.30         | 45.00         |
| 03/03/15    | Kevin A. Conti     | Review and analysis of revisions to contract with Meadowlands Exposition Center, and new Rider to contract; analysis of previously suggested revisions, including issue of indemnification; telephone discussion and e-mail exchange with N. Gonzalez-DeJesus | 1.20         | 180.00        |
| 03/03/15    | Judy A. Verrone    | Review final form of Meadowlands Expo contract; discussion with KAC   | 0.40         | 60.00         |
| 03/04/15    | Judy A. Verrone    | Review email from S. Miller with additional exhibits and attachments; preliminary review of secondary contract; follow up with DZ   | 0.50         | 75.00         |
| 03/04/15    | Judy A. Verrone    | Review email from S. Miller re Service Now Annual Renewal contract  | 0.20         | 30.00         |
| 03/05/15    | Kevin A. Conti     | Initial review and analysis of documentation and supporting exhibits for CBORD contract; office discussion with J. Verrone, Esq.  | 1.30         | 195.00        |
| 03/05/15    | Judy A. Verrone    | Email from and to Naydeen Gonzalez-Dejesus re Magician's contract   | 0.20         | 30.00         |
| 03/06/15    | Daniel J. Bardzell | Meeting with JV re: BCC contract [REDACTED]   | 0.30         | 45.00         |
| 03/09/15    | Amanda E. Miller   | Review "Engagement Agreement" between Bergen County Community College and Mark Zacharia for magic performance   | 0.10         | 15.00         |
| 03/09/15    | Amanda E. Miller   | Draft memorandum analyzing "Engagement Agreement" between Bergen County Community College and Mark Zacharia for magic performance   | 0.40         | 60.00         |
| 03/09/15    | Amanda E. Miller   | Legal research regarding N.J.S. 47:2-3, N.J.S. 47:3-26 and Chapter 3 of Title 15 of the New Jersey Administrative Code  | 0.30         | 45.00         |
| 03/09/15    | Amanda E. Miller   | Draft correspondence to Judy Verrone, Esq. regarding legal research as to N.J.S. 47:2-3, N.J.S. 47:3-26 and Chapter 3 of Title 15 of the New Jersey Administrative Code   | 0.10         | 15.00         |
| 03/10/15    | Kevin A. Conti     | Preparation for and telephone discussion with E. Fleishman re: Statement of Work from SHI Corp for NetBackup Implementation   | 0.60         | 90.00         |
| 03/10/15    | Judy A. Verrone    | Review/revise/supplement response to Naydeen Gonzalez Dejesus re Mark Zacharia contract issues  | 0.40         | 60.00         |
| 03/10/15    | Judy A. Verrone    | Review email from Naydeen Gonzalez Dejesus re Equality contract   | 0.10         | 15.00         |

| <u>Date</u> | <u>Timekeeper</u>  | <u>Description</u>   | <u>Hours</u> | <u>Amount</u> |
|-------------|--------------------|--|--------------|---------------|
| 03/10/15    | Judy A. Verrone    | Review email from Chief Corcoran re Fema generator agreement   | 0.10         | 15.00         |
| 03/10/15    | Judy A. Verrone    | Review email from Naydeen Gonzalez Dejesus re Zacharia contract and her follow up  | 0.10         | 15.00         |
| 03/11/15    | Daniel J. Bardzell | Write memo re: comments to ServiceNow Contract.  | 4.20         | 630.00        |
| 03/11/15    | Judy A. Verrone    | Draft follow up email to Naydeen Gonzalez Dejesus re Mark Zacharia contract  | 0.20         | 30.00         |
| 03/12/15    | Amanda E. Miller   | Analyze and draft memorandum regarding issues in the contract between Bergen Community College and Equalogy  | 0.40         | 60.00         |
| 03/12/15    | Judy A. Verrone    | Review Orient contract form B. Corcoran; draft email outlining options   | 0.80         | 120.00        |
| 03/12/15    | Daniel J. Bardzell | Meeting with JV re: contract review questions.   | 0.10         | 15.00         |
| 03/12/15    | Kevin A. Conti     | Telephone discussion with E. Fleishman re: Statement of Work from SHI International for NetBackup Implementation (2x)  | 0.50         | 75.00         |
| 03/12/15    | Judy A. Verrone    | Draft email to Naydeen Gonzalez Dejesus re Equalogy contract issues.   | 0.40         | 60.00         |
| 03/12/15    | Kevin A. Conti     | Review and analysis of Master Services Agreement and Statement of Work from SHI International for NetBackup Implementation; prepare and analyze revisions to Master Services Agreement | 3.90         | 585.00        |
| 03/12/15    | Judy A. Verrone    | Review email from C. Clarke re Hispanic Chamber of Commerce MOU; follow up with Avis Bishop-Thompson   | 0.30         | 45.00         |
| 03/12/15    | Judy A. Verrone    | Review email from Michele Roche for VP Corcoran re Fema grant; follow up with KAC  | 0.20         | 30.00         |
| 03/12/15    | Judy A. Verrone    | Responding email from VP Corcoran re Orient contract   | 0.10         | 15.00         |
| 03/12/15    | Judy A. Verrone    | Review/revise comments to ServiceNow agreement; draft email to Sharyne Miller  | 0.40         | 60.00         |
| 03/12/15    | Amanda E. Miller   | Review contract between Bergen Community College and Equalogy  | 0.20         | 30.00         |
| 03/13/15    | Kevin A. Conti     | Telephone discussion with E. Fleishman re: revisions to Master Services Agreement with SHI International for NetBackup Implementation  | 0.30         | 45.00         |
| 03/13/15    | Kevin A. Conti     | Review and analysis of Sub-Grant Agreement with NJ Office of Emergency Management, approval letter from FEMA, and Stafford Relief and Disaster Assistance Act                          | 2.80         | 420.00        |
| 03/13/15    | Judy A. Verrone    | Review email from Sharyne Miller re Mathcad quotation  | 0.20         | 30.00         |

| <u>Date</u>  | <u>Timekeeper</u> | <u>Description</u>  | <u>Hours</u> | <u>Amount</u>      |
|--------------|-------------------|---|--------------|--------------------|
| 03/13/15     | Kevin A. Conti    | Review and analysis of FEMA regulations re: requirements for grants and guidance for determining allowable costs, in accordance with Sub-Grant Agreement with NJ Office of Emergency Management | 3.00         | 450.00             |
| <b>Total</b> |                   |   | <b>38.30</b> | <b>\$ 5,745.00</b> |

**FEE SUMMARY**

| Timekeeper                     | Title     | Hours | Hrs At | Rate   | /Hrs | Total              |
|--------------------------------|-----------|-------|--------|--------|------|--------------------|
| Judy A. Verrone                | Partner   | 6.40  |        | 150.00 |      | 960.00             |
| Kevin A. Conti                 | Partner   | 19.50 |        | 150.00 |      | 2,925.00           |
| Amanda E. Miller               | Associate | 1.50  |        | 150.00 |      | 225.00             |
| Daniel E. Zwillenberg          | Associate | 6.30  |        | 150.00 |      | 945.00             |
| Daniel J. Bardzell             | Associate | 4.60  |        | 150.00 |      | 690.00             |
| <b>Total Professional Fees</b> |           |       |        |        |      | <b>\$ 5,745.00</b> |

**DISBURSEMENTS**

| <u>Date</u>        | <u>Description</u> | <u>Total</u> |
|--------------------|--------------------|--------------|
|                    | Reproduction       | 16.30        |
| <b>Total Disb.</b> |                    | <b>16.30</b> |

|               |             |
|---------------|-------------|
| Fees          | \$ 5,745.00 |
| Disbursements | \$ 16.30    |

|                            |                    |
|----------------------------|--------------------|
| <b>CURRENT INVOICE DUE</b> | <b>\$ 5,761.30</b> |
| <b>TOTAL AMOUNT DUE</b>    | <b>\$ 5,761.30</b> |