The Public Meeting of the Board of Trustees of Bergen Community College was held on September 1, 2015, in TEC-128BC at Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Mr. E. Carter Corriston, Chairman, called the meeting to order at 5:00 p.m. and the following announcement was made:

“The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by the inclusion of the date, time, and place of this meeting in a notice posted in the first floor main lobby of the Pitkin Education Center of Bergen Community College and mailed to The Record and The Ridgewood News, and filed with the Clerk of the County of Bergen.”

ROLL CALL

Present
Ms. Dorothy Blakeslee
Mr. Philip J. Ciarco, III
Mr. E. Carter Corriston
Ms. Lorraine Derwin – Alumni Trustee
Dr. Jo-Anne Mecca
Mr. James Napolitano
Mr. Michael Neglia
Ms. Germaine Ortiz
Ms. Irene Oujo

Also Present
Dr. B. Kaye Walter, President
Ms. Judy A. Verrone, Esq.

Regrets
Mr. James Demetrakis
Mr. Anthony Miller
Ms. Norah Peck

PLEDGE OF ALLEGIANCE
Chairman E. Carter Corriston led those present in the Pledge of Allegiance to the Flag of the United States of America.

Oath of Office
Judy A. Verrone, Esq, administered the Oath of Office to Ms. Dorothy Blakeslee, as Trustee.

“I, Dorothy Blakeslee, do solemnly swear that I will support the Constitution of the State of New Jersey, and I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.”

“I do solemnly swear that I will faithfully, impartially, and justly perform all the duties of the Office of Trustee of Bergen Community College, in the County of Bergen, in State of New Jersey, according to the best of my ability. So help me God.”
REPORTS

Vice-Chairman’s Report
Vice-Chairman Ciarco attended the opening ceremonies for the Hispanic Incubator Program held at the Meadowlands Campus. This program continues to generate a tremendous amount of interest from the business community. Trustee Ciarco met with Linda Caruso and Christine Gillespie and in the next few months we will begin to see event planning especially related to our Latino Week that is held on our campus.

Secretary’s Report
Secretary James Napolitano recommended approval of the minutes from July 7, 2015, and the Consent Agenda, September 1, 2015.

Treasurer’s Report – Audit and Finance Committee/Legal
Treasurer Dorothy Blakeslee informed the board members that the Audit and Finance Committee met on Thursday, August 20, 2015, and reviewed the college’s financial position. We recommend approval for the following resolutions, A/F 1 to A/F 20.

President’s Report
President Walter congratulated Larry Hlavenka and his team as they were awarded the NCMPR Medallion Awards for Best College Newsletter and Best College Video Programs.

Oath of Office
Judy A. Verrone, Esq, administered the Oath of Office to Ms. Germaine Ortiz, as Trustee.

“I, Germaine Ortiz, do solemnly swear that I will support the Constitution of the State of New Jersey, and I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.”

“I do solemnly swear that I will faithfully, impartially, and justly perform all the duties of the Office of Trustee of Bergen Community College, in the County of Bergen, in State of New Jersey, according to the best of my ability. So help me God.”

President’s Report - continued
Dr. Walter congratulated Trustee Anthony Miller who was named as Sergeant at Arms for the upcoming Association of Community College Trustees meeting convening in October, 2015.

President Walter introduced Ms. Lindsay Maurer, the new Executive Director of the BCC Foundation Office. Lindsay joins our Executive Team with more than 15 years of development and fundraising experience. We are very pleased that Lindsay has joined our team.

Dr. Walter presented a PowerPoint lecture on Employment Trends, Unemployment Rates and Enrollment trends in the State of New Jersey.
Employment Trends

Enrollment Performance

[Image of a map of New Jersey with data on unemployment rates]
Student Success

Performance

Degrees and Certificates Awarded
1970 - 2014
Class Offerings

Time and Mode of Offering

Enrollment by Time of Day, Fall 2010 - Fall 2014

* Does not include the students each semester taking exclusively online courses
**Includes Saturday classes
Source: SISRT 18° Day Course File
Distance Learning Enrollment, Fall 2010 - Fall 2014***

*Percentage out of total fall headcount
**This is an uncomplicated number if there were students taking at least one hybrid course and at least one online course, these students were only counted once.
***Percentage of students enrolled in distance education, as a percentage of total fall headcount

Source: SURE E&D, Day/Class FA

Assessment of Student Learning
http://www.bergen.edu/academics/program-learning-outcomes

Program Learning Outcomes
Division of Arts, Humanities, and Wellness
   American Language Program (ALP)
   Associate in Applied Science Degree in Computer Animation
   Associate in Applied Science Degree in Computer Graphics
   Associate in Applied Science Degree in Music Business
   Associate in Applied Science Degree in Recording Technology
   Associate in Arts Degree in Fine and Performing Arts, Theater Arts – Acting Option
   Associate in Arts Degree in Fine and Performing Arts, Theater Arts – Dance Option
   Associate in Arts Degree in Fine and Performing Arts, Theater Arts – General Theater
   Associate in Arts Degree in Fine and Performing Arts, Theater Arts – Technical Theatre Production Option
   Associate in Fine and Performing Arts, General Curriculum

Associate in Science Degree in Exercise Science

Student Learning Objectives

Students will:
- Use an appropriate theoretical framework for determining exercise needs and goals for individuals.
- Use appropriate methodology in health/fitness appraisal of specified parameters in lifestyle behavior modification.
- Create an appropriate exercise program design with the aid of software relative to the needs and desires of individuals.
- Implement, when necessary, appropriate knowledge and skill in the treatment of exercise related injury/emergency and nutritional suggestion type individuals.
- Demonstrate command of the knowledge base and skills necessary to seek a variety of employment situations, agency certifications and/or transfer to a four-year institution.
Joan S. Tscherne, Ph.D., Professor of Chemistry

Dr. Tscherne provided a presentation on Assessments in the Chemistry Department.

Physical Science Assessment Report

Chemistry

Goal: To measure students' understanding of the scientific method by analyzing laboratory reports from two sections of General Chemistry I Laboratory (CHM141).

Data Source: Two laboratory reports in CHM-141.
- Relationship Between Mass and Volume, assigned during the third week of the semester
- Heat of Neutralization, assigned during the 12th week of the semester

Desired Result:
80% of students in each section show competency in understanding the scientific method by achieving an 80/100 or greater on the laboratory report, and improvement must be shown in the total score from the beginning to the end of the semester.
## Board of Trustees Minutes
### September 1, 2015
### Page 10

### Chemistry Rubric

<table>
<thead>
<tr>
<th>Objective</th>
<th>Meets Full Credit</th>
<th>Partially Meets (90% - 100%)</th>
<th>Does Not Meet (0% - 90%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theory and Instruction</td>
<td>Objectives and enthusiastic teaching of the material.</td>
<td>Teacher is knowledgeable and engaging.</td>
<td>Teacher is unprepared or does not engage with the material.</td>
</tr>
<tr>
<td>Calculations</td>
<td>Calculations are done correctly and within the time limit.</td>
<td>Calculations are mostly correct but some mistakes.</td>
<td>Calculations are incorrect and take too much time.</td>
</tr>
<tr>
<td>Data Collection and Record</td>
<td>Data is collected and accurately recorded.</td>
<td>Data is collected but some inaccuracies.</td>
<td>Data is not collected or inaccuracies are significant.</td>
</tr>
</tbody>
</table>

### Analysis and Conclusion (80 points)

- A conclusion that shows the student's understanding of the experiment.
- Logical reasoning and critical thinking.
- Clear and concise writing.
- Correct use of scientific notation and units.

### Results: Chemistry

80% of students in each section show competency in understanding the scientific method by achieving a 80/100 or greater on the laboratory report, and improvement must be shown in the total score from the beginning to the end of the semester.

<table>
<thead>
<tr>
<th>Section</th>
<th>Number of Systems</th>
<th>Objective (40 points)</th>
<th>Data Collection and Record (50 points)</th>
<th>Analysis and Conclusion (40 points)</th>
<th>Total (100 points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSE2101-001 First Lab</td>
<td>20</td>
<td>9.6</td>
<td>89.1</td>
<td>10.6</td>
<td>89.1</td>
</tr>
<tr>
<td>CSE2101-001 Second Lab</td>
<td>20</td>
<td>9.0</td>
<td>47.7</td>
<td>20.0</td>
<td>67.5</td>
</tr>
<tr>
<td>CSE2101-003 First Lab</td>
<td>10</td>
<td>6.6</td>
<td>48.6</td>
<td>16.8</td>
<td>67.9</td>
</tr>
<tr>
<td>CSE2101-003 Second Lab</td>
<td>10</td>
<td>6.2</td>
<td>42.2</td>
<td>20.6</td>
<td>76.5</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>60</strong></td>
<td><strong>885</strong></td>
<td><strong>76.56</strong></td>
<td><strong>29.25</strong></td>
<td><strong>106.82</strong></td>
</tr>
</tbody>
</table>
Physics Assessment Report

Physics

Goal: To measure students’ understanding of the scientific method by analyzing one laboratory report from one section of Physics II (PHY 250) and one section of Physics III (PHY 251)

Data Source:
- Physics II: Ohm’s Law laboratory report
- Physics III: Reflection and Refraction laboratory report

We chose these experiments since the preparation, set-up, data collection, and report elements are similar, and both experiments occurred around the same week in the semester.

Desired Result: 80% of students in each section show competency in understanding the scientific method by achieving a 80/100 or greater on the laboratory report, and improvement must be shown in the total score from Physics II to Physics III.

### Physics Rubric

<table>
<thead>
<tr>
<th>Report Section</th>
<th>Meets (100% score)</th>
<th>Partially meets (60%)</th>
<th>Does not meet (0%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Objective</td>
<td>Original effort shown in stating the objective of the experiment.</td>
<td>Restates the objective from the laboratory manual.</td>
<td>Partially written or incomplete statement of objective.</td>
</tr>
<tr>
<td>Theory</td>
<td>Chain of equations and variables. Rudimentary explanation of experiment theory.</td>
<td>Incomplete list of equations and variables.</td>
<td>No statement of theory.</td>
</tr>
<tr>
<td>Data</td>
<td>Original data sheets from laboratory manual plus correct data analysis.</td>
<td>Original data sheets from lab manual.</td>
<td>No original data sheets from lab manual.</td>
</tr>
<tr>
<td>Analysis</td>
<td>Calculations and analysis are correct.</td>
<td>Calculations and analysis were not correct.</td>
<td>Calculations and analysis were not correct.</td>
</tr>
<tr>
<td>Conclusion</td>
<td>Final conclusion is given, stating material from theory, data and analysis sections. Demonstrate advanced understanding of the experiment.</td>
<td>Final conclusion is not given, stating material from theory, data and analysis sections.</td>
<td>Final conclusion is not given, stating material from theory, data and analysis sections.</td>
</tr>
<tr>
<td>Attention</td>
<td>Reports before class begins.</td>
<td>Reports before class begins.</td>
<td>Reports after exam.</td>
</tr>
</tbody>
</table>

Scores above 80/100 for each section reflect competency. Improvement must be shown in the total score from Physics II to Physics III.
Results: Physics

Desired Result:

80% of students in each section show competency in understanding the scientific method by achieving a 80/100 or greater on the laboratory report, and improvement must be shown in the total score from Physics II to Physics III.

<table>
<thead>
<tr>
<th>Section</th>
<th>Number of Students</th>
<th>Average Objective Score (38 points)</th>
<th>Average Theory Score (34 points)</th>
<th>Average Experiment Score (20 points)</th>
<th>Average Analytic Score (36 points)</th>
<th>Average Calculation Score (20 points)</th>
<th>Average Attendance Score (10 points)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHYS 101</td>
<td>15</td>
<td>10.30</td>
<td>11.41</td>
<td>11.21</td>
<td>11.17</td>
<td>10.18</td>
<td>98.83</td>
<td></td>
</tr>
<tr>
<td>PHYS 101</td>
<td>14</td>
<td>8.75</td>
<td>12.30</td>
<td>11.00</td>
<td>11.67</td>
<td>10.13</td>
<td>92.70</td>
<td></td>
</tr>
<tr>
<td>Total:</td>
<td>33</td>
<td>9.85</td>
<td>11.32</td>
<td>10.98</td>
<td>11.20</td>
<td>10.06</td>
<td>99.83</td>
<td></td>
</tr>
</tbody>
</table>

COMMITTEES

AUDIT AND FINANCE
Treasurer Blakeslee recommended approval of resolutions A/F 1 and A/F 20.

PERSONNEL
Trustee James Napolitano noted that the Personnel Committee met on September 1, 2015, at 4:00 p.m., reviewed the resolutions and recommends approval of the Personnel Resolutions P1 through P7.

BOARD OF SCHOOL ESTIMATE
No report.

EDUCATION AND STUDENT AFFAIRS
Chairman Mecca recommended approval of resolutions E/SA 1 to E/SA 4.

FOUNDATION REPORT
Vice-Chairman Ciarco welcomed Lindsay Maurer to the Foundation Board and looks forward to working with her and members of the department.

The 17th annual golf outing was held at the Upper Montclair Country Club in Clifton. The date of June 15th was postponed to July 13th due to the inclement weather. The decision was made by me and the general manager for the betterment of our guests. I am happy to report that nearly $34,000 was raised for scholarships.

SITE AND FACILITIES
Chairman Neglia informed the board that Site and Facilities Committee met and offers S/F 1 to S/F 3.
STRATEGIC PLANNING COMMITTEE
Vice-Chairman Ciarco stated, “The Strategic Planning Committee met throughout the summer. The Steering Committee and Working Group Meeting will be held on September 4, 2015, as well as preparing for our October 27, 2015, meeting with Dr. Ken Ender, Middle States Chairman. Dr. Ender will be meeting with board members and faculty members during his visit to the college. We are excited about this meeting and feel totally prepared. Dr. Ender will be leading the evaluation in March, 2016.”

“The Middle States draft document is in the final stages and will be available to board members and faculty for their review. We appreciate input from all participants. If any board members would like a copy of the report, please contact Trustee Ciarco or Dr. Yun Kim.”

ALUMNI TRUSTEE REPORT
During the last few months, our team and the administration have been working to streamline the Pay-to-Print initiative. Alumni Trustee Derwin is positive that a conclusion will be forthcoming benefiting the students and the college. Ms. Derwin thanked Dr. Mullaney for reaching out to the professors who provided information regarding the work load for students and who will be in the need of a printer. Our team created a survey which was distributed to students to obtain their feedback. This information will help with a conclusion for the Pay-to-Print initiative.

UNFINISHED BUSINESS
No unfinished business.

NEW BUSINESS/OPEN TO THE PUBLIC
Laura Zottarelli, President of Student Government Association.

Ms. Zottarelli introduced Erika Campo, Executive Assistant to the SGA Office. The SGA is in the process of conducting two student surveys, the Pay-to-Print initiative and student feedback on the Success 101 Courses.

Mr. Gabe Wanissian, Editor of the Torch

Gabe thanked President Walter for the opportunity to take photos of the New Health Sciences Building.

Mr. Wanissian requested information regarding an increase of On-line courses. Dr. Mullaney announced, “There was no reduction of on-line courses for the fall semester.”

Dr. Walter stated “That Bergen Community College has exceptional adjuncts. They are exceptional faculty, as well as our lecturers and tenure track faculty. The Deans and Department Chairs work diligently to make sure that all faculty teaching at Bergen are the best they possibly can be. We celebrate the adjuncts who work with us who bring different experiences with them to the classroom.”

Gabe addressed Ms. Derwin regarding a CAP for the Pay-to-Print initiative. Ms. Derwin advised “Gabe that it is up to the students to decide what they think would be sufficient in how many free pages would be allotted from the college.”
CHARIMAN’S COMMENT
Chairman Corriston welcomed all back to a new school year and looks forward to working with all of you. The Faculty has been very cooperative and looks forward to them working with the students.

ADOPTION OF MINUTES
The minutes of the July 7, 2015, meeting of the Board of Trustees were approved as submitted, as moved by Vice-Chairman Philip Ciarco and seconded by Secretary James Napolitano. All were in favor.

CONSENT AGENDA
Chairman E. Carter Corriston recommended the September 1, 2015, Consent Agenda for approval.

Audit and Finance 1 to 20.
Education and Student Affairs 1 to 4.
Personnel 1A to H, and 2 to 7.
Site and Facilities 1 to 3.

A motion was made by Secretary Napolitano and seconded by Trustee Mecca. No one opposed. All were in favor.

Chairman Corriston stated that an Executive Session was not required. Chairman Corriston re-opened the meeting for further comments.

A/F1 - Approval of Legal Voucher – DeCotiis, FitzPatrick & Cole, LLP
Approval is hereby granted for payment of the following legal vouchers:

May 11, 2015 to June 15, 2015  DeCotiis, FitzPatrick & Cole, LLP.  $ 29,712.03
June 16, 2015 to July 15, 2015  DeCotiis, FitzPatrick & Cole, LLP.  $ 31,594.04

A/F2 – Approval of Labor Voucher – Cleary, Giacobbe, Alfieri, Jacobs
Approval is hereby granted for payment of the following Labor Consulting services:

June 1, 2015 to June 30, 2015  Invoice 34998  Cleary Giacobbe Alfieri Jacobs  $ 6,720.00
July 1, 2015 to July 31, 2015  Invoice 35805  Cleary Giacobbe Alfieri Jacobs  $ 3,270.00

A/F3 – Authorization to establish a yearly tuition rate for the Turning Point program. The tuition represents the general operating costs associated with staffing and program related activities and services.
Approval is hereby granted to establish an annual tuition rate of $6,000 per student for the Turning Point program beginning fall 2015.
A/F4 – Authorizing the termination of a contract with Ferretti Carting, Inc. ("Contractor") for the provision of snow plowing services to clear parking lots, parking deck and roads, including sidewalks adjacent to Parking Lots B and G at the Main Campus, parking lots and sidewalks at the Ciarco Learning Center in Hackensack and the Meadowlands Campus in Lyndhurst ("Services"). Approval is hereby granted to authorize the Vice President, Facilities Planning, Operations and Public Safety to terminate contract and offset amounts due to Contractor in providing the Services for damages to College property in the amount of $20,459.80 as a direct result of Contractor’s performance of the Services at the Main Campus, the Ciarco Learning Center, and the Meadowlands Campus, and authorize the procurement of the Services in accordance with the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.

A/F5 – Authorization to renew Student Athletic Insurance policy from Bollinger, Inc. Approval is hereby granted to purchase student athletic insurance for the coverage period August 1, 2015 through August 1, 2016, from Bollinger, Inc., at a cost of $64,476.00.

A/F6 – ADOPT 2015-2016 Budget
Approval is hereby granted that the Board of Trustees of Bergen Community College adopt the 2015–2016 College Budget, effective July 1, 2015 (retroactive), the budget is attached.

Budget Summary is also available on the Board of Trustees’ web page.

A/F7 - Authorization to award Public Bid #P-2174 for miscellaneous Science Supplies used in Biology, Chemistry, Physics and Earth Science Laboratories for fiscal year 2015-2016. Approval is hereby granted to award Public Bid #P-2174, Supplies for Science Department, to various vendors as listed below, based on prices submitted in the bid and estimated quantities.

A/F8 - To purchase Roche Diagnostics LightCycler 96 real time polymerase chain reaction (PCR) instrument to be used by students in Microbiology and Biotechnology classes for gene detection and characterization. This procurement is funded by the Stem Grant. Approval is hereby granted to purchase one LightCycler 96 real time PCR Instrument, at a cost of $22,800.00 from Roche Diagnostics Corporation.

A/F9 - Authorization to Purchase Evolve Reach Testing Program from Elsevier, Inc. used in the Nursing department for student testing and evaluation in order to prepare students for National Board exam. Approval is hereby granted to spend an amount not to exceed $58,400.00, for the period July 1, 2015 through June 30, 2016, for Evolve Reach Program with Elsevier, Inc.

A/F10 - Authorization to award Public Bid # P-2187 Digital Oscilloscopes and Multimeters to replace out-of- date electronic test and measurement equipment used in the STEM program and funded by the Buehler Grant. Approval is hereby granted to award Public Bid # P-2187 to purchase 53 EA Tektronics Digital Oscilloscopes and 6 EA Digital Multimeters at a cost of $48,003.97 from Newark Corporation.
A/F11 - To renew annual maintenance agreement with Innovative Interfaces, Inc. for library management software and hardware used to run all library operations and the online public access catalog.

Approval is hereby granted to renew maintenance agreement for Millennium integrated library system for the period July 1, 2015 through June 30, 2016 with Innovative Interfaces, Inc. for an amount not to exceed $40,000.00.

A/F12 – Authorization to pay for advertisements in North Jersey Media Group's various publications to promote registration, open house and other events as requested by the Public Relations Department.

Approval is hereby granted to spend an estimated $34,639.00 through October 31, 2015, with North Jersey Media Group, for registration, open house and event promotion advertising.

A/F13 - To authorize annual maintenance renewal of third party software licenses with Ellucian Inc. allowing third party software to interface with Colleague.

Approval is hereby granted to renew third party vendor software licenses for fiscal year 2016 with Ellucian Inc. at a cost of $39,639.00.

A/F14– Approval of travel expenses for CampusWorks, Inc., for May and June of 2015 totaling $21,068.52.

Approval is granted for the travel expenses for May and June of 2015 in the amount of $21,068.52 for CampusWorks, Inc. personnel.

A/F15 - Authorization to award Public Bid P-2188 for Snow Plowing Services for the Paramus, Hackensack and Meadowlands Campuses as needed for the next three years.

Approval is granted to award Public Bid P-2188 for Snow Plowing Services to J. Fletcher Creamer & Son, Inc., for the estimated three year amount of $1,586,640.00, for the period November 1, 2015 through April 30, 2018.

A/F16 – To amend Board Action A/F18, per CampusWorks contract dated September 10, 2013 to account for CampusWorks’ cost of living adjustment rate of 1.6% being applied effective July 1, 2015 increasing our FTE costs for fiscal year 2016 from $1,060,800.00 to $1,077,768.00.

Approval is hereby granted for a 1.6% cost of living adjustment for CampusWorks FTE fees for fiscal year 2016 in the amount of $1,077,768.00.

A/F17 - To amend Board Action A/F9, dated May 6, 2014, entering us into a 5-year price-protected Advantage Plan agreement with Ellucian Inc. to now include the Financial Aid Award Acceptance maintenance fee from $402,202.50 to $402,263.00.

Approval is granted to adjust projected maintenance fees with accurate fees for maintenance of Financial Aid Award Acceptance which is being added on our 2nd year of a 5-year price-protected Ellucian Advantage Plan agreement. The actual fees are $60.50 more than projected increasing our fiscal year 2016 total fee for Ellucian software maintenance to $402,263.00. Price protection increases of 5% or less through Fiscal Year 2019 will apply to FA Award/Accept software maintenance as well.
A/F18 - To authorize renewal of membership in Education Advisory Board’s Community College Executive Forum research and advisory services.
Approval is hereby granted to enter into an agreement with Education Advisory Board for a two year membership in the Community College Executive Forum with an option to extend for one additional year. The cost of membership is $28,115.00 for the first year, $28,680.00 for the second year and $29,255.00 for the optional one year extension.

A/F19 - To authorize annual renewal of College broadband internet services, and subscription to NJVID digital media repository and streaming services which are provided through NJEDge.Net technology consortium.
Approval is hereby granted to renew internet and NJVID services for fiscal year 2015 through NJEDge.Net at an estimated cost of $272,442.00.

A/F20 - Exempt from Bidding: Authorization to reimburse the County of Bergen at a cost of $984,562.00 for General Liability, Worker Compensation Insurance, and the Employee Practices Liability Policy
Approval is hereby granted to reimburse the County of Bergen for General Liability, Worker Compensation Insurance, and the Employee Practices Liability Policy insurances for the coverage period July 1, 2015 through June 30, 2016, at a cost of $984,562.00.

E/SA1 - TAACCCT Grant: Authorize an award of a contract for training and placement of Community Health Workers into a newly established Registered Apprenticeship, to Rutgers, The State University, School of Management and Labor Relations. This contract will fulfill a deliverable required of Bergen Community College under the term of the TAACCCT Grant awarded by the U.S. Department of Labor, Employment and Training Administration.
Approval is hereby granted for the TAACCCT Grant awarded to Bergen Community College by the US Department of Labor ETA, requires that we develop a new apprenticeable occupation. After due consideration and consultation with the NJ Department of Labor and Workforce Development we have elected to fulfill this requirement through a contract with Rutger’s in the amount of $75,000.

E/SA2 - Submit a proposal to the National Science Foundation (NSF) for Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM)
Approval is hereby granted to submit a $600,000 three-year grant proposal to the NSF to support scholarships for academically talented, financially needy students, enabling them to either continue their education at New Jersey City University or to enter the workforce following completion of the AS. or AAS. degree. Bergen, as a grantee institution, would be responsible for selecting scholarship recipients, reporting demographic information about student scholars, and managing the S-STEM project.

E/SA3 - Submit a Proposal to the U.S. Department of Education for a Prison Educational Program for At-risk and Nontraditional Female Students in the amount of $300,000.00 for a 36 month program.
Approval is hereby granted to authorize submission of a proposal to the National Endowment for the Humanities, Division of Education Programs, Humanities Initiatives at Community Colleges Program for a grant in the amount of $100,000 focusing on the specific educational needs of female prisoners as they re-enter society, and to authorize President B. K. Walter, or her designee, to execute required documents.
E/SA4 - Submit a proposal to Delta Dental of New Jersey Foundation for an investment of $40,000.00 to fund purchase and installation of a new digital panographic radiography unit including software and computer.

Approval is hereby approved for this grant proposal requests $40,000.00 from the Delta Dental New Jersey Foundation, Inc. to fund the purchase and installation of a new digital panographic radiography unit including software and computer that will integrate with the existing Eaglesoft, Version 17 software, currently utilized by Dental Hygiene students and faculty in the clinic. By integrating the panographic radiology with our existing intraoral radiography, the dentist will be able to comprehensively diagnose the patient and the student’s learning will be enhanced. Panographic radiography is fundamental in developing interpretation of normal anatomical structures as well as pathologies and anomalies. This radiographic technique is widely used throughout patient care in the clinic and in the dental community. Upon graduation and licensure, students are expected to have achieved panographic radiography competencies and are prepared to utilize this radiographic imaging technique in clinical practice.

P1A - Appointment: Interim Dean of Humanities

Approval is hereby granted for the interim appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adam Goodell</td>
<td>Interim Dean of Humanities</td>
<td>$110,000.00</td>
<td>07/27/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(pro-rated)</td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

P1B - Appointment: Professional Staff

Approval is hereby granted for the appointment of the following individuals to the positions and annual salaries indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rogerio Faria</td>
<td>Network Systems Administrator II/Information Technology</td>
<td>$68,000.00 (pro-rated)</td>
<td>09/01/15 – 6/30/16</td>
</tr>
<tr>
<td>Frank Hablawi</td>
<td>Web Developer/Information Technology</td>
<td>$67,000.00 (pro-rated)</td>
<td>08/17/15 – 6/30/16 (retroactive)</td>
</tr>
<tr>
<td>John Rude</td>
<td>Network Systems Administrator I/Information Technology</td>
<td>$64,000.00 (pro-rated)</td>
<td>09/21/15 – 6/30/16</td>
</tr>
</tbody>
</table>

P1C – Appointment: Support Staff

Approval is hereby granted of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Juan Rodriguez</td>
<td>Public Safety Officer/Public Safety</td>
<td>$30,000.00 (pro-rated)</td>
<td>05/11/15 (retroactive)</td>
</tr>
</tbody>
</table>
### P1D – Appointment: Technical Assistant I/Faculty

Approval is hereby granted for the appointment of the following individual to the position and salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michele Kenyon</td>
<td>Technical Assistant I/Dental Hygiene/</td>
<td>$43,917.00</td>
<td>08/24/15 – 6/30/16</td>
</tr>
<tr>
<td></td>
<td>Health Professions</td>
<td></td>
<td>(pro-rated) (retroactive)</td>
</tr>
</tbody>
</table>

### P1E – Appointment: Lecturers, Fall 2015 Semester

To approve the appointment of the following individuals as Lecturers for the Fall 2015 semester at the salaries indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline/Division</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jean Acken</td>
<td>Chemistry/Math, Science and Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Samuel Antwi-Agyei</td>
<td>Math/Math, Science and Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Vivian Bassilly</td>
<td>Success 101/Humanities</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Shailendra Chaiani*</td>
<td>Physics/Math, Science and Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Cynthia Chambless</td>
<td>Success 101/Humanities</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>George Chudyk</td>
<td>Computer Science/Business, Arts and Social Sciences</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Victor Conversano, Jr.</td>
<td>Criminal Justice/Business, Arts and Social Sciences</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Shannen Dawli</td>
<td>Success 101/Humanities</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Robert Kaltz**</td>
<td>Biology/Math, Science, &amp; Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Daniela Kitanska</td>
<td>Math/Math, Science and Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Estelle Kunoff Epstein*</td>
<td>Physics/Math, Science and Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Joseph Migliaccio</td>
<td>Biology/ Math, Science and Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Patricia Minihan</td>
<td>Chemistry/Math, Science and Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Ronald Orso</td>
<td>Criminal Justice/Business, Arts and Social Sciences</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Steven Paul</td>
<td>Success 101/Humanities</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Michael Pesa</td>
<td>Biology/Math, Science &amp; Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Joanne Piccininni</td>
<td>Paramedic Science/Health Professions</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Scott Putori</td>
<td>Math/Math, Science, &amp; Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Annette Rakowski*</td>
<td>Information Technology/Business, Arts and Social Sciences</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>James Resnick</td>
<td>Accounting/Business, Arts and Social Sciences</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Jehyun Ro</td>
<td>Math/Math, Science and Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Sarah Sala</td>
<td>Success 101/Humanities</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Mary Santorelli</td>
<td>Nursing/Health Professions</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>David Scalcione</td>
<td>Math/Math, Science and Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Laura Schneider</td>
<td>Success 101/Humanities</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Stephanie Shewciw**</td>
<td>Math/Math, Science, &amp; Technology</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Richard Sodora</td>
<td>Radiation Therapy/Health Professions</td>
<td>$18,776.00</td>
</tr>
<tr>
<td>Margaret Touw</td>
<td>Nursing/Health Professions</td>
<td>$19,307.00</td>
</tr>
<tr>
<td>Huey Van Dine</td>
<td>Accounting/Business, Arts and Social Sciences</td>
<td>$19,307.00</td>
</tr>
</tbody>
</table>

*Grant funded
**Approved for seventh consecutive semester
P1F - Appointment: Testing Coordinators
Approval is hereby granted to appoint the individuals listed below to the position of Testing Coordinators at the stipends shown for the period September 1, 2015 – June 30, 2016.

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Discipline</th>
<th>Annual Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gemma Figaro</td>
<td>ALP Level One/English</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Robert Freud</td>
<td>ALP Level Two/English</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Peter A. Helff</td>
<td>EBS/English</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Harold Kahn</td>
<td>ALP Level Three/English</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Susana Lansangan</td>
<td>ALP Foundations/English</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Heidi Lieb</td>
<td>ALP Speech/English</td>
<td>$  500.00</td>
</tr>
</tbody>
</table>

P1G – Appointment: Faculty
Approval is hereby granted for the appointment of the following individuals to the positions listed below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Rank</th>
<th>Discipline/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tomira Luchynski</td>
<td>Assistant Professor</td>
<td>Dental Hygiene/Health Professions</td>
<td>02/01/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(retroactive)</td>
</tr>
<tr>
<td>Daniel Salerno</td>
<td>Assistant Professor</td>
<td>Composition &amp; Literature/Humanities</td>
<td>02/01/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

P1H – Appointment: Student Services Athletic Program (Coaching Staff)
Approval is hereby granted for the appointment of the following individuals to part-time Head Coach and Assistant Coach positions at the stipends indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Head Coach Position</th>
<th>Stipend</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erika Czujko</td>
<td>Track &amp; Field (M&amp;W)</td>
<td>$5,722.00</td>
<td>12/01/15 – 05/31/16</td>
</tr>
<tr>
<td>Deana Dedovitch</td>
<td>Cross Country (M&amp;W)</td>
<td>$5,610.00</td>
<td>08/01/15 – 11/30/16</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(retroactive)</td>
</tr>
<tr>
<td>Jolynn Di Ienno</td>
<td>Women’s Soccer</td>
<td>$5,500.00</td>
<td>08/01/15 – 11/30/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(retroactive)</td>
</tr>
<tr>
<td>Mallorie Gilbride</td>
<td>Softball</td>
<td>$7,150.00</td>
<td>08/01/15 – 05/31/16</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(retroactive)</td>
</tr>
<tr>
<td>Tracy Green</td>
<td>Women’s Basketball</td>
<td>$8,274.00</td>
<td>10/01/15 – 03/15/16</td>
</tr>
<tr>
<td>Fredy Herrera</td>
<td>Men’s Soccer</td>
<td>$5,000.00</td>
<td>08/01/15 – 11/30/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(retroactive)</td>
</tr>
<tr>
<td>Edward Kochakji</td>
<td>Wrestling</td>
<td>$6,763.00</td>
<td>10/15/15 – 03/15/16</td>
</tr>
<tr>
<td>Helene Liaci</td>
<td>Women’s Volleyball</td>
<td>$5,722.00</td>
<td>08/01/15 – 11/30/15</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(retroactive)</td>
</tr>
<tr>
<td>Steven Mimms</td>
<td>Baseball</td>
<td>$7,293.00</td>
<td>08/01/15 – 05/31/16</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(retroactive)</td>
</tr>
<tr>
<td>Bobbie Morgan</td>
<td>Men’s Basketball</td>
<td>$6,500.00</td>
<td>10/01/15 – 03/15/16</td>
</tr>
</tbody>
</table>
Name | Assistant Coach Position | Stipend | Effective Dates
--- | --- | --- | ---
Wilbert Caraballo | Men’s Basketball | $3,300.00 | 10/01/15 – 03/31/16
Jeff Daly | Women’s Soccer | $2,750.00 | 08/01/15 – 11/30/15 (retroactive)
Jolynn Di Ienno | Softball | $3,300.00 | 10/01/15 – 03/31/16
Hannah Jensen | Women’s Basketball | $3,300.00 | 08/01/15 – 11/30/15
Samantha Reed | Volleyball | $3,000.00 | 08/01/15 – 11/30/15
Milton Rehan | Wrestling | $3,300.00 | 10/15/15 – 03/15/16
Angel Solis | Track & Field (M&W) | $2,861.00 | 12/01/15 – 05/31/16
Giovanni Soto | Men’s Soccer | $2,750.00 | 08/01/15 – 11/30/15 (retroactive)
Ian Steepy | Baseball | $3,000.00 | 09/01/15 – 05/31/16 (retroactive)
Anthony Verdi | Baseball | $3,000.00 | 09/01/15 – 05/31/16 (retroactive)
Hernan Castano | Athletic Trainer | $36.00/hour | 08/01/15 – 06/30/16 (retroactive)

P2 – Reappointment: Project Personnel - Grants
Approval is hereby granted that the grant personnel listed below be reappointed to the positions indicated for the period commencing October 1, 2015 through June 30, 2016.

Name | Position
--- | ---
Donna Collins | Program Assistant/Office of Specialized Services/TPSID
Karen Kozlowicz | Grant Coordinator/Office of Specialized Services/TPSID

P3 – Approve: stipends for Nursing Clinical Faculty for fall 2015 semester
Approval is hereby granted for the payment of stipends for the following individuals in the Nursing Clinical Faculty in the amounts indicated for the Fall 2015 semester.

Name | Semester stipend amount
--- | ---
Full time
Maryanne Baudo | $2,020.00
Joanne Diamantidis* | $3,030.00
Patricia Durante | $2,020.00
Maria Fressola* | $3,030.00
Marie Grillo | $2,020.00
Margaret Hayes* | $3,030.00
Joan McManus | $2,020.00
Lillian Ostrander | $2,020.00
Carrie Polnyj | $2,020.00
Natalie Timme | $2,020.00
Carmen Torres | $2,020.00
Toni Tortorella-Genova | $2,020.00
Sharon Zaucha | $2,020.00

Lecturers
Mary Santorelli $2,020.00
Margaret Touw $2,020.00

Adjuncts
Nancy Bonard $2,020.00
Mariam Doss** $1,010.00
Peggy Ensslin $2,020.00
Giuseppina Finnerty $2,020.00
Jenna Forsythe $2,020.00
Tara Gregorio $2,020.00
Diana Hernandez $2,020.00
Maureen Imbrogno $2,020.00
Rhonda Joseph $2,020.00
Michael Lang $2,020.00
Teresa Meyer $2,020.00
Thomas Negri $2,020.00
Gail Okoniewski $2,020.00
Pamela Pascarelli** $1,010.00
Noelle Schuster $2,020.00
Barbara Schweiger Albanese** $1,010.00
Athena Serrano Torres $2,020.00
Najah Thompson** $1,010.00

* for additional ½ semester clinical
** for ½ semester clinical only

P4 – Approve: Leave of Absence and Return/Confidential Staff
Approval is hereby granted for an unpaid Leave of Absence and return from leave for the following individual from the position listed below, effective dates as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathryn Plessing-Brunetto</td>
<td>Managing Director of Admissions and International Programs/Enrollment Services/Student Affairs</td>
<td>$91,272.00</td>
<td>08/01/15 – 09/01/15</td>
</tr>
</tbody>
</table>

P5A – Approval: Leave of Absence/Professional Staff
Approval is granted for a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gisselle Pacheco</td>
<td>Financial Aid Specialist/Financial Aid/Student Affairs</td>
<td>08/17/15</td>
</tr>
</tbody>
</table>

(retroactive)
P5B – Approve: Leave of Absence/Support Staff
Approval is granted for a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vanessa Pusey</td>
<td>Sr. Registration Assistant/Student Affairs</td>
<td>08/28/15 (retroactive)</td>
</tr>
</tbody>
</table>

P6A – Resignation: Support Staff
Approval is granted for the resignation of the following individuals:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Josue Castillo</td>
<td>Public Safety Officer/Public Safety</td>
<td>08/28/15 (retroactive)</td>
</tr>
<tr>
<td>James Sparrow, Jr.</td>
<td>Custodian/Buildings and Grounds</td>
<td>08/24/15 (retroactive)</td>
</tr>
<tr>
<td>Francis Villanueva</td>
<td>Public Safety Officer/Public Safety</td>
<td>08/07/15 (retroactive)</td>
</tr>
</tbody>
</table>

P6B – Resignation: Confidential Staff
Approval is granted for the resignation of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bindu John</td>
<td>Human Resources Generalist/Human Resources</td>
<td>09/11/15</td>
</tr>
</tbody>
</table>

P6C – Resignation: Grant Staff
Approval is granted for the resignation of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew Messiah</td>
<td>Program Assistant/Title V Grant</td>
<td>09/04/15</td>
</tr>
</tbody>
</table>

Approval is granted by the Board of Trustees for the settlement of litigation entitled Carlos Palomeque vs. Bergen Community College et al., Docket No. BER-L-7254-13, by authorizing the President to enter into the Settlement Agreement and Release prepared by Special Counsel to the College, a copy of which is on file in the President's Office.
S/F 1 - To award services to Arcari & Lovino Architects, P.C. for the preparation of plans and specifications to replace the existing generator located in the Gymnasium basement with one that has sufficient capacity to provide the needed power during emergencies when the Gymnasium is used as a County of Bergen emergency shelter. This project is funded by a grant from FEMA. Approval is hereby granted to authorize Arcari & Lovino Architects, P.C. to provide professional services at a cost not to exceed $19,175.00 for the preparation of plans and specifications for an emergency generator.

S/F 2 - Authorization to award Public Bid P-2189 for additional Wireless Security Cameras for Parking Lots A, B, C and the Loading Dock/Receiving area at the Paramus Campus. This is funded by the Urban Areas Security Initiatives (UASI) grant. Approval is hereby granted to award public bid P-2189 Wireless Security Cameras to Integrated Systems & Services, Incorporated, in the amount of $96,623.00, plus Alternates 2, 3 and 4 for added cameras, totaling $31,786.00.

S/F 3 - To award professional services to H & H Engineering, LLC for the preparation of plans and specifications to replace the 40 year old underground gas line at Ender Hall that is developing leaks. Approval is hereby granted for H & H Engineering, LLC to provide engineering services at a cost not to exceed $24,000.00 for the preparation of plans and specifications to replace the gas line at Ender Hall.

ADJOURNMENT
As no further business was brought before the Board of Trustees, Chairman Corriston requested a motion to adjourn the meeting at 5:44 p.m. A motion was made by Vice-Chairman Philip Ciarco and seconded by Trustee Mecca. All were in favor. No one opposed.

James Napolitano

Secretary, Board of Trustees