BOARD OF TRUSTEES
PUBLIC MEETING

Tuesday, April 5, 2016 - 5:00 p.m.

TEC – 128 BC

I. Call to Order

II. Open Public Meetings Act Statement

III. Oath of Office: Mr. Gerard Carroll

IV. Roll Call

V. Pledge of Allegiance

VI. Reports
   A. Vice Chairman
   B. Secretary
   C. Treasurer
   D. President
   E. Committees
      1. Audit and Finance/Legal
      2. Board of School Estimate
      3. Education and Student Affairs
      4. Foundation/Grants/Endowments
      5. Personnel
      6. Site and Facilities
      7. Strategic Planning and Issues
   F. Liaison to New Jersey Council of County Colleges
   G. Alumni Trustee
   H. Chairman

VII. Unfinished Business

VIII. New Business/Open to the Public

IX. Actions
    A. Approval of Minutes – March 1, 2016
    B. Consent Agenda – April 5, 2016

X. Executive Session

XI. New Business/Open to the Public

XII. Adjournment
CONSENT AGENDA
Tuesday, April 5, 2016

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

APPROVAL OF MINUTES: March 1, 2016

AUDIT AND FINANCE (A/F)
1. Approval of Legal Voucher – DeCotiis, FitzPatrick & Cole, LLP.
2. Approval of Labor Voucher – Cleary, Giacobbe, Alfieri, Jacobs (Negotiations)
3. To authorize the purchase from Promedia Technology Services of CISCO switches to replace existing switches located in 7 network closets which are at the end of service life. This is funded by FY 16 County Bond and College Operating Funds.
4. To authorize the purchase of 24 Dell Latitude Laptops and 6 E-Port Plus Docking Stations from Dell Marketing L. P., for lifecycle replacement of computers used for Portable Electronic Teaching (PET) Stations, Veterinary Technology Program and for the Financial Aid Department’s new Student Financial Planning room in A121 at the Paramus Campus.
5. To authorize the renewal of VMWare licensing for our virtual server host machines for one year, 6/30/16-6/29/17, from NJEDge.Net through NJEDge Consortium pricing.
6. Authorization to Award Public Bid P-2208 for Refuse and Garbage Disposal and Recycling Services to Buldo Container and Disposal Services, Inc., for an estimated cost of $185,552.00 for a two year period from April 15, 2016 through April 14, 2018.
7. Public Bid: Authorization to Award Public Bid #P-2201 for On-Call Network Cabling to Technotime Business Solutions for an estimated cost of $125,000.00, for a two year period from April 15, 2016 through April 14, 2018.
8. To award financial auditing services to PKF O'Connor Davies, LLP for a two year agreement with an option to renew for an additional year.
9. Authorization to renew the Microsoft Campus Agreement for Volume Licensing of Microsoft Software for one year with Dell Marketing L. P.
10. Authorization to renew Veritas NetBackup annual licensing for our server backup system, (30 EA) for one year, 2/27/2016 – 2/26/2017 in the amount of $27,417.49 from SHI and (20 EA) for one year, 3/31/16 to 3/30/17, in the amount of $9,502.10 from PCMg.
11. Authorization to Award Public Bid P-2212 for Lawn Maintenance to LTI, Inc. for an estimated amount of $167,428.00, for the period April 15, 2016 through November 30, 2017.
13. Exempt from Bidding: Authorization for Black Rocket Productions to Provide Summer Digital Arts Programs for Children. This is a sole source.
EDUCATION AND STUDENT AFFAIRS (E/SA)
1. To authorize collaborating with Passaic County Community College and the NJ Council on County Colleges on submission of a grant proposal to Achieving the Dream for their "Open Educational Resources Degree Initiative," and to authorize President B. Kaye Walter, or her designee, to execute required documents.
2. Authorize collaborating with Bergen County Technical Schools and Special Services in development and submission of a grant proposal to NSF on "Inclusion of Underrepresented Discoverers," and to authorize President B. Kaye Walter, or her designee, to execute required documents.
3. Authorize submission of a grant proposal to the US Department of Education "Educational Opportunity Center Grant Program," and to authorize President B. Kaye Walter, or her designee, to execute required documents.
4. Authorize the execution of an agreement with the National student Clearinghouse for an amount not to exceed $7,658, billed upon the terms and conditions detailed in the Agreement, and further to authorize president B. K. Walter, or her designee to execute required documents (Draft version attached).

PERSONNEL (P)
1. Appointment: Support Staff
2. Appointment: Professional Staff
3. Reappointment Faculty – Second, Third and Fourth Reappointment
4. Approval of New Position – Senior Grant Development Officer/Professional
5. Approval of New Position – Director of Donor Stewardship and Operations/Confidential
6. Approve: Leave of Absence/Professional Staff
7. Approve: Leave of Absence/Support Staff
8. Approve: Return from Leave of Absence/Professional Staff
9. Resignation: Support Staff
10. Retirement: Faculty
11. Retirement: Confidential
12. Retirement: Support
13. Termination: Support Staff
14. WHEREAS the Bergen Community College ("College") and the Bergen Community College Faculty Association ("BCCFA") have agreed to the following terms for a successor collective bargaining agreement subject to Board approval. Please see attached document.

SITE AND FACILITIES (S/F)
1. To award professional services to RSC Architects for the preparation of plans and specifications for maintenance and repair work required to restore and maintain the Lot - A Parking Deck.
2. To award services to Arcari & Lovino Architects, P.C for the preparation of plans and specifications for security cameras to be located throughout the first and second floors of the Ciarco Learning Center in Hackensack.
3. To award professional services to RSC Architects for the preparation of plans and specifications to construct a dumpster enclosure near the Health Professions Building. This will be funded by the Go Bond.
4. To reject all bids received in response to Public Bid P-2203 Natatorium & Gymnasium Renovations and to modify the specifications and rebid.
Resolution:
Approval of Legal Vouchers – DeCotiis, FitzPatrick & Cole, LLP

Submitted By
Mr. Victor Anaya, Chief Financial Officer

Action Requested
Approval for payment of the following legal vouchers:

February 1, 2016 to February 29, 2016   DeCotiis, FitzPatrick & Cole, LLP.   $ 19,685.82

Legal bills are available on the College's web site under the Board of Trustees at the following address:


Charge To:  College Operating Funds
Account Number:  10-01-186100-607566
Resolution:
Approval of Labor Voucher – Cleary Giacobbe Alfieri Jacobs (Negotiations)

Submitted By
Mr. Victor Anaya, Chief Financial Officer

Action Requested
Approval for payment of the following labor voucher:

February 1, 2016 to February 26, 2016 – Invoice 40764

Cleary Giacobbe Alfieri Jacobs $ 3,285.00

Labor bills are available on the College’s web site under the Board of Trustees at the following address:


Charge To: College Operating Funds
Account Number: 10-01-186100-607216
Resolution
To authorize the purchase from Promedia Technology Services of CISCO switches to replace existing switches located in 7 network closets which are at the end of service life. This is funded by FY 16 County Bond and College Operating Funds.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase Cisco switches from Promedia Technology Services for a total cost of $212,782.14 on State Contract #87720.

Justification
Cisco switch replacements are for rooms W-327, C-101, L-314, S-202, S-249, A-003 and S-101. The existing switches are at end of life and are no longer supported. The IT department has embarked on a multiphase project to lifecycle its aging network infrastructure. This requisition represents phase 5 of a complete network lifecycle which was embarked on in 2014. This purchase will replace end of life switches in several buildings on the Paramus campus.

Quotations were requested from the companies listed below.

Promedia Technology Services $ 212,782.14
Presidio $ 227,626.28
Eplus Technology Inc. $ 234,874.17
Continental Resources Inc. $ 257,570.63
CORE BTS Inc. $ 302,759.64

Purchase through NJ State Contract is allowed in accordance with County College Contracts Law 18A-64A-25.9.

Charge to: FY16 Bond (89%)
Account: 20-00-116400-604300
Charge to: College Operating Funds (11%)
Account: 20-01-165100-604300
BOARD OF TRUSTEES ACTION A/F4
Approval Date: April 5, 2016

Resolution
To authorize the purchase of 24 Dell Latitude Laptops and 6 E-Port Plus Docking Stations from Dell Marketing L. P., for lifecycle replacement of computers used for Portable Electronic Teaching (PET) Stations, Veterinary Technology Program and for the Financial Aid Department's new Student Financial Planning room in A121 at the Paramus Campus.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase twenty-four Dell Latitude Laptops and six E-Port Plus Advanced Port Replicators Docking Stations from Dell Marketing L.P. for a total cost of $31,164.42 on State Contract #89967.

Justification
Computers for lifecycle replacements and Student Financial Planning room.

Quotations were requested from companies listed below.

<table>
<thead>
<tr>
<th>Company</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dell Marketing L.P.</td>
<td>$31,164.42</td>
</tr>
<tr>
<td>PTS Data Center Solutions, Inc.</td>
<td>NO QUOTE</td>
</tr>
<tr>
<td>Pascack Data Services, Inc.</td>
<td>$31,437.54</td>
</tr>
<tr>
<td>Ocean Computer Group, Inc.</td>
<td>$32,939.28</td>
</tr>
<tr>
<td>Candomis Technology</td>
<td>NO QUOTE</td>
</tr>
</tbody>
</table>

Purchase through NJ State Contract is allowed in accordance with County College Contracts Law 18A:64A-25.9.

Charge To: College Operating Funds
Account Number: 20 01 165100 604301, 20-02-243100-604301
BOARD OF TRUSTEES ACTION A/F 5  
Approval Date: April 5, 2016

Resolution
To authorize the renewal of VMWare licensing for our virtual server host machines for one year, 6/30/16-6/29/17, from NJEDge.Net through NJEDge Consortium pricing.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety  
Mr. Victor Anaya, Chief Financial Officer  
Mr. Stephen Valkenburg, Executive Director, Information Technology  
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to renew our VMWare Academic Licensing Agreement for one year, 6/30/16-6/29/17, in the amount of $34,785.80 through NJEDge.Net. This subscription includes (2) vCenter Server Standard licenses and (54) vSphere Enterprise Plus licenses purchased through NJEDge pricing contact number 37179.0-65779.

Justification
VMWare Licensing entitles the college to utilize the virtualization software that runs the vast majority of the college's server environment. By utilizing VMWare the college is able to reduce the number of physical servers required to support the college's core business, thereby decreasing the amount of power utilized and the amount of manpower required to support the servers. Additionally by virtualizing servers the college positions its systems and services to be portable in the event of a natural disaster the college backups can be used to quickly and reliably restore service at an alternate location.

Quotations were requested from the companies listed below.

NJEDge.Net $34,785.80
Pascack Data Services, Inc. NO QUOTE
Presidio Networked Solutions Group, LLC NO QUOTE

Charge to: College Operating Funds
Account: 10-01-165100-807526
Resolution
Authorization to Award Public Bid P-2208 for Refuse and Garbage Disposal and Recycling Services to Buldo Container and Disposal Services, Inc., for an estimated cost of $185,552.00 for a two year period from April 15, 2016 through April 14, 2018.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services
Mr. Christopher Talmo, Director, Custodial Operations

Action Requested
Authorization to award Public Bid #P-2208 for Refuse and Garbage Disposal/Recycling Services to Buldo Container and Disposal Services, Inc., for an estimated cost of $185,552.00, for the period April 15, 2016 through April 14, 2018.

Justification
The College requires a refuse and garbage disposal service to remove trash from the campus and have it hauled to a disposal site, as well as delivering recycled materials to a collection facility. Fifteen companies registered for the bid, and five bids were received. See list below for bids received.

<table>
<thead>
<tr>
<th>Company</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buldo Container and Disposal Services, Inc.</td>
<td>$185,552.00</td>
</tr>
<tr>
<td>Gaeta Recycling Company, Inc.</td>
<td>$188,008.40</td>
</tr>
<tr>
<td>Interstate Waste Services of New Jersey, Inc.</td>
<td>$198,783.04</td>
</tr>
<tr>
<td>Waste Management of New Jersey, Inc.</td>
<td>$209,135.20</td>
</tr>
<tr>
<td>Sterling Carting, Inc.</td>
<td>$305,272.00</td>
</tr>
</tbody>
</table>

Charge To: College Operating Funds
Account Number: 10-06-650100-60745
Resolution
Public Bid: Authorization to Award Public Bid #P-2201 for On-Call Network Cabling to Technotime Business Solutions for an estimated cost of $125,000.00, for a two year period from April 15, 2016 through April 14, 2018.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director of Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to award Public Bid #P-2201 for On-Call Network Cabling to Technotime Business Solutions for an estimated amount of $125,000.00, for the period April 15, 2016 through April 14, 2018.

Justification
The College requires an electrical contractor to install network cable drops to accommodate all network additions and changes during the term of this contract. Eighteen bidders registered, and three bids were received. See list below for bids received.

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technotime Business Solutions</td>
<td>$125,000.00</td>
</tr>
<tr>
<td>Redmann Electric Co., Inc.</td>
<td>$150,000.00</td>
</tr>
<tr>
<td>Integrated Micro Systems, Inc.</td>
<td>$164,000.00</td>
</tr>
</tbody>
</table>

Charge To: College Operating Funds
Account Number: 10-01-165100-607653
BOARD OF TRUSTEES ACTION A/F 8
Approval Date: April 5, 2016

Resolution
To award financial auditing services to PKF O'Connor Davies, LLP for a two year agreement with an option to renew for an additional year.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to award RFP # R-073 Independent Auditing Services to PKF O'Connor Davies, LLP for a two year agreement at a cost of $52,500.00 for year one and $53,500.00 for year two. Award includes an option to renew for a third year at a cost of $54,500.00.

Justification
Financial auditing services for fiscal years 2016 and 2017 with an option to renew for 2018 at the sole discretion of the College. Services include financial statement audit, OMB Circular A-133 and NJ OMB Circular 04-04 and enrollment audit.

At total of 4 proposals were received in response to RFP #R-073. PKF O'Conner Davies was selected due to its strong experience with higher education financial auditing, qualifications of its staff, and reputation of the firm.

Proposals were received from the companies listed below.

CliftonLarsonAllen
Mercadian, P.C.
O'Conner & Drew, P.C.
PKF O'Conner Davies, LLP

Professional services are exempt from public bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (1).

Charge to: College Operating Funds
Account: 10-01-186100-607567
Bergen Community College

Evaluation of Proposals

RFP R-073 Independent Auditing Services

Term: FY 2016-2017 with an option to renew for 2018

In response to the College's Request for Proposals for Independent Auditing Services, the College received four proposals, discussed below. The proposals were evaluated based on the following criteria, as stated in the RFP: understanding of the requested services and overall completeness of the proposal, project approach/methodology, experience, qualifications and reputation of the firm, cost and references.

Clifton Larson Allen: This firm has strong higher education experience but it is concentrated in Pennsylvania and Maryland. Unlike most of the other proposals received, the engagement team members are licensed CPAs in Pennsylvania and not New Jersey. This firm performed the College's audit for 2012-2013 and although their services in most areas were adequate, the College found the firm's audit procedures regarding Group Term Life calculations to be weak. This firm is the second lowest in pricing at $104,900.00, but the difference is negligible in comparison to the proposal submitted by the most qualified company.

Mercadian, P.C.: This is a smaller firm. They are experienced with New Jersey public entities and have some current experience with New Jersey county colleges, however, other proposals received document stronger and more current experience in the higher education sector and specifically county colleges. Unlike the other proposals, not all of the engagement team members are licensed Certified Public Accountants. Mercadian submitted the lowest price at $101,500.00, but, they have significantly less experience in the relevant areas, than other proposers whose pricing is slightly higher.

O'Conner Drew, P.C.: This firm's proposal was incomplete because it did not include the required forms that were to be submitted with the proposals and it set conditions for submitting the NJ Business Registration Certificate. Of the four proposals that were submitted, O'Conner Drew had the highest fee proposal at $112,800.00. The firm does not have experience in New Jersey higher education and minimal county college experience.

PKF O'Conner Davies: This firm specializes in higher education and has strong experience in NJ higher education with both 4 year and county colleges. The proposed engagement team members are all NJ licensed Certified Public Accountants and currently serve as auditors for various NJ colleges. This is a large firm with a broad range of resources. Previous experience with this firm has been positive. The staff is knowledgeable and the College has a great working relationship with this firm. Of the proposals received, PKF O'Conner Davies submitted the third highest price at $106,000.00, but the qualifications of the firm outweigh the savings that might be realized by engaging one of the other lower priced firms.

Based on evaluation of all of the proposals received, it is recommended that the award of RFP R-073 for Independent Auditing Services be made to PKF O'Conner Davies due to its strong experience with higher education auditing and knowledge of applicable statutes, qualifications of its staff, and reputation of the firm.

Refer to the attached table for proposed fees.

Victor Anaya, CFO
<table>
<thead>
<tr>
<th>RFP # R-073 Independent Auditing Services</th>
<th>CliftonLarsonAllen</th>
<th>Mercadian, P.C.</th>
<th>O’Conner &amp; Drew, P.C.</th>
<th>PKF O’Conner Davies</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>$52,000.00</td>
<td>$50,000.00</td>
<td>$55,500.00</td>
<td>$52,500.00</td>
</tr>
<tr>
<td>2017</td>
<td>$52,900.00</td>
<td>$51,500.00</td>
<td>$57,300.00</td>
<td>$53,500.00</td>
</tr>
<tr>
<td>Total for 2 Years</td>
<td>$104,900.00</td>
<td>$101,500.00</td>
<td>$112,800.00</td>
<td>$106,000.00</td>
</tr>
<tr>
<td>Optional 2018</td>
<td>$53,900.00</td>
<td>$53,000.00</td>
<td>$59,000.00</td>
<td>$54,500.00</td>
</tr>
</tbody>
</table>
Resolution
Authorization to renew the Microsoft Campus Agreement for Volume Licensing of Microsoft Software for one year with Dell Marketing L. P.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to renew the annual Microsoft Campus Licensing agreement, for the period 4/1/16 – 3/31/17, at a cost of $146,662.92 with Dell on State Contract #89850.

Justification
Microsoft Campus Licensing Agreement entitles the college to utilize Microsoft volume licensing for one year. Microsoft software includes: Microsoft Exchange (College email), Server (central server operating systems), Microsoft SQL, SharePoint, Office, and Office 365 for students as well as entitlement to Microsoft windows for all desktop computers on campus.

Quotations were requested from the companies listed below.

Dell Marketing L.P. $146,662.92
Eplus Technology Inc. NO QUOTE
Insight Public Sector, Inc. NO QUOTE

Purchase through NJ State Contract is allowed in accordance with County College Contracts Law 18A-64A-25.9.

Charge to: College Operating Funds
Account: 10-01-185100-607526
Resolution
Authorization to renew Veritas NetBackup annual licensing for our server backup system, (30 EA) for one year, 2/27/2016 – 2/26/2017 in the amount of $27,417.49 from SHI and (20 EA) for one year, 3/31/16 to 3/30/17, in the amount of $9,502.10 from PCMG.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to renew (30 EA) Veritas Essential NetBackup licensing for one year, 2/27/2016 – 2/26/2017, in the amount of $27,417.49 from SHI on State Contract #89851 and (20 EA) Veritas Essential NetBackup licensing for one year, 3/31/16 to 3/30/17, in the amount of $9,502.10 from PCMG on State Contract #89854.

Justification
Veritas (Symantec) NetBackup provides the ability for IT to perform daily backups of all of the colleges critical information systems including; Exchange Email, Colleague, File Shares and all of the miscellaneous servers that support the mission of the college.

Quotations were requested from companies listed below.

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>SECTION A</th>
<th>SECTION B</th>
</tr>
</thead>
<tbody>
<tr>
<td>PCMCG</td>
<td>NO QUOTE</td>
<td>$ 9,502.10</td>
</tr>
<tr>
<td>SHI</td>
<td>$27,417.49</td>
<td>$10,106.77</td>
</tr>
<tr>
<td>CDW</td>
<td>NO QUOTE</td>
<td>NO QUOTE</td>
</tr>
<tr>
<td>INSIGHT</td>
<td>NO QUOTE</td>
<td>NO QUOTE</td>
</tr>
</tbody>
</table>

Purchase through NJ State Contract is allowed in accordance with County College Contracts Law 18A-64A-25.9.

Charge to: College Operating Funds
Account: 10-01-165100-607526
Resolution
Authorization to Award Public Bid P-2212 for Lawn Maintenance to LTI, Inc. for an estimated amount of $167,428.00, for the period April 15, 2016 through November 30, 2017.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Sam John, Interim Managing Director, Physical Plant
Ms. Barbara Golden, Director Purchasing and Services

Action Requested
Authorization to award Public Bid #P-2212 for Lawn Maintenance to LTI, Inc. for an estimated amount of $167,428.00, for the period April 15, 2016 through November 30, 2017.

Justification
A lawn maintenance contractor performs certain lawn maintenance tasks and allows the College's Grounds crew to focus upon more outdoor campus beautification and enhancement projects. Twenty three bidders registered, and five bids were received. See list below for bids received.

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>LTI, Inc.</td>
<td>$167,428.00</td>
</tr>
<tr>
<td>North Jersey LandCare Services, LLC</td>
<td>$176,070.00</td>
</tr>
<tr>
<td>Pat Scanlan Landscaping, Inc.</td>
<td>$231,570.00</td>
</tr>
<tr>
<td>Greenland Landscape Co., Inc.</td>
<td>$246,600.00</td>
</tr>
<tr>
<td>Ascape Landscape &amp; Construction Corp.</td>
<td>$265,382.00</td>
</tr>
</tbody>
</table>

Charge To: College Operating Funds
Account Number: 10-06-630100-607558
BOARD OF TRUSTEES ACTION A/F12
Approval Date: April 5, 2016

Resolution:
Approval of travel expenses for CampusWorks, Inc., for January and February of 2016 totaling $12,312.67.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Approval of travel expenses for January and February 2016 in the amount of $12,312.67 for CampusWorks, Inc. personnel.

Justification
Expenses for lodging, meals, automobile rentals, mileage, parking, train fare, airfare and taxi fare for CampusWorks, Inc. personnel as per the contract approved by the Board of Trustees Action AF16, dated September 10, 2013.

Charge To: College Operating Funds
Account Number: 10-01-165100-607779
Resolution
Exempt from Bidding: Authorization for Black Rocket Productions to Provide Summer Digital Arts Programs for Children. This is a sole source.

Submitted By
Dr. William P. Mullaney, Vice President, Academic Affairs
Mr. Victor Anaya, Chief Financial Officer

Action Requested
Authorization to pay Black Rocket Productions an amount not to exceed $81,600.00 for providing 14 summer digital arts courses for children on campus at BCC.

Justification
Black Rocket Productions (BRP) is the vendor that Bergen Community College's School of Continuing Education, Corporate and Public Sector Training, uses for children's digital arts programs. There will be 7 weeks of summer classes beginning June 27, 2016 and ending August 12, 2016. Some of these classes are full to capacity with students requesting that we add additional sections. Black Rocket Productions provides the instructors and software for these courses. Contract is to share the revenue (Black Rocket gets 60.98% and BCC gets 39.02%). The anticipated payment to BRP is not to exceed $81,600.00.

See attached spreadsheet for courses to be offered.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Black Rocket Productions has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification, Business Entity Disclosure will be maintained on file at the College.

Professional consulting services are exempt from bidding in accordance with County College Contracts law 18A:84A-25.5 (a) (15).

Charge To: College Operating Funds
<table>
<thead>
<tr>
<th>Dates</th>
<th>Course Name</th>
<th>Payment based on maximum enrollment of 24</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/27-7/1/16</td>
<td>Minecraft Animators 8-11</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>6/27-7/1/16</td>
<td>Minecraft Animators 11-14</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>6/27-7/1/16</td>
<td>Make Your First 3-D Video Game 8-11</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>6/27-7/1/16</td>
<td>Make Your First 3-D Video Game 11-14</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>7/5-7/8/16</td>
<td>Creative Designs and Robotics 8 - 11</td>
<td>$2400 (4 days)</td>
</tr>
<tr>
<td>7/5-7/8/16</td>
<td>Creative Designs and Robotics 11-14</td>
<td>$2400 (4 days)</td>
</tr>
<tr>
<td>7/5-7/8/16</td>
<td>Make Your First Video Game 8-11</td>
<td>$2400 (4 days)</td>
</tr>
<tr>
<td>7/5-7/8/16</td>
<td>Make Your First Video Game 11-14</td>
<td>$2400 (4 days)</td>
</tr>
<tr>
<td>7/11-7/16/15</td>
<td>Code Breakers 8-11</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>7/11-7/16/15</td>
<td>Code Breakers 11-14</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>7/11-7/16/15</td>
<td>Minecraft Designers 8-11</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>7/11-7/16/15</td>
<td>Minecraft Designers 11-14</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>7/18-7/22/16</td>
<td>App Attack 8-11</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>7/18-7/22/16</td>
<td>App Attack 11-14</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>7/18-7/22/16</td>
<td>Make Your First 3-D Video Game 8-11</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>7/18-7/22/16</td>
<td>Make Your First 3-D Video Game 11-14</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>7/25-7/29/16</td>
<td>App Adventures 8-11</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>7/25-7/29/16</td>
<td>App Adventures 11-14</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>7/25-7/29/16</td>
<td>Maker Labs: 3D Modeling 8-11</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>7/25-7/29/16</td>
<td>Maker Labs: 3D Modeling 11-14</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>8/1-8/5/16</td>
<td>App Attack 8-11</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>8/1-8/5/16</td>
<td>App Attack 11-14</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>8/1-8/5/16</td>
<td>Minecraft Modders 8-11</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>8/1-8/5/16</td>
<td>Minecraft Modders 11-14</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>8/8-8/12/16</td>
<td>Minecraft Designers 8-11</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>8/8-8/12/16</td>
<td>Minecraft Designers 11-14</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>8/8-8/12/16</td>
<td>Lego Films and Stop Action 8-11</td>
<td>$3000 (5 days)</td>
</tr>
<tr>
<td>8/8-8/12/16</td>
<td>Minecraft Animators 11-14</td>
<td>$3000 (5 days)</td>
</tr>
</tbody>
</table>

Total: $81,600
Resolution
To authorize collaborating with Passaic County Community College and the NJ Council on County Colleges on submission of a grant proposal to Achieving the Dream for their "Open Educational Resources Degree Initiative," and to authorize President B. Kaye Walter, or her designee, to execute required documents.

Submitted By
Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. Naydeen Gonzalez – De Jesus, Vice President, Student Affairs
Dr. William J. Yakowicz, Director, Grants Administration

Justification
The Open Educational Resources (OER) Degree Initiative seeks to boost college access and completion for underserved students by engaging faculty in the redesign of courses and degree programs through the replacement of proprietary textbooks with open educational resources. Robust collections of Open Education Resources have been developing in connection with TAACCCT and other grant funded projects. Opportunities are now emerging that can enable educators and students to utilize free and low cost resources in pursuit of certificates and degrees.

Over the next three years, ATD’s Open Educational Resources Degree Initiative will lay the groundwork for nationwide adoption of OER Degrees. Recognizing the growing expertise and interest in developing OER degrees beyond US borders, the Open Educational Resources Degree Initiative invites two-year public higher education institutions and systems in the U.S. and Canada to apply for three-year grants to support the creation of new OER Degree programs. Bergen Community College and Passaic County Community College propose to collaborate on this initiative.

Programmatic and budgetary specifics are in development and will be forthcoming. Twenty-five percent (25%) college match is required.
Resolution
Authorize collaborating with Bergen County Technical Schools and Special Services in development and submission of a grant proposal to NSF on "Inclusion of Underrepresented Discoverers," and to authorize President B. Kaye Walter, or her designee, to execute required documents.

Submitted By
Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. Naydeen Gonzalez – De Jesus, Vice President, Student Affairs
Dr. PJ Ricatto, Dean of Mathematics, Science & Technology
Dr. William J. Yakowicz, Director, Grants Administration

Justification
The purpose of The NSF INCLUDES grant is to establish partnerships that develop and pilot innovative approaches to increased engagement of underrepresented groups in Science, Technology, Engineering, and Mathematics (STEM) education and careers. While not yet finalized, it is expected that this initiative might emphasize robotics, 3D printing, CAD, and related hands on "maker" activities that could include integrated math, science, literacy (technology) and career awareness (21st Century Skills) that address College/Career Readiness Standards.

Project activities will target underrepresented youth, women, people with disabilities, minority, low income individuals, but will also include significant components targeting Teachers and Counselors. Bergen will take the role of lead agency with Bergen County Technical Schools serving as the key secondary school partner. Other alliance members are expected, including NJIT, NJCU, Latinas in Engineering, local libraries, community based organizations, as well as industry and employer representatives.

Programmatic and budgetary specifics are in development and will be forthcoming. No college funds are required.
Resolution
Authorize submission of a grant proposal to the US Department of Education "Educational Opportunity Center Grant Program," and to authorize President B. Kaye Walter, or her designee, to execute required documents.

Submitted By
Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. Naydeen Gonzalez – De Jesus, Vice President, Student Affairs
Ms. Sandra Sroka, Dean, Clarco Adult Learning Center
Dr. Sharon Audet, Executive Director of Financial Aid
Dr. William J. Yakowicz, Director, Grants Administration

Justification
This proposal is for a five year project in the amount of approximately $1 million to develop and implement an Educational Opportunity Center (EOC) at the Bergen Community College Philip Clarco, Jr. Adult Learning Center in Hackensack. The purpose of the proposed EOC is to provide information and assistance regarding financial and academic support available for qualified adults who want to enter or continue pursuit of postsecondary education; provide assistance in applying for admission to Bergen’s education programs, help participants prepare admissions and financial aid applications; and assist in improving the financial and economic literacy of program participants. The overarching goal is to aid participant transition to college and "living-wage" occupations by providing academic and career counseling, tutoring, and mentoring. The program is designed for over 1,000 traditionally under-represented participants, such as out of school youth, low income individuals, limited English speaking individuals, persons with disabilities, and or other disconnected students. The project will employ new social media and marketing approaches to promote the Bergen Educational Opportunity Center (BE-OP) as the place where disconnected adults can gain serious support for moving forward with their academic and career development efforts.

More specific program and budget details are in development and will be forthcoming. No college funds are required.
Resolution:
Authorize the execution of an agreement with the National student Clearinghouse for an amount not to exceed $7,658, billed upon the terms and conditions detailed in the Agreement, and further to authorize president B. K. Walter, or her designee to execute required documents (Draft version attached).

Submitted By:
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Susan Barnard, Dean, Division of Health Professions
Ms. Barbara Golden, Director of Purchasing and Services
Dr. William J. Yakowicz, Director, Grants Administration

Justification
Bergen’s recently awarded USDOL- TAACCCT grant requires conduct of an evaluation of the consortium’s performance under the grant. One element of that evaluation requires that we report on the future academic pursuits of sponsored students. Our Evaluation plan includes surveying exiting students, but the literature suggests that self-reporting of this data element is unreliable. The National Student Clearinghouse collects student-level academic enrollment information from bursar offices at colleges across the Country, and thus it is the most reliable source for securing this information. Combining both data sets will give us the most accurate picture of our performance, and thus contribute immeasurable to our final TAACCT Evaluation Report.

Charge to: TAACCCT Grant
Account Number: 50-03-587500
Resolution
Appointment: Support Staff

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individuals to the positions and annual salaries indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Current Salary</th>
<th>New Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christopher Carlson</td>
<td>Head Working Groundskeeper</td>
<td>$57,160.00</td>
<td>$63,000.00 (pro-rated)</td>
<td>03/16/2016 (retroactive)</td>
</tr>
<tr>
<td>James Funcheon</td>
<td>Maintenance Mechanic</td>
<td>$39,133.00</td>
<td>$43,000.00 (pro-rated)</td>
<td>03/16/2016 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
To fill budgeted positions through a successful search process.

Charge To:
Account Number:
Resolution
Appointment: Professional Staff

Submitted By
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Current Salary</th>
<th>New Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dania Huie-Pasigan</td>
<td>Head College Nurse</td>
<td>$70,951.00</td>
<td>$78,300.00</td>
<td>04/01/2016</td>
</tr>
</tbody>
</table>

(pro-rated)   (retroactive)

Justification
To fill a budgeted position through a successful search process.

Charge To:
Account Number:
Resolution
Reappointment Faculty – Second, Third and Fourth Reappointment

Submitted By
Dr. William P. Mullaney, Vice President, Academic Affairs
Dr. Naydeen González-DeJesus, Vice President, Student Affairs
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To reappoint the following individuals for their second, third, fourth reappointment to the indicated division & rank for the period September 1, 2016 through June 30, 2017 unless otherwise noted:

### 4th Reappointment

<table>
<thead>
<tr>
<th>NAME</th>
<th>RANK</th>
<th>DISCIPLINE/DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amy Baldassare</td>
<td>Assistant Professor</td>
<td>English Basic Skills/Humanities</td>
</tr>
<tr>
<td>Christine Eubank [Dr.]</td>
<td>Assistant Professor</td>
<td>History &amp; Geography/Humanities</td>
</tr>
<tr>
<td>Eileen Fitzgerald</td>
<td>Assistant Professor</td>
<td>English Basic Skills/Humanities</td>
</tr>
<tr>
<td>Lisa Mayer</td>
<td>Assistant Professor</td>
<td>Legal &amp; Related Studies/Business, Arts and Social Sciences</td>
</tr>
<tr>
<td>Daniel Salerno [Dr.]</td>
<td>Assistant Professor</td>
<td>Composition &amp; Literature/Humanities</td>
</tr>
<tr>
<td>Linda Wiles</td>
<td>Assistant Professor</td>
<td>Biology &amp; Horticulture/Mathematics, Science &amp; Technology</td>
</tr>
</tbody>
</table>

### 3rd Reappointment

<table>
<thead>
<tr>
<th>NAME</th>
<th>RANK</th>
<th>DISCIPLINE/DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alex Birdsall-Griffiths</td>
<td>Assistant Professor</td>
<td>American Sign Language/Humanities</td>
</tr>
<tr>
<td>Lois Carmichael*</td>
<td>Assistant Professor</td>
<td>Office of Specialized Services/Student Affairs</td>
</tr>
<tr>
<td>Leah Carmona</td>
<td>Assistant Professor</td>
<td>English as a Second Language ALP/Humanities</td>
</tr>
<tr>
<td>Mary Crosby</td>
<td>Assistant Professor</td>
<td>Composition &amp; Literature/Humanities</td>
</tr>
<tr>
<td>Coleen DiLauro</td>
<td>Assistant Professor</td>
<td>Biology &amp; Horticulture/Mathematics, Science &amp; Technology</td>
</tr>
<tr>
<td>Kelly Ann Horgan</td>
<td>Assistant Professor</td>
<td>Respiratory Therapy/Health Professions</td>
</tr>
<tr>
<td>Kate Hossain*</td>
<td>Instructor</td>
<td>Library Services/Library</td>
</tr>
<tr>
<td>William Klappert</td>
<td>Associate Instructor</td>
<td>Aviation/ Mathematics, Science &amp; Technology</td>
</tr>
<tr>
<td>Minas Kousoulis</td>
<td>Assistant Professor</td>
<td>Information Technology/Business, Arts and Social Sciences</td>
</tr>
<tr>
<td>Melissa Krieger</td>
<td>Assistant Professor</td>
<td>Education/Business, Arts and Social Sciences</td>
</tr>
<tr>
<td>Jennifer McCarthy</td>
<td>Associate Professor</td>
<td>Paramedic Science/Health Professions</td>
</tr>
<tr>
<td>Priscilla Panza</td>
<td>Instructor</td>
<td>Mathematics/Mathematics, Science &amp; Technology</td>
</tr>
<tr>
<td>Kaveh Saminejad</td>
<td>Instructor</td>
<td>Mathematics/Mathematics, Science &amp; Technology</td>
</tr>
<tr>
<td>Elena Tartaglia</td>
<td>Assistant Professor</td>
<td>Biology &amp; Horticulture/Mathematics, Science &amp; Technology</td>
</tr>
<tr>
<td>Shyamal Tiwari</td>
<td>Instructor</td>
<td>Music/Business, Arts and Social Sciences</td>
</tr>
<tr>
<td>Olga Weston</td>
<td>Assistant Professor</td>
<td>English as a Second Language/Humanities</td>
</tr>
</tbody>
</table>
2nd REAPPOINTMENT
Geralyn Collins-Eisler    Associate Instructor    Diagnostic Medical Sography/Health Professions
Carmen Torres          Assistant Professor        Nursing/Health Professions

*For the period July 1, 2016 through June 30, 2017

Justification
In accordance with Article XIII of the BCCFA contract

Charge To:
Account Number:
Resolution
Approval of New Position – Senior Grant Development Officer/Professional

Submitted By
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the following position to be added to the approved position listing:

Senior Grant Development Officer

Justification
To approve the newly created position of Senior Grant Development Officer to provide leadership in the critical area of Grant Development.

Charge To: College Operating Funds
Account Number:
Resolution
Approval of New Position – Director of Donor Stewardship and Operations/Confidential

Submitted By
Ms. Lindsay Maurer, Executive Director, Bergen Community College Foundation
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the following position to be added to the approved position listing:

Director of Donor Stewardship and Operations

Justification
To approve the newly created position of Director of Donor Stewardship and Operations to provide leadership in the critical area of the Bergen Community College Foundation.

Charge To: College Operating Funds
Account Number:
Resolution
Approve: Leave of Absence/Professional Staff

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rosanllel Franco</td>
<td>Office Services Supervisor/Cerullo Learning Assistance Center/Academic Affairs</td>
<td>03/14/16</td>
</tr>
</tbody>
</table>

Justification
Medical/Family Leave
Resolution
Approve: Leave of Absence/Support Staff

Submitted By
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andreanna Madsen</td>
<td>Secretary/Enrollment Services/Student Affairs</td>
<td>04/27/16</td>
</tr>
<tr>
<td></td>
<td>Assistance Center/Academic Affairs</td>
<td></td>
</tr>
</tbody>
</table>

Justification
Medical/Family Leave
Resolution
Approve: Return from Leave of Absence/Professional Staff

Submitted By
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the return from a Leave of Absence, without pay, for the following individuals to the positions listed below, effective dates as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Annual Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Candice Kaup Scioscia</td>
<td>Technical Assistant II/Cerullo Learning</td>
<td>$46,476.00</td>
<td>03/14/16</td>
</tr>
<tr>
<td></td>
<td>Assistance Center/Academic Affairs</td>
<td>(pro-rated)</td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
Return from unpaid leave of absence at the same position and salary as the commencement of the leave.
BOARD OF TRUSTEES ACTION P9
Approval Date: April 5, 2016

Resolution
Resignation: Support Staff

Submitted By
Dr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the resignation of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew Gales</td>
<td>Public Safety Officer/Public Safety</td>
<td>03/06/16 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Resignation
BOARD OF TRUSTEES ACTION P10
Approval Date: April 5, 2016

Resolution
Retirement: Faculty

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the retirement of the following individual.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kaye DeMetz</td>
<td>Professor/Performing and Visual Arts/Business, Arts &amp;</td>
<td>07/01/16</td>
</tr>
<tr>
<td></td>
<td>Social Sciences/Academic Affairs</td>
<td></td>
</tr>
</tbody>
</table>

Justification
Retirement
BOARD OF TRUSTEES ACTION P11
Approval Date: April 5, 2016

Resolution
Retirement: Confidential

Submitted By
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the retirement of the following individual.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Glenn Cvecich</td>
<td>Manager of Adjunct Administration/Human Resources</td>
<td>05/01/16</td>
</tr>
</tbody>
</table>

Justification
Retirement
BOARD OF TRUSTEES ACTION P12
Approval Date: April 5, 2016

Resolution
Retirement: Support

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the retirement of the following individual.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol Insalaco</td>
<td>Child Care Assistant/Child Development Center/</td>
<td>07/01/16</td>
</tr>
<tr>
<td></td>
<td>Business, Arts &amp; Social Sciences/Academic Affairs</td>
<td></td>
</tr>
</tbody>
</table>

Justification
Retirement
Resolution
Termination: Support Staff

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To terminate the following individual from the position indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charles Jackson</td>
<td>Custodian/Buildings and Grounds/ Facilities Planning, Operations and Public Safety</td>
<td>03/31/16</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
Job Abandonment
Resolution

WHEREAS the Bergen Community College ("College") and the Bergen Community College Faculty Association ("BCCFA") have agreed to the following terms for a successor collective bargaining agreement subject to Board approval.

Please see attached document.
MEMORANDUM OF AGREEMENT

BETWEEN

BERGEN COMMUNITY COLLEGE

AND

BERGEN COMMUNITY COLLEGE FACULTY ASSOCIATION

The negotiation teams of Bergen Community College ("College") and the Bergen Community College Faculty Association ("BCCFA") agree to recommend the following terms for a successor collective negotiations agreement subject to ratification by a majority of the Bergen Community College Board of Trustees and a majority of the BCCFA (jointly, "the Parties").

1. Duration. The duration of this successor agreement is four years as follows:

   Year One: July 1, 2014 – June 30, 2015;
   Year Two: July 1, 2015 – June 30, 2016;
   Year Three: July 1, 2016 – June 30, 2016;
   Year Four: July 1, 2017 – June 30, 2018.

2. Base Salary and Overload.

   Alter Article VII – Salary and Other Compensation, § 1 with the above dates and delete references to Appendix A Salary Schedule, except overload rate and 2/3 rate references.

   Amend Article VII – Salary and Other Compensation, § 2:

   In Year One, the base salaries of all members of the BCCFA bargaining unit (except Lecturers, including Group CLC) shall be increased by $1,500.00.

   In Year Two, the base salaries of all members of the BCCFA bargaining unit (except Lecturers, including Group CLC) shall be increased by the greater of $1,800.00 or 2.25%.

   In Year Three, the base salaries of all members of the BCCFA bargaining unit (except Lecturers, including Group CLC) shall be increased by the greater of $1,900.00 or 2.25%. In addition, in Year Three the overload rates of all BCCFA members shall be increased by $1.50.

   In Year Four, the base salaries of all members of the BCCFA bargaining unit (except Lecturers, including Group CLC) shall be increased by $1,975.00. In addition, in Year Four the overload rates of all BCCFA members shall be increased by $1.50.

   Appendix A attached hereto shall establish the overload and 2/3 rates for all members (except Group CLC and Lecturers). Commencing in Year One, the minimum overload rate for Group C, L, R, E, S, and T shall be $50.00. This minimum shall be subject to the overload increases indicated above in years Three and Four. Any BCCFA member's overload rate that exceeds the rate in the applicable row shall be frozen at his/her current overload rate until he/she progresses to a row in which his/her overload rate exceeds his/her current...
overload rate. The base salary increases shall be retroactive for all active BCCFA members as of the time of ratification, or who retired in good standing after July 1, 2014, but before ratification of this Agreement.

Minimum base salaries for each rank shall be as follows (and amended to Appendix A):

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor</td>
<td>$ 70,083</td>
<td>$ 72,383</td>
<td>$ 73,883</td>
<td>$ 75,383</td>
</tr>
<tr>
<td>Associate Professor</td>
<td>$ 59,693</td>
<td>$ 61,193</td>
<td>$ 62,693</td>
<td>$ 64,193</td>
</tr>
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**Associate Instructor**

The overload rate for all Associate Instructors is $50.00 with a 2/3 rate of $33.33.

**Professional Assistants, Technical Assistants**

The overload rate for all Group A members shall be the highest adjunct rate. Group A members' 2/3 rate shall be 2/3 of the highest adjunct rate divided by sixteen (16).
Alter Article XVIII- Lecturer Classification, § 2 as follows:

In Years One and Two, Lecturer base salaries shall be increased to $19,500.00 for Lecturers with less than a Master’s degree, and $20,500.00 for Lecturers with a minimum of a Master’s degree. In addition, in Years One and Two, the overload rate for Lecturers shall be $50.00 and the 2/3 rate shall be $33.00.

In Years Three and Four, Lecturer base salaries shall be increased to $20,000.00 for Lecturers with less than a Master’s degree, and $21,000.00 for Lecturers with a minimum of a Master’s degree.

3. Alter Article VII – Salary and Other Compensation, §13: Commencing in Year One, replace “one increment improvement on their salary schedule” with the following: “a five percent (5%) increase to their base salaries.”

4. Nursing Department Faculty Stipends. Alter Article VII – Salary and Other Compensation, § 20: commencing in Year One, change stipend amount to $2,400.00 for a full semester; $1,200.00 for one-half (1/2) semester; and $3,600.00 for one and one-half (1.5) semesters.

5. Clinical Coordinator Stipends. Alter Article VII – Salary and Other Compensation, § 9: commencing in Year One, clinical coordinator stipends shall be increased to $4,750.00 per contract year.

6. Beginning in the Fall 2016 semester, the College shall attempt to limit a maximum of two (2) faculty members per office, subject to available office space.

7. Amend Article XI, § 2: with the following sentence: “At the beginning of each contract year, the Director or Executive Director of Human Resources shall consult with the BCCFA to establish the Rutgers, State University of New Jersey graduate tuition rate that shall be used for tuition reimbursement for members during the contract year.


Add to Article XII, § 9: “A Group T faculty member who has worked one full calendar year shall be considered eligible under the FLMA one thousand two-hundred fifty (1, 250) base hours requirement over the immediately preceding twelve (12) month period requirement, and/or the one thousand base hours requirement for the New Jersey FLA and/or SAFE Act.”

9. Incorporate Promotion Procedure alterations Memorandum of Agreement (attached hereto as Exhibit A) and add:
"Lack of Terminal Degree Option" for promotion to Rank of Professor: The Parties agree to incorporate a "Lack of Terminal Degree Option" in applications for promotion to the rank of Professor. This option shall be applicable to faculty members who lack the educational credentials specified in the Agreement for promotion to the rank of Professor.

Alter Article VII – Salary and Other Compensation, § 5:

"For all faculty members promoted on or after July 1, 2014, the promoted faculty member will receive the greater of a seven percent (7 %) increase to his/her base salary or the promoted rank minimum. When calculating a member’s promotional increase, the annual increase to base salary in this Agreement shall be calculated first, then the seven percent (7 %) promotion increase to base salary. If a faculty member is promoted to a higher rank, he/she shall be placed on the appropriate step of the overload salary schedule to correlate to his/her new salary."

10. Amend Article VIII—Load, § 1 with the following:

“Flex’ courses are regular credit bearing courses that commence at a later date than the start date of the regular fall and spring semesters, and/or have different end dates than the regular fall and spring semesters. Faculty members may teach flex courses as overload courses. Faculty members may teach flex courses to satisfy a faculty member’s fifteen (15) credit in-load obligation of regular fall and spring semesters.”

11. Amend to Article VIII—Load, § 18:

[Label current paragraph letter “a.”]

"b. Every fall, spring, and summer semester, after the consultation required by Article VII—Load, § 18, the College shall supply to the BCCFA President, or his/her designee, a complete report of all members who will receive in-load and/or overload release time. Such report shall contain the faculty members’ name, number of release contact hours/credits, indication of the release time as in-load and/or overload, and a brief description of the purpose of the release time.”

12. Amend Article V—Association Rights and Responsibilities, as § 9:

"Information Sharing/Reporting

a. By the third week of every fall and spring semester, the College shall supply to the BCCFA President, or his/her designee, a complete listing of all BCCFA members/employees actively employed, their base salaries, rank (if relevant). The College will make every effort to supply such information in a spreadsheet, electronic format (e.g., Microsoft Excel format)."

13. Learning Community/Block Program.

Amend the following to Article VII, § 22:

“Learning Community/Block Program faculty participants shall be compensated one (1) contact hours/credits of overload for each course and/or course section he/she teaches in a Learning Community
context in the semester before the Learning Community course commences; and one (1) contact hour/credit overload for each course/course section he/she teaches during the first semester in which the Learning Community course is taught; and one-half (.5) contact hour/credit for each course/course section he/she teaches per semester thereafter up to a maximum of four additional semesters beyond the initial semester. Learning Community overload compensation shall not be included in a faculty member's overload maximum for each contract year.

The Learning Community/Block Program Coordinator shall receive six (6) contact hours/credits as in-load or overload per fall and spring semesters, and three (3) contact/credits overload for the Summer I Session.

The introduction to the college experience course and program Coordinator shall receive twelve (12) credit/contact hours of release for each of the fall and spring semesters, and six (6) contact/credits hours for the Summer I, and six (6) contact/credits hours for Summer II Sessions."

14. Reappointment. Amend the following to Article XIII, § 5, as ¶ f:

"Tenure-track faculty members shall perform the following tasks for reappointment and fifth reappointment with tenure.

First (1st) reappointment

Faculty candidates for first reappointment shall satisfy their fourteen (14) hours of Advising obligation for their first semester by attending no more than fourteen (14) hours of New Faculty Orientation Sessions. These sessions shall be scheduled at times and days that match the written convenience preferences of the newly hired faculty members.

Faculty candidates for first reappointment shall submit to their respective Deans by the fourth (4th) Friday in January of their first (1st) academic year at BCC the following:

1. Workload Context Report;

Faculty candidates for first reappointment shall submit to their respective Deans by the third (3rd) Friday in May of their first (1st) academic year at BCC the following:

1. Mentor Preference Form;
2. End of Year reflection Report.

Second (2nd) reappointment

For the purpose of supporting tenure track faculty member's research project, faculty candidates for second (2nd) reappointment shall be granted one course reduction (3 or 4 credit/contact hours) in the second semester of their second academic year of employment at the College. Faculty candidates for second (2nd) reappointment shall submit to their respective Deans by the fourth (4th) Friday of September of their second (2nd) academic year the following:

1. Core Competency Goal Planning Form;
and have one (1) meeting with the candidate's mentor and respective Dean.

Faculty candidates for second (2nd) reappointment shall submit to their respective Deans by the fourth (4th) Friday of January of their second (2nd) academic year the following:
1. Progress Report for Core Competency Goals;
2. Updated and Revised Workload Context Report;
3. Revised Philosophy of Teaching Statement;
4. Record of Educational and Professional Activities Report.

Faculty candidates for second (2\textsuperscript{nd}) reappointment shall submit to their respective Deans by the fourth (4\textsuperscript{th}) Friday of March of their second (2\textsuperscript{nd}) academic year the following:

1. Draft of the Research-based Professional Development Project Form—Part I.

Faculty candidates for second (2\textsuperscript{nd}) reappointment shall submit to their respective Deans by the fourth (4\textsuperscript{th}) Friday of April of their second (2\textsuperscript{nd}) academic year the following:

1. Final Research-based Professional Development Project Form—Part I.

Faculty candidates for second (2\textsuperscript{nd}) reappointment shall submit to their respective Deans by the third (3\textsuperscript{rd}) Friday of May of their second (2\textsuperscript{nd}) academic year the following:

1. End of Year Reflection Report.

\textit{Third (3\textsuperscript{rd}) reappointment}

Faculty candidates for third (3\textsuperscript{rd}) reappointment shall submit to their respective Deans by the fourth (4\textsuperscript{th}) Friday of September of their third (3\textsuperscript{rd}) academic year the following:

1. Core Competency Goal Form;
and have one (1) meeting with the candidate's mentor and respective Dean.

Faculty candidates for third (3\textsuperscript{rd}) reappointment shall submit to their respective Deans by the fourth (4\textsuperscript{th}) Friday of January of their third (3\textsuperscript{rd}) academic year the following:

1. Progress Report for Core Competency Goals;
2. Record of Educational and Professional Activities Report;
3. Revised Workload Context Report;

Faculty candidates for third (3\textsuperscript{rd}) reappointment shall submit to their respective Deans by the third (3\textsuperscript{rd}) Friday of May of their third (3\textsuperscript{rd}) academic year the following:

1. Research-based Professional Development Project End of Year Report—Part II;
2. End of Year Reflection Report.

\textit{Fourth (4\textsuperscript{th}) reappointment}

Faculty candidates for fourth (4\textsuperscript{th}) reappointment shall submit to their respective Deans by the fourth (4\textsuperscript{th}) Friday of September of their fourth (4\textsuperscript{th}) academic year the following:

1. Core Competency Goal Form;
and have one (1) meeting with the candidate's mentor and respective Dean.

Faculty candidates for fourth (4\textsuperscript{th}) reappointment shall submit to their respective Deans by the fourth (4\textsuperscript{th}) Friday of January of their fourth (4\textsuperscript{th}) academic year the following:

1. Progress Report for Core Competency Goals;
2. Record of Educational and Professional Activities Report;
3. Revised Workload Context Report;

Faculty candidates for fourth (4th) reappointment shall submit to their respective Deans by the fourth (4th) Friday in March of their fourth (4th) academic year at BCC:

1. Draft of the Final Research-based Professional Development Report-Part III.

Faculty candidates for fourth (4th) reappointment shall submit to their respective Deans by the fourth (4th) Friday in April of their fourth (4th) academic year at BCC:

1. Final Research-based Professional Development Report-Part III.

Faculty candidates for fourth (4th) reappointment shall submit to their respective Dean by the third (3rd) Friday in May of their fourth (4th) academic year at BCC:

1. End of Year Reflection Report.

**Fifth (5th) reappointment with tenure**

Faculty candidates for fifth (5th) reappointment with tenure shall submit to their respective Dean by the fourth (4th) Friday in October of their fifth (5th) academic year the following:

1. Record of Professional Activities Report;
2. Revised Workload Context Report;
3. Revised Teaching Philosophy Statement Report;
4. Revised Professional Strengths Report;
6. Research-based Professional Development Completion Form;
7. Summative Reflection Report on Personal Improvement of Past Four (4) Years;
8. Endorsement Form from Faculty Mentor.

15. Amend Article V—Association Rights and Responsibilities, as § 10: “On faculty conference days, the BCCFA shall conduct a meeting during the lunch hour period in a suitable space on the College campus. The College agrees to serve lunch to members at the meeting location. If faculty conference days end earlier than 3:00 PM, then the BCCFA shall meet thereafter in a suitable location.”

16. Amend to Article II as § 7: “When applying for a grant from an external funding source, Bergen Community College and/or its designee shall consult with the BCCFA on any and all grant proposal elements that involve compensation and other terms and conditions covered by this Agreement for BCC employees recognized in this Agreement.”

17. Amend to Article IV as § 2: “The College shall broadcast and notify members in an effective fashion of all inclement weather, or other emergency, College closings, or cancellation of class sessions, or delayed College openings. The College shall make every effort to broadcast and notify members by a minimum of two (2) hours prior to the effective commencement of the closing and/or delayed opening.”

18. **Grievance Procedure Alteration (Article XVII—Grievance Procedure (as amended in 2007), § 4).**
Upon ratification by both Parties, the Parties agree that the current Step 3 shall become Step 4. Following shall be added as Step 3:

"If a complaint is not satisfactorily resolved in Step 2, then the Association may indicate in writing within seven (7) school days of receipt of the Step 2 disposition to the President and Executive Director/Director of Human Resources its intent to advance to Step 3—Mediation. Within seven (7) school days of receipt of written notice from the Association, the President or his/her designee shall meet with an Association representative to select a mediator from the following list and schedule a mediation date and time. The mediation date and time shall be mutually convenient to both Parties and agreed to by both Parties. Either Party may submit documents or other evidence to the mediator. The mediator may listen to testimony. The mediator shall attempt to bring resolution to the grievance. The mediator will not write a report. The mediator shall be selected from the following list: Joyce Klein, Timothy Hundley, Susan Osborne, James Mastrian, or Thomas Hartigan. Mediator fees shall be shared by the Parties equally for the first five (5) Step 3 grievances of each contract year (July 1 – June 30). If there are more than five (5) Step 3 grievances within a contract year, the mediator fees shall be borne by the Party who initiated the Step 3 component of the grievance. Any other expenses incurred shall be paid by the Party incurring same.

19. Amend Article XII—Leaves of Absence, § 1.f.2 to be compliant with New Jersey Statute. Amend with the following:

"In compliance with New Jersey P.L. 2010 Chapter 3, members hired on or after May 21, 2010 shall be subject to a $15,000.00 maximum payout at retirement for accumulated sick leave."

20. Alterations to the Academic Department Chair Memorandum of Agreement shall be incorporated into the Agreement as Article XXI (attached hereto as Exhibit B).

21. Summer Hours Memorandum of Agreement shall be incorporated into the Agreement as Article VI – Individual Contracts, § 4 (attached hereto as Exhibit C).

22. Ciarco Learning Center

Amend Article II with the following § E: "CLC member may be offered overtime and/or overload work. Commencing in Year One, the overtime rate for Group CLC members shall be their annual base salary hourly rate and one-half (1.5) (annual base salary divided by 1,820). Overtime shall be considered any hours of work in a work week beyond the thirty-five (35) hours. Commencing in Year One, the overload rate for CLC members shall be the highest rate offered to adjunct faculty members."

Amend Article VII – Leaves of Absence, § A, with the following ¶ 5: "Each CLC member, after age fifty-eight (58) with ten (10) years of continuous service, or of any age after fifteen (15) years of continuous service, shall receive, upon retirement, one-half (1/2) of his/her unused, accumulated sick leave at the daily rate, based upon the member's base salary at the time of retirement, subject to the maximum below. The daily rate is 1/260 of the member's base salary. For CLC members whose employment at the College commenced before May 21, 2010, the maximum amount upon retirement for a given year shall be $17,500. In accordance with New Jersey P.L. 2010 Chapter 3, CLC members hired on or after May 21, 2010, the maximum amount upon retirement for a given year shall be $15,000.00. In the event of a member employee's death prior to retirement, regardless of age or length of service, his/her beneficiary shall be paid one-half (1/2) of the member's unused accumulated sick days at the daily rate based upon the employee's salary at the time of death, to a maximum of $17,500 (or $15,000.00 for CLC members hired on or after May 21, 2010)."
Amend the following to Article X, § 2, ¶ 7: "except in the case in which one of the vacation days includes a Friday, wherein a teaching faculty member may with pre-approval take Thursday, Friday, and Monday (resulting in only two missed teaching days)."

All prior agreements, amendments, and provisions are incorporated by reference into this Memorandum of Agreement and shall remain in full force and effect.

Upon ratification by both Parties, the Parties agree to execute a complete, revised collective negotiations agreement that includes and incorporates any and all previous side bar memoranda of agreement and understanding as of the date of ratification.

[Signatures]
for Bergen Community College

for the BCCPA

[Signatures]
for Bergen Community College

[Signature]
for the BCCPA
BERGEN COMMUNITY COLLEGE

MEMORANDUM OF AGREEMENT

Summer Hours

Bergen Community College ("College") and the Bergen Community College Faculty Association ("BCCFA," and collectively "the Parties") mutually agree to amend the Parties’ existing Collective Negotiations Agreement as follows:

Add the following to Article VI—Individual Contracts as § 4:

“Following are terms and conditions for “Summer Hours” for members of Groups C, S, L, R, E, and A. The Summer Hours period shall be the first/second week of June through the second week of August of each calendar year, resulting in ten (10) consecutive weeks per calendar year. The College shall remain open Monday through Friday during the period of summer hours. Groups C, S, L, R, E and A shall work thirty (30) hours per week for four (4) consecutive days, either Monday through Thursday, or Tuesday through Friday. During the Summer Hours period, Groups C, S, L, R, E, and A members will work eight and one-half (8.5) hours per day (for four (4) days), which includes a one (1) hour unpaid lunch per day. BCCFA Groups C, S, L, R, E, and A members and the relevant department supervisors will establish which four (4) day workweek consecutive sequence employees will work during the Summer Hours period. Absences (i.e., vacation days, sick days, partial sick days, personal days) during the Summer Hours four-day workweek will be charged as one day (or part thereof) for each absence. If the Independence Day holiday falls on, or is observed on, a Friday, then employees who have a Tuesday through Friday workweek shall work only three days during that holiday week, and employees who have a Monday through Thursday workweek shall be granted one (1) floating holiday to be used during the Summer Hours period. If the Independence Day holiday falls on, or is observed on a Monday, then employees who have a Monday through Thursday workweek shall work three days during that holiday week, and employees who have a Tuesday through Friday workweek shall be granted one (1) floating holiday to be used during the Summer Hours period.”
"Following are the terms and conditions for "Summer Hours." Summer Hours at the Claro Learning Center ("CLC") shall mean that CLC will be open from Monday through Thursday for ten (10) weeks from the first week in June through to the second week of August of each calendar year. Group CLC members shall work four (4) consecutive days per week (Monday through Thursday). Group CLC members will work eight and one-half (8.5) hours per day (including an unpaid one-hour lunch) for each of the four days of the workweek during the Summer Hours Period. Absences (i.e., vacation days, sick days, partial sick days, personal days) during the Summer Hours four-day workweek will be charged as one day (or part thereof) for each absence. If the Independence Day holiday falls on, or is observed on, a Friday, then CLC Group employees shall be granted one (1) floating holiday to be used during the Summer Hours period."

This Summer Hours agreement shall commence as of June 2015.

IN WITNESS WHEREOF the Parties hereto set their respective hands and seals this ______ day of ________, 2015.

[Signature]
for the Bergen Community College Faculty Association, President

[Signature]
[Date: 11/5/2014]
for the Bergen Community College Faculty Association

[Signature]
for Bergen Community College, Human Resources Officer
for Bergen Community College

for Bergen Community College, President

for Bergen Community College, Chairperson, Board of Trustees
Resolution

Whereas the Bergen Community College ("College") and the Bergen Community College Faculty Association ("BCCFA") are engaged in negotiating a successor collective bargaining agreement; and

Whereas the current collective bargaining agreement expired on June 30, 2013; and

Whereas the parties agree to the following terms set forth below and will continue to negotiate in good faith for additional successor terms; and

Whereas, the parties agree to the following terms for the period of July 1, 2013 to June 30, 2014:

1. All members of the BCCFA who are employed by the College as of the ratification of this Memorandum of Agreement shall receive a salary increase of $1,300.00 (which equals to a 1.75% increase) for the 2013-2014 school year (fully retroactive);

2. The parties have conferred over the impact of the College’s restructuring of academic departments and have agreed to the reassigned titles and stipends for the Spring, 2015 academic semester (January 1, 2015 to June 30, 2015).
   (Attachment to (A-D))

3. Faculty elections for the Department Chairs/Assistant Department Chairs and Program Coordinators/Directors (where applicable) for the Spring, 2015 academic semester (January 1, 2015 to June 30, 2015) shall occur in December, 2014 and said Department Chairs/Assistant Department Chairs and Program Coordinators/Directors shall serve from January 1, 2015 until the conclusion of the 2015 academic semester.

4. The parties agree that any other agreement(s) previously agreed to shall be incorporated herein.

5. The parties agree that they will continue to negotiate for a successor collective bargaining agreement commencing July 1, 2014.

6. The parties agree to recommend the terms of the memorandum of agreement to its respective membership.

7. This memorandum is subject to ratification by a majority of the parties’ respective membership.

8. All other terms of the CBA shall remain in effect pending a successor CBA.
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Resolution
To award professional services to RSC Architects for the preparation of plans and specifications for maintenance and repair work required to restore and maintain the Lot - A Parking Deck.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services
Mr. Samuel John Interim Managing Director, Physical Plant

Action Requested
Authorization for RSC Architects to provide professional services at a cost not to exceed $13,200.00 for the preparation of plans and specifications for maintenance and repair of the Lot - A Parking Deck.

Justification
The Parking Deck is 13 years old and due to normal usage, wear & tear from snow removal and maintenance, several design features have failed and are in need of repair and replacement. The project consists of repairs to the existing Parking Deck including but not limited to, replacement of portions of the expansion joints, repair and coating of pour strips, replacement of sealant at tee joints and restriping and maintenance requirements.

A Request for Qualifications for Architects was advertised on the College website, in accordance with New Jersey P.L. 2004 Chapter 19 "Pay to Play" Law, and conforms to a "Fair and Open Process".

Quotations were obtained from the companies listed below.

<table>
<thead>
<tr>
<th>Architectural/Engineering Firm</th>
<th>Total Cost (Not to Exceed)</th>
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Charge To: College Operating Funds
Account Number: 20-01-160100-604238
BOARD OF TRUSTEES ACTION S/F2
Approval Date: April 5, 2016

Resolution
To award services to Arcari & Iovino Architects, P.C. for the preparation of plans and specifications for security cameras to be located throughout the first and second floors of the Ciarco Learning Center in Hackensack.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services
Mr. Robert P. Coane Director, Campus Planning and Improvements

Action Requested
Authorization for Arcari & Iovino Architects, P.C. to provide professional services at a cost not to exceed $8,800.00 for the preparation of plans and specifications for a security camera system to be located throughout the first and second floors of the Ciarco Learning Center.

Justification
The Ciarco Learning Center does not currently have a security camera system. This project will provide an initial system which will bring the facility into compliance with College public safety policies and enhance building security.

A Request for Qualifications for Architects was advertised on the College website, in accordance with New Jersey P.L. 2004 Chapter 19 "Pay to Play" Law, and conforms to a "Fair and Open Process".

Quotations were received from the companies listed below.

<table>
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<tr>
<th>Architectural/Engineering Firm</th>
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<td>$8,800.00</td>
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Charge To: College Funds
Account Number:
Resolution
To award professional services to RSC Architects for the preparation of plans and specifications to construct a dumpster enclosure near the Health Professions Building. This will be funded by the Go Bond.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services
Mr. Robert P. Coane Director of Campus Planning and Improvements

Action Requested
Authorization for RSC Architects to provide professional services at a cost not to exceed $8,600.00 for the preparation of plans and specifications for a dumpster enclosure near the Health Professions Building.

Justification
Due to the magnitude of trash that will be generated, a dumpster is needed and will be placed in close proximity to the Health Professions Building. The enclosure will minimize the visual effect of the dumpster and trash impact for the surrounding area.

A Request for Qualifications for Architects was advertised on the College website, in accordance with New Jersey P.L. 2004 Chapter 19 "Pay to Play" Law, and conforms to a "Fair and Open Process".

Quotations were received from the companies listed below.

<table>
<thead>
<tr>
<th>Architectural/Engineering Firm</th>
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Charge To: Go Bond
Account Number: 20-00-115300-604238
Resolution
To reject all bids received in response to Public Bid P-2203 Natatorium & Gymnasium Renovations and to modify the specifications and rebid.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Ms. Barbara Golden, Director, Purchasing and Services
Mr. Samuel John, Interim Managing Director, Physical Plant

Action Requested
Authorization to reject all bids received for Public Bid #P-2203 Natatorium & Gymnasium Renovations and to modify the specifications and re-advertise for receipt of bids at a future date.

Justification
The College received five sealed bids which were opened on February 25, 2016. Based on the bids received, there was confusion among the bidders resulting in ambiguity in the pricing submitted. Therefore, it is in the best interest of the College that all bids be rejected and that the bid specifications be reviewed and modified for rebidding at a future date.

Bids were received from the companies listed below.

Brahma Construction Corp.
Frankoski Construction Co., Inc.
Mark Construction, Inc.
Molba Construction
Practical LLC

Charge To:
Account Number: