

# SCHEPISI & McLAUGHLIN, P.A.

JOHN A. SCHEPISI\* $\Delta$   
SILVANA D. RASO\* $\Delta$

ATTORNEYS AT LAW

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CLARISSA R. CARTAGENA\*

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- $\circ$  COURT QUALIFIED FAMILY LAW MEDIATOR
- $\Delta$  COURT QUALIFIED R.1:40 MEDIATOR

1/19/2015

FILE #	MATTER	HOURS	FEES	DISBURSE.	TOTAL
110842	Diamond State - O'campo	0.30	\$ 45.00		\$ 45.00
110870	OPRA Request	0.20	\$ 30.00		\$ 30.00
110883	1280 Wall Street West Parking Variance	0.30	\$ 45.00		\$ 45.00
110891	Student Code of Conduct	3.90	\$ 585.00		\$ 585.00
110902	President's Contract	1.80	\$ 270.00		\$ 270.00
110946	Tax Issues/Life Insurance	1.10	\$ 165.00		\$ 165.00
111114	Supp Staff ULP Mruzinsky & Burgher	8.00	\$ 1,200.00	\$ 980.75	\$ 2,180.75
111117	Contracts 2014	12.70	\$ 1,905.00		\$ 1,905.00
111118	Bid Review 2014	8.50	\$ 1,275.00		\$ 1,275.00
111127	Above & Beyond Care Lease Termination	0.80	\$ 135.00	\$ 59.57	\$ 194.57
111130	Geraldine Koch	6.30	\$ 945.00		\$ 945.00
111138	Library Elevator Bid	3.10	\$ 465.00		\$ 465.00
112014	2014 General	14.50	\$ 2,175.00	\$ 607.00	\$ 2,782.00
112015	2015 General	2.70	\$ 405.00		\$ 405.00
	<b>Total Due 12-13-14 thru 1-12-15</b>		<b>\$ 9,645.00</b>	<b>\$ 1,647.32</b>	<b>\$ 11,292.32</b>
	<b>Plus Legal Retainer as set forth on attached voucher sheet</b>				<b>\$ 500.00</b>
	<b>Grand Total Due 12-13-14 thru 1-12-15</b>				<b>\$ 11,792.32</b>



VOUCHER # \_\_\_\_\_

VENDOR # \_\_\_\_\_

**PAYMENT REQUEST  
BERGEN COMMUNITY COLLEGE  
400 PARAMUS ROAD  
PARAMUS, NEW JERSEY 07652-1595  
(201) 447-7103**

DATE 1-19-15 Revised

PAYEE SCHEPISI & McLAUGHLIN, P.A.  
473 Sylvan Avenue  
Englewood Cliffs, New Jersey 07632-1313

SS#/FED ID# 22-2220492

EMPLOYEE SIGNATURE \_\_\_\_\_

DESCRIPTION/DETAILS	AMOUNT
LEGAL SERVICES IN CONNECTION WITH BERGEN COMMUNITY COLLEGE FOR THE PERIOD COVERING 12-13-14 THRU 1-12-15	
	\$ 11,292.32
<b>TOTAL</b>	\$ 11,292.32
Attach Documentation	Initials

BUDGET CODE	AMOUNT	APPROVALS
10-01-186100607566	\$	
		Division/Department Head
		Executive Council
		Accounting



VOUCHER # \_\_\_\_\_

VENDOR # \_\_\_\_\_

**PAYMENT REQUEST  
BERGEN COMMUNITY COLLEGE  
400 PARAMUS ROAD  
PARAMUS, NEW JERSEY 07652-1595  
(201) 447-7103**

DATE 1-14-15

PAYEE SCHEPISI & McLAUGHLIN, P.A.  
473 Sylvan Avenue  
Englewood Cliffs, New Jersey 07632-1313

SS#/FED ID# 22-2220492

EMPLOYEE SIGNATURE *Sharon D. Rao*

DESCRIPTION/DETAILS	AMOUNT
LEGAL RETAINER FOR THE FOLLOWING MEETINGS @ \$500.00 PER MEETING:	
1-8-15 Board of Trustees Meeting	\$ 500.00
TOTAL	\$ 500.00
Attach Documentation	Initials

BUDGET CODE	AMOUNT	APPROVALS
10-01-186100607566	\$	
		Division/Department Head
		Executive Council
		Accounting

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File # 110986

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County of Bergen  
Bergen Risk Manager  
Via Email to John Market

### STATEMENT OF ACCOUNT

January 12, 2015

**RE: Brittany Meyer vs. BCC - Claim #BERL76352**

		Time	Fees
12/16/14	CRC Telephone Conference with J. Markel.	0.30	45.00
12/19/14	CRC Review correspondence from insurance carrier	0.50	75.00
	CRC Letter to Opposing Counsel re: Settlement	0.30	45.00
12/22/14	CRC Arranging for service of settlement documents to plaintiff's counsel;	0.20	30.00
	CRC Filing Stipulation of Dismissal	0.20	30.00
12/30/14	CRC Review Email from Court	0.10	15.00
	CRC Review Court Order	0.10	15.00
	<b>Total Services</b>	<b>1.70</b>	<b>\$255.00</b>
1/5/2015	Payment. Check No. 10478		(\$375.00)
	<b>Total payments and adjustments</b>		<b>(\$375.00)</b>

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County of Bergen  
Bergen Risk Managers  
Via EMail to: John Markel

### STATEMENT OF ACCOUNT

January 12, 2015

RE: Nicholas Rienzi - Disciplinary Action  
CLAIM NO.: 2013005040

			<u>Time</u>	<u>Fees</u>
12/17/14	MTC	Preparing Memo to Partner, JAS re: settlement agreement	0.20	30.00
	MTC	Preparing Memo to Partner, JAS re: settlement agreement	0.20	30.00
	MTC	Review JAS Response Memo	0.20	30.00
	MTC	Email to Tandy w/Settlement Agreement	0.20	30.00
12/24/14	MTC	Review Email from Lim and response email to Lim	0.20	30.00
12/28/14	MTC	email to Tandy re: settlement agreement, review Tandy response email and response email to Tandy, file review	0.40	60.00
12/30/14	JAS	Review Email from Carrier	0.30	45.00
	JAS	Preparing Memo to Mike	0.20	30.00
01/07/15	MTC	Email to Tandy seeking update, file review	0.20	30.00
01/08/15	MTC	Review Email from Tandy re: settlement agreement	0.10	15.00
01/12/15	MTC	Review Email from Tandy	0.20	30.00
	MTC	Review Settlement Agreement w/Tandy's Changes	0.20	30.00
	MTC	File Review;	0.20	30.00
	MTC	Memo to JAS & Email to Tandy	0.20	30.00
<b>Total Services</b>			<b>3.00</b>	<b>\$450.00</b>

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File # 110928

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County of Bergen  
Begen Risk Managers  
Email to: John Markel

### STATEMENT OF ACCOUNT

January 12, 2015

**RE: Carlos Palomeque - CLAIM NO.: 2013018483**

		<u>Time</u>	<u>Fees</u>
12/13/14	MTC prepare session re: depositions including review of entire file	2.00	300.00
12/15/14	MTC attend deposition prep session with Bindu John, Joe Irvin and Bridgett Kelly,	1.00	150.00
	MTC Email to Clients re: Depositions Confirmed	0.50	75.00
12/16/14	MTC Attendance @ Depositions of B. John, J. Irvin, B. Kelly	1.50	225.00
	MTC Preparing Deposition Summary	1.50	225.00
12/17/14	MTC Revise deposition summary, file review	0.80	120.00
12/21/14	MTC Review JAS memo re: deposition summary.	0.10	15.00
	MTC Revise Deposition Summary	0.20	30.00
12/29/14	MTC Telephone Conference with Opposing Attorney, Krumholz	0.60	90.00
	MTC File Review.	0.20	30.00
01/09/15	MTC Telephone Conference with Opposing Attorney, P. Dillon	0.20	30.00
	MTC File Review	0.10	15.00
<b>Total Services</b>		<b>8.70</b>	<b>\$1,305.00</b>

**Disbursements**

	<u>Fees</u>
12/31/14 Duplication	0.50
<b>Total Disbursements</b>	<u>\$0.50</u>
<b>Total amount due as of Jan 12, 2015</b>	<b>\$1,305.50</b>

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File # 110842

Page: 1

Bergen Community College  
400 Paramus Road  
Paramus, NJ 07652

STATEMENT OF ACCOUNT

January 12, 2015

RE: BCC vs. Diamond State Insurance Company - O'Campo

	Time	Fees
12/19/14 SDR Email to A. Bergen; Review Email from A. Bergen; File Review.	0.30	45.00
<b>Total Services</b>	<b>0.30</b>	<b>\$45.00</b>

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File # 110870

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Bergen Community College  
400 Paramus Road  
Paramus, NJ 07652

## STATEMENT OF ACCOUNT

January 12, 2015

### RE: OPRA Requests

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	Time	Fees
12/19/14 SDR    Review Email from N. Gupta; Email to N. Gupta.	0.20	30.00
<b>Total Services</b>	<b>0.20</b>	<b>\$30.00</b>

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File # 110883

Page: 1

**Bergen Community College**  
400 Paramus Road  
Paramus, NJ 07652

**STATEMENT OF ACCOUNT**

**January 12, 2015**

**RE: 1280 Wall Street West - Parking Variances**

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	Time	Fees
12/23/14 MTC Conference with Partner, JAS, file review	0.30	45.00
<b>Total Services</b>	<b>0.30</b>	<b>\$45.00</b>

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File # 110891

Page: 1

Bergen Community College  
400 Paramus Road  
Paramus, NJ 07652

STATEMENT OF ACCOUNT

January 12, 2015

RE: Student Code of Conduct

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		<u>Time</u>	<u>Fees</u>
12/16/14	CRC	Revise Student Code; Preparing notes re provisions for discussion; Telephone Conference with N. Gonzalez; Proof-reading revised document.	2.10 315.00
12/22/14	CRC	Proof- Reading Student Code.	0.40 60.00
	CRC	Proof- Reading Code; Revising Code re updates.	1.00 150.00
01/02/15	CRC	Review revised student code.	0.40 60.00
<b>Total Services</b>			<b>3.90 \$585.00</b>

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File # 110902

Page: 1

Bergen Community College  
400 Paramus Road  
Paramus, NJ 07652

## STATEMENT OF ACCOUNT

January 12, 2015

**RE: President's Contract**

---

		<u>Time</u>	<u>Fees</u>
01/02/15	SDR Review Email from P. McGovern; Review Resolution; Review 403b Special Pay Plan Agreement; Review 403b Special Pay Plan Document; Email to J. Miller, P. Bonomolo & V. Anaya; File Review; Conference with Partner; Review Email from JAS.	1.80	270.00
<b>Total Services</b>		<b>1.80</b>	<b>\$270.00</b>

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400 Paramus Road  
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## STATEMENT OF ACCOUNT

January 12, 2015

**RE: Tax Issues/Life Insurance**

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		<u>Time</u>	<u>Fees</u>
12/24/14	JAS	Review Emails to and from R. Fagella; File Review.	0.30 45.00
12/25/14	JAS	Review Email from K. Walter; Email to K. Walter; Email to K. Walter & M. Ferrara; Review Email from M. Ferrara; Email to K. Walter; Review 1st Amendment to Settlement Agreement; Review Letter to R. Fagella; Preparing Memo to Paralegal.	0.80 120.00
<b>Total Services</b>		<b>1.10</b>	<b>\$165.00</b>

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Page: 1

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## STATEMENT OF ACCOUNT

January 12, 2015

RE: Support Staff ULP - Mruzinsky & Burgher

		<u>Time</u>	<u>Fees</u>
12/15/14	CRC	Review Email [REDACTED]	0.20 30.00
12/16/14	CRC	File Review; Legal Research.	0.40 60.00
12/17/14	CRC	Legal Research [REDACTED]	1.00 150.00
12/18/14	CRC	Legal Research [REDACTED]	1.50 225.00
12/19/14	CRC	Conference with JAS - multiple; Arranging to send documents to client for review; Email to P. Bonomolo and James R. Miller - multiple; Telephone Conference with P. Bonomolo; Review PERC denial of Appeal; Review Correspondence from Opposing Counsel.	1.70 255.00
	JAS	Conference with Associate Attorney; Review Exhibits; Review Email from W. Young; Arranging for Date; File Review.	0.50 75.00
12/23/14	CRC	Review memo from JAS; Memo to JAS.	0.30 45.00
12/24/14	CRC	Review documents from James R. Miller.	0.80 120.00
01/05/15	CRC	File Review; Email to J. Miller & W. Corcoran re case status.	0.40 60.00
01/07/15	CRC	Review Email from J. Miller re case; Email to J. Miller.	0.20 30.00
01/12/15	CRC	Email to James R. Miller and William Corcoran.	0.20 30.00
	JAS	Conference with Associate Attorney; Email to Clarissa to W. Corcroan & J. Miller; File Review; Preparing for Hearing.	0.80 120.00

	<u>Time</u>	<u>Fees</u>
<b>Total Services</b>	<b>8.00</b>	<b>\$1,200.00</b>
<b>Disbursements</b>		
12/31/14 Westlaw Research - November 2014		303.00
Duplication		677.75
<b>Total Disbursements</b>		<u><b>\$980.75</b></u>
<b>Total amount due as of Jan 12, 2015</b>		<u><b>\$2,180.75</b></u>

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File # 111117

Page: 1

Bergen Community College  
400 Paramus Road  
Paramus, NJ 07652

STATEMENT OF ACCOUNT

January 12, 2015

RE: Contracts 2014

			Time	Fees
12/16/14	CRC	Review Email from V. Anaya re Bookstore Contract; Review Contract.	0.90	135.00
12/17/14	CRC	Legal Research; Email to Victor Anaya re Bookstore Contract.	0.50	75.00
	SDR	Review NDA Documents; Review Email from K. Walter; Email to K. Walter.	0.40	60.00
12/18/14	CRC	Review Email from S. Miller re Template Non-Disclosure Agreement; Review NDA; Revise NDA; Proof-reading Revised NDA; Review Email re DNN Contract Terms from S. Miller; Review Contract & Terms; Email to S. Miller re DNN Contract.	2.20	330.00
	SDR	Conference with Associate Attorney, Clarissa; Review NDA Agreement.	0.80	120.00
12/19/14	CRC	Review Email re UPS maintenance terms; Review all documents provided by vendor; Email to Sharyne Miller re review; Proof-reading NDA.	1.30	195.00
12/23/14	CRC	Review Email from Dr. Kim re ABT Associations Contract extension - email thread.	0.20	30.00
12/24/14	CRC	Review ABT Associates Contract; Email to Dr. Kim.	0.90	135.00



		<u>Time</u>	<u>Fees</u>
01/05/15	CRC Telephone Conference with Dr. Kim re ABT Contract; Email to Dr. Kim; Telephone Conference with Dr. Mullaney re The Princeton Review; Email to Dr. Mullaney; Review documents re The Princeton Review; Review contract re Crossover Touring; Email to Jim R. Miller re Crossover Touring Contract.	1.30	195.00
01/06/15	CRC Review Email from S. Miller re Ellusian Contract; Review contract documents; Telephone Conference with S. Miller.	0.70	105.00
01/12/15	CRC Review Email from W. Mullaney re Transfer credits agreement; Revise transfer credits agreement; Email; to W. Mullaney; Review Email from N. Gonzalez re campus events; Review agreements; Email to N. Gonzalez; Review Everfi Contract; Email contract analysis re Everfi; Review Ellusian Contract Master Terms agreement; Email to S. Miller re Ellusian Contract; Review email from C. Calrk re shared services agreement with Bergen Technical School; Review Agreement; Review Shared Services agreement with Bergen County Sheriff's Office; Email to Dr. Kim re Bergen County Sheriff's Office agreement.	3.50	525.00
<b>Total Services</b>		<b>12.70</b>	<b>\$1,905.00</b>

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Bergen Community College  
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**STATEMENT OF ACCOUNT**

**January 12, 2015**

**RE: Bid Review 2014**

		<u>Time</u>	<u>Fees</u>
12/14/14	JAS Review Email from Clarissa; Email to Clarissa; Review Memo from Clarissa; Review Miscellaneous Emails from V. Anaya.	0.90	135.00
12/15/14	CRC Legal Research; Review P-2160 bid documents; Conference with JAS; Email to JAS.	2.70	405.00
12/16/14	CRC Review Email from re P-2160; Telephone Conference with V. Anaya re P-2160 - multiple; Revise opinion letter to client; Conference with S. Raso; Email to V. Anaya; Email to JAS.	1.00	150.00
01/07/15	CRC Legal Research; Conference with JAS; File Review; Review Email from V. Anaya re Electrical Supply Bid; Review bid package; Email to JAS; Email to V. Anaya.	3.30	495.00
	JAS Preparing Memo to Clarissa; File Review; Email to C. Corrison & M. Neglia; Conference with Associate Atty, Clarissa.	0.60	90.00
<b>Total Services</b>		<b>8.50</b>	<b>\$1,275.00</b>

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Bergen Community College  
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## STATEMENT OF ACCOUNT

January 12, 2015

### RE: Above & Beyond Care Lease Termination

	Time	Fees
12/16/14 CRC File Review.	0.40	60.00
01/08/15 CRC Telephone Conference with W. Mullaney re Landlord-Tenant trial - Above and Beyond Care; Review File; Email to W. Mullaney; Review Email from W. Mullaney.	0.50	75.00
<b>Total Services</b>	<b>0.90</b>	<b>\$135.00</b>
<b>Disbursements</b>		
12/15/14 Filing Fee-Treasurer, State of NJ.		56.00
12/31/14 Duplication		1.75
Postage - December 2014		1.82
<b>Total Disbursements</b>		<b>\$59.57</b>
<b>Total amount due as of Jan 12, 2015</b>		<b>\$194.57</b>

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Bergen Community College  
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## STATEMENT OF ACCOUNT

January 12, 2015

**RE: Geraldine Koch - Claim #2014021910**

		Time	Fees
12/17/14	CRC File Review.	0.30	45.00
12/22/14	CRC File Review.	1.00	150.00
12/23/14	CRC Review documents re Koch complaint; Email to JAS.	0.40	60.00
12/27/14	JAS Review Email from C. Lim; Review Litigation Plan and Budget Requirements, A & W. Guidelines and Letter to JAS; Email to C. Lim.	0.80	120.00
12/29/14	MTC Preparing Memo to Partner, JAS re: Lim email, prepare litigation plan, memo to JAS, file review re: info. requested by Lim, email to Jim Miller and Patti [REDACTED]	1.00	150.00
12/30/14	MTC review email from J. Miller [REDACTED], initial file review	1.50	225.00
01/02/15	MTC Conference with Partner, JAS, file review	0.20	30.00
01/04/15	MTC Review JAS memo re: personnel file, review JAS memo re: case discussion	0.20	30.00
01/05/15	MTC prepare memo to JAS re: personnel file, conference with JAS, email to J. Miller re: [REDACTED] and review Pati email re: [REDACTED], file review	0.50	75.00
01/07/15	MTC Review J. Miller/JAS emails re: letter from County	0.10	15.00
	JAS Review Email from J. Miller; Review Attachments from J. Miller; Email to J. Miller; File Review.	0.30	45.00

	<u>Time</u>	<u>Fees</u>
Total Services	6.30	\$945.00

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Bergen Community College  
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STATEMENT OF ACCOUNT

January 12, 2015

RE: Library Elevator Bid

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		Time	Fees
12/24/14	JAS Telephone Conference with J. Demetrakis - 2 x's; Conference with Paralegal; Arranging for Meeting w/G. Legregni; File Review; Review Emails to and from W. Corcoran; Review Email from W. Corcoran; Review Email from J. Demetrakis.	0.60	90.00
01/06/15	JAS Telephone Conference with J. Demetrakis; Review Specs in Preparation for Meeting; Preparing for Meeting; Group Meeting w/ Demetrakis, G. Legregni, A. Peck, K. Walter & S. John.	2.50	375.00
<b>Total Services</b>		<b>3.10</b>	<b>\$465.00</b>

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Bergen Community College  
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## STATEMENT OF ACCOUNT

January 12, 2015

RE: 2014 General

---

		<u>Time</u>	<u>Fees</u>
12/15/14	CRC	Conference w/Paralegal; File Review; Conference with JAS; Telephone Conference with Rutger's General Counsel - multiple; Review email and attachments from Rutger's General Counsel; Telephone Conference with JAS and W. Mullaney; Email to W. Mullaney.	2.00 300.00
12/16/14	CRC	Telephone Conference with E. Minott; Email to E. Minott; Review Email from E. Minott	0.30 45.00
12/17/14	CRC	Review Email from E. Minott; Telephone conference with W. Mullaney; Telephone Conference with E. Minott; Email to W. Mullaney and Dr. Walter; Review Emails from Dr. Walter and W. Mullaney.	0.80 120.00
12/18/14	CRC	Conference with Rutgers General Counsel re SBDC issues; Conference call with W. Mullaney; Review email from Rutgers General Counsel- multiple; Email to Rutgers General Counsel - multiple; Email to Dr. Walter & W. Mullaney - multiple.	1.30 195.00
	JAS	Review Email from Minott to Clarissa - prior date; Conference with Associate Atty, Email to Clarissa - 2 x's prior date; Email to W. Mullaney; File Review; Arranging for Meeting; Review Email from K. Walter; Email to Minott; Email to K. Walter & W. Mullaney.	0.60 90.00

		<u>Time</u>	<u>Fees</u>
12/19/14	CRC Review Email from C. Clarke re records request N. Blair; Review File; Email to C. Clarke.	0.50	75.00
	CRC Telephone Conference with W. Mullaney; Telephone Conference with E. Minott - multiple; Telephone Conference with BCC & RU - SBA; Preparing for conference call; Email to E. Minott - multiple; Review emails from E. Minott - multiple; Email to Dr. Walter & W. Mullaney - multiple; Review Emails from Dr. Walter & W. Mullaney.	2.50	375.00
	JAS Review Notice; Review Email from M. Ferrara - 2 x's; Email to M. Ferrara - 2 x's; File Review; Telephone Conference w/ M. Ferrara; Review Email from M. Ferrara - prior date; Review Consent; Revise Document - Agenda; Review Public Notice.	0.80	120.00
12/22/14	CRC Telephone Conference - W. Mullaney; Preparing Board Resolution for stipend payment to SBDC Regional Director - V. J. Vicari; Review emails from W. Mullaney; Email to W. Mullaney.	1.00	150.00
12/24/14	CRC Review Email re [REDACTED] stipend issue.	0.30	45.00
12/26/14	CRC Review Email from JAS re stipend issue; File Review; Email to JAS re stipend issue.	0.40	60.00
12/30/14	CRC Review Email re student [REDACTED]; Review student file.	1.00	150.00
	SDR Review Email from N. Gonzalez-DeJesus; Review Description of Issues /Student; Conference with Associate Atty, Clarissa; Review Draft of Letter.	1.20	180.00
12/31/14	CRC Letter to student [REDACTED] Conference with S. Raso; Revising document.	1.30	195.00
	SDR Review Draft Letter re: [REDACTED]; Conference with Associate Atty, Clarirssa; Review N. Gonzalez-DeJesus.	0.50	75.00
<b>Total Services</b>		<b>14.50</b>	<b>\$2,175.00</b>
<b>Disbursements</b>			
12/31/14	Westlaw Research - November 2014		575.00
	Duplication		32.00
<b>Total Disbursements</b>			<b>\$607.00</b>
<b>Total amount due as of Jan 12, 2015</b>			<b>\$2,782.00</b>

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Bergen Community College  
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## STATEMENT OF ACCOUNT

January 12, 2015

RE: General 2015

		Time	Fees
01/02/15	CRC	Email to N. Gonzalez re letter to student [REDACTED]	0.20 30.00
01/05/15	CRC	Review Email from re [REDACTED]; Arranging for service of letter on student; Review file re V. Vicari stipend; Telephone Conference with W. Mullaney re stipend.	0.60 90.00
	GMD	Telephone Conference with N. Gonzalez-DeJesus; Preparing Memo to JAS; Email to N. Gonzalez-DeJesus.	0.50 75.00
01/06/15	CRC	File Review re V. Vicari stipend.	0.20 30.00
01/07/15	CRC	Review Email re records request; Review request - [REDACTED] Email to C. Clark re request.	0.60 90.00
01/08/15	CRC	Telephone Conference with [REDACTED] student re correspondence about [REDACTED] File Review.	0.60 90.00
<b>Total Services</b>		<b>2.70</b>	<b>\$405.00</b>

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