



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-447-7200 • www.bergen.edu

BOARD OF TRUSTEES
PUBLIC MEETING

Thursday, January 8, 2015 – 4:00 p.m.
TEC 128 BC

- I. Call to Order
- II. Open Public Meetings Act Statement
- III. Roll Call
- VI. Pledge of Allegiance
- V. Unfinished Business
Review and approve attached resolutions
- VI. New Business Open to the Public
- VII. Actions
 - A. Approval of Minutes – December 2, 2014
 - B. Consent Agenda – January 8, 2015
 - C. Other
- VIII. Executive Session
- XI. New Business/Open to the Public
- X. Adjournment



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-447-7200 • www.bergen.edu

CONSENT AGENDA

Thursday, January 8, 2015

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

APPROVAL OF MINUTES – December 2, 2014

AUDIT AND FINANCE (A/F)

1. Approval of Legal Voucher - Schepisi & McLaughlin, P.A.
2. Approval of Legal Voucher – DeCotiis, FitzPatrick & Cole, LLP.
3. Approval of Labor Voucher – Cleary, Giacobbe, Alfieri, Jacobs
4. Approval of Legal Voucher – Genova Burns Giantomasi and Webster
5. College Use of Parking Lot (known as 22-32 Camden Street, Hackensack, N.J.)
6. ***Per instruction of college attorney, modification of GTL Settlement agreement deleting the last sentence in section 1 page 2 in the aforesaid Agreement reading “Each distribution to an Affected Employee will be reported to the taxing authority via IRS Form 1099-Miscellaneous Income.” The modification resulting in approving “First Amendment to Settlement Agreement”. *****

PERSONNEL (P)

1. Appointment
 - a. Professional Staff
 - b. Technical Assistant II / Faculty
 - c. Support Staff
 - d. Academic Chairs, Assistant Chairs, Program Directors
2. ***Administrative Restructuring in Academic Affairs ****
3. Salary Increase: Confidential Personnel
4. Rescind Appointment: Professional Staff
5. Resignation
 - a. Professional Staff
 - b. Support Staff
6. Approve Agreement with the Bergen Community College (“College”) and the Bergen Community College Professional Staff Association (“BCCPSA”) engaged in collective bargaining for a successor collective bargaining agreement.
7. Approve Agreement with the Bergen Community College (“College”) and the Bergen Community College Support Staff Association (“BCCSSA”) engaged in collective bargaining for a successor collective bargaining agreement.
8. ***Approve Stipend: Vincent J. Vicari, Regional Director of the Bergen Small Business Development Center. *****

**** Revised resolution.***

***** Additional resolution.***



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-447-7200 • www.bergen.edu

BOARD OF TRUSTEES ACTION A/F 1
Approval Date: January 8, 2015

Resolution:

Approval of Legal Vouchers - Schepisi & McLaughlin, PA

Submitted By

Dr. B. Kaye Walter, President
Mr. Victor Anaya, Chief Financial Officer

Action Requested

Approval for payment of the following legal vouchers:

11/08/14 – 12/12/14	Schepisi & McLaughlin, PA	\$ 20,046.25
---------------------	---------------------------	--------------

Legal bills are available on the College's web site under the Board of Trustees at the following address:

<http://www.bergen.edu/about-us/board-of-trustees/legal-bills>

Charge To: College Operating Funds
Account Number: 10-01-186100-607566



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-447-7200 • www.bergen.edu

BOARD OF TRUSTEES ACTION A/F 2
Approval Date: January 8, 2015

Resolution:

Approval of Legal Vouchers – DeCotiis, FitzPatrick & Cole, LLP

Submitted By

Dr. B. Kaye Walter, President

Mr. Victor Anaya, Chief Financial Officer

Action Requested

DeCotiis, FitzPatrick & Cole, LLP., has been handling case for three years because Schepisi and McLaughlin , P.A. had a conflict.

Approval for payment of the following legal vouchers:

Invoice # 161386

10/31/14 to 11/12/14	DeCotiis, FitzPatrick & Cole, LLP.	\$ 1,097.05
----------------------	------------------------------------	-------------

Legal bills are available on the College's web site under the Board of Trustees at the following address:

<http://www.bergen.edu/about-us/board-of-trustees/legal-bills>

Charge To: College Operating Funds
Account Number: 10-01-186100-607566



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-447-7200 • www.bergen.edu

BOARD OF TRUSTEES ACTION A/F 3
Approval Date: January 8, 2015

Resolution:

Approval of Labor Voucher – Cleary Giacobbe Alfieri Jacobs (Negotiations)

Submitted By

Dr. B. Kaye Walter, President

Mr. Victor Anaya, Chief Financial Officer

Action Requested

Approval for payment of the following labor voucher:

11/05/14 – 11/30/14	Invoice 29418	Cleary Giacobbe Alfieri Jacobs	\$ 3,592.20
---------------------	---------------	--------------------------------	-------------

Labor bills are available on the College's web site under the Board of Trustees at the following address:

<http://www.bergen.edu/about-us/board-of-trustees/legal-bills>

Charge To: College Operating Funds
Account Number: 10-01-186100-607566



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-447-7200 • www.bergen.edu

BOARD OF TRUSTEES ACTION A/F 4
Approval Date: January 8, 2015

Resolution:

Approval of Legal Vouchers – Genova Burns Giantomasi Webster, LLC.

Submitted By

Dr. B. Kaye Walter, President
Mr. Victor Anaya, Chief Financial Officer

Action Requested

Approval for payment of the following legal vouchers:

General Employment Benefit Matters

10/01/14 to 10/24/14	Invoice # 268022	Genova Burns Giantomasi Webster, LLC.	\$3,500.00
11/21/14	Invoice # 269836	Genova Burns Giantomasi Webster, LLC.	\$ 87.50
		Total:	\$3,587.50

Legal bills are available on the College's web site under the Board of Trustees at the following address:

<http://www.bergen.edu/about-us/board-of-trustees/legal-bills>

Charge To: College Operating Funds
Account Number: 10-01-186100-607566



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-447-7200 • www.bergen.edu

BOARD OF TRUSTEES ACTION A/F 5
Approval Date: January 8, 2015

Resolution:

College Use of Parking Lot (known as 22-32 Camden St., Hackensack, NJ)

Submitted By

Dr. William Mullaney, Vice President, Academic Affairs
Mr. Victor Anaya, Chief Financial Officer
Ms. Sandra Sroka, Dean, Ciarco Learning Center

Action Requested

Approval of contract between Bergen Community College and CH Martin Associates known as Camden State Associates from January 1, 2015 through December 31, 2015 in the amount of \$41,602.56 payable at the rate of \$3,466.88 per month.

Justification

To provide adequate parking for students at Ciarco Learning Center, Hackensack, NJ

Charge to: College Operating Funds
Account Number: 10-04-460000-607550



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-147-7200 • www.bergen.edu

BOARD OF TRUSTEES ACTION A/F 6
Approval Date: January 8, 2015

Resolution:

Per instruction of college attorney, modification of GTL Settlement agreement deleting the last sentence in section 1 page 2 in the aforesaid Agreement reading "Each distribution to an Affected Employee will be reported to the taxing authority via IRS Form 1099-Miscellaneous Income." The modification resulting in approving "First Amendment to Settlement Agreement".

Submitted By

Dr. B. Kaye Walter, President
Victor Anaya, Chief Financial Officer

Action Requested

The last sentence of Paragraph 1 should be deleted from the original Settlement Agreement as keeping the sentence would result in a duplication of taxes to employees for the relevant period as defined in the original agreement.

Justification

Avoidance of duplicating taxes to employees

Account Number: 10-00-000000-201597



400 Paramus Rd., Paramus, NJ 07652
(201) 447-7200 - www.bergen.edu

BOARD OF TRUSTEES ACTION P1A
Approval Date: January 8, 2015

Resolution

Appointment: Professional Staff

Submitted By

Dr. B. Kaye Walter, President
Dr. Yun Kim, Vice President, Institutional Effectiveness
Ms. Sharyne Miller, Executive Director, Information Technology
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the appointment of the following individuals to the positions and annual salaries indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Shivani Desai	Research Assistant/Institutional Research/ Institutional Effectiveness	\$40,000.00 (pro-rated)	02/16/15 – 06/30/15
Raquel Newell	Colleague ERP User Liaison/Information Technology	\$70,000.00 (pro-rated)	01/12/15 – 06/30/15

Justification

To fill budgeted positions through a successful search process.

Charge to: College Operating Funds
Account Number:



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-447-7200 • www.bergen.edu

BOARD OF TRUSTEES ACTION P1B
Approval Date: January 8, 2015

Resolution

Appointment: Technical Assistant II / Faculty

Submitted By

Dr. B. Kaye Walter, President

Dr. William Mullaney, Vice President, Academic Affairs

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Juan Leon	Technical Assistant II /Visual Arts // Arts and Humanities Division /Academic Affairs	\$38,128.00 (pro-rated)	02/01/15

Justification

Upon expiration of grant funding, to appoint individual to the position through college funding. There is no additional headcount. This is a budgeted position.

Charge To: College Operating Funds
Account Number: 10-03-362002-601120



400 Paramus Rd., Paramus, NJ 07652
(201) 447-7200 - www.bergen.edu

BOARD OF TRUSTEES ACTION P1C
Approval Date: January 8, 2015

Resolution

Appointment: Support Staff

Submitted By

Dr. B. Kaye Walter, President
Mr. Victor Anaya, Executive Director, Finance
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Mercedes Martinez	Accounting Assistant/Finance	\$35,000.00 (pro-rated)	09/22/14 (retroactive)

Justification

To fill a budgeted position through a successful search process and completion of probationary period.

Charge to: College Operating Funds
Account Number:



Around the Corner, Ahead of the Curve

100 Paramus Road, Paramus, New Jersey 07652
201-447-7200 • www.bergen.edu

BOARD OF TRUSTEES ACTION P1D
Approval Date: January 8, 2015

Resolution

Appointment: Academic Chairs, Assistant Chairs, Program Directors

Submitted By

Dr. B. Kaye Walter, President

Dr. William Mullaney, Vice President, Academic Affairs

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To appoint the individuals listed below to the position of Academic Chairs, Assistant Chairs and Program Coordinators/Directors at the stipends shown for the period January 1, 2015 – June 30, 2015.

<u>Name</u>	<u>Department//Division</u>	<u>Stipend</u>	<u>Release Time</u>
<u>ACADEMIC CHAIRS</u>			
Jacqueline Behn [Dr.]	Social Sciences//Business, Arts and Social Sciences	\$3,000.00	6 credit hours
Deborah Cook	Dental Hygiene//Health Professions	\$1,500.00	3 credit hours
Peter Dlugos [Dr.]	Philosophy/Religion//Arts and Humanities	\$1,500.00	3 credit hours
Randolph Forsstrom [Dr.]	Math/Developmental Math/Computer Science//Science, Math and Technology	\$3,000.00	6 credit hours
Bernard Fuersich	Wellness//Health Professions	\$1,500.00	3 credit hours
Adam Goodell	Composition/Literature/Basic Skills//Arts and Humanities	\$3,200.00	6 credit hours
Robert Highley	Biology/Horticulture//Science, Math and Technology	\$3,000.00	6 credit hours
William Jiang [Dr.]	English as a Second Language//Arts and Humanities	\$3,200.00	6 credit hours
Richard Kuiters	Criminal Justice/Legal Studies//Business, Arts and Social Sciences	\$1,500.00	3 credit hours
Joseph Mamatz	Health Professions//Health Professions	\$1,500.00	3 credit hours
Robert Saldarini	Business/Hotel Restaurant Management//Business, Arts and Social Sciences	\$3,000.00	6 credit hours
Elin Schikler	Communications/Arts and Humanities	\$1,500.00	3 credit hours
Joan Tscherne [Dr.]	Physical Science//Science, Math, and Technology	\$3,000.00	6 credit hours
Emily Vandalovsky	Technology//Science, Math and Technology	\$1,500.00	3 credit hours

ASSISTANT CHAIR

<u>Name</u>	<u>Department/Division</u>	<u>Stipend</u>	<u>Release Time</u>
Linda Kass	Math/Developmental Math/Computer Science//Science, Math and Technology	\$1,500.00	3 credit hours
Michael Berkowitz	Composition/Literature/Basic Skills//Arts and Humanities	\$1,500.00	3 credit hours

PROGRAM COORDINATORS/DIRECTORS

<u>Name</u>	<u>Department/Division</u>	<u>Release Time</u>
Amy Ceconi	Respiratory Therapy//Health Professions	3 credit hours
Carol Chovanec	Radiation Therapy Technology//Health Professions	3 credit hours
Christine Henkel	Diagnostic Medical Sonography//Health Professions	3 credit hours
Lawrence Joel	Legal Studies//Business, Arts and Social Sciences	3 credit hours
Joseph Mamatz	Radiography//Health Professions	3 credit hours
Jennifer McCarthy	Paramedic Science//Health Professions	3 credit hours
Carolan Sherman	Surgical Technology//Health Professions	3 credit hours
Harriet Terodemos	Veterinary Technology//Health Professions	3 credit hours
Steven Toth	Medical Office Assistant//Health Professions	3 credit hours

Justification

To appoint Academic Department Chairs, Assistant Chairs and Program Coordinators/Directors under the new academic department structure.

Charge To:

Account Number:



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-447-7200 • www.bergen.edu

BOARD OF TRUSTEES ACTION P2
Approval Date: January 8, 2015

Resolution

Administrative Restructuring

Submitted By

Dr. B. Kaye Walter, President
Mr. William Corcoran, Vice President, Facilities Operations, Planning and Public Safety
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To affect the following administrative changes to better support the college's new structure.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Date</u>
Barbara Bliss	Sr. Secretary/Criminal Justice/Legal Studies/ Performing Arts//Business, Arts and Social Sciences Division	\$46,675.00	01/01/15 (retroactive)
Sandra Haan	Executive Secretary/Science, Math and Technology Division	\$40,440.00 (pro-rated)	01/01/15 (retroactive)
Robin Harvison	Administrative Assistant/Campus Planning/ Public Safety//Facilities Operations, Planning and Public Safety	\$64,463.00	01/01/15 (retroactive)
Betty Highkal	Sr. Secretary/Veteran's Affairs/Student Affairs	\$54,066.00	01/01/15 (retroactive)
Dolores Hunt	Department Coordinator/BCC at the Meadowlands	\$52,292.00	01/01/15 (retroactive)
Madeleine Jakulevicius	Executive Secretary/Math and Technology// Science, Math and Technology Division	\$54,265.00	01/01/15 (retroactive)
Linda Karalian	Executive Secretary/Business and Business, Arts and Social Sciences Division	\$42,261.00 (pro-rated)	01/01/15 (retroactive)
Shailly Mahajan	Executive Secretary/Communication/History/ World Languages/Visual Arts/Philosophy// Arts and Humanities Division	\$40,803.00 (pro-rated)	01/01/15 (retroactive)
Eneida Perez	Customer Service Associate/Buildings and Grounds/Facilities Operations, Planning and Public Safety	\$55,361.00	01/01/15 (retroactive)
Maureen Roller Mitchell	Executive Secretary/Composition/Literature/ English Basic Skills/English as a Second Language//Arts and Humanities Division	\$52,874.00 (pro-rated)	01/01/15 (retroactive)

Justification

To approve the internal moves of the staff members referenced above to provide better administrative support to the academic leadership team, provide support to areas that do not currently have administrative support such as BCC at the Meadowlands and reorganize existing staff to better accommodate all areas of the College.



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-447-7200 • www.bergen.edu

BOARD OF TRUSTEES ACTION P3
Approval Date: January 8, 2015

Resolution

Salary Increase: Confidential Personnel

Submitted By

Dr. B. Kaye Walter, President

Action Requested

That the salaries for the confidential personnel listed below be increased by 1.25% effective 01/01/15.

<u>Name</u>	<u>Position</u>	<u>New Salary</u>
Nancy Adis	Administrative Assistant	\$ 68,436.00
Victor Anaya	Executive Director, Finance	\$128,461.00
Sharon Audet	Executive Director, Financial Aid	\$ 99,686.00
Susan Callahan Barnard	Dean, Division of Health Professions	\$127,655.00
Amy Beth	Dean of Library Services	\$117,602.00
Patricia Bonomolo	Director, Human Resources	\$ 88,088.00
Kathryn Brunetto	Managing Director of Admissions and International Programs	\$ 91,272.00
Gail Cannarozzi	Accountant, Foundation	\$ 47,227.00
Joseph Cavaluzzi	Managing Director of Alumni Affairs	\$ 82,215.00
Gean Chin	Sr. Secretary	\$ 41,147.00
Ralph Choonoo (Dr.)	Executive Assistant to the Vice President of Student Affairs	\$105,638.00
Patricia Cioce	Development Coordinator, Foundation	\$ 44,561.00
Carol Clarke	Executive Secretary	\$ 52,104.00
Amparo G. Coddling	Dean, Division of Arts, Humanities and Wellness	\$133,306.00
William Corcoran	Vice President, Facilities Planning, Operations & Public Safety	\$133,599.00
Glenn Cvecich	Manager, Adjunct Administration	\$ 92,981.00
Ursula Daniels (Dr.)	Executive Assistant to the President	\$146,959.00
Diana Davis	Human Resources Generalist	\$ 62,269.00
Lisa DiGaetano	Managing Director of User Support Services	\$ 77,077.00
Michael Dibartolomeo	Dean of Enrollment Services	\$ 96,694.00
David Eichenholtz	Associate Dean, College/High School Partnerships	\$ 79,798.00
Linda Emr	Dean of Bergen Community College at the Meadowlands	\$ 98,082.00
Jianhua Falcone	Managing Director, Financial Administration	\$ 76,950.00
Joanne Fantacone	Department Coordinator	\$ 63,496.00

Board of Trustees Action P3**January 8, 2015****Page 2**

<u>Name</u>	<u>Position</u>	<u>New Salary</u>
Khairia Fazal	Managing Director of Learning Assistance	\$ 92,226.00
Maria Ferrara	Executive Assistant to the Board of Trustees and the President	\$ 63,717.00
Edward Fleischmann	Managing Director of Networks and Infrastructure	\$ 97,630.00
Pamela Forte	Assistant Dean of Nursing	\$ 96,188.00
Laurie W. Francis	Executive Director, Foundation	\$121,520.00
Christine Gillespie	Dean of Continuing Education	\$105,179.00
Angie Goldszmidt	Phi Theta Kappa Administrative Advisor	\$ 50,625.00
Naydeen Gonzalez- De Jesus (Dr.)	Vice President of Student Affairs	\$133,599.00
Ruth Heck	Executive Secretary	\$ 52,104.00
Jorge Hernandez	Managing Director of Athletics	\$ 73,994.00
Lawrence Hlavenka*	Managing Director of Public Relations	\$ 82,900.00
Bindu John	Human Resources Generalist	\$ 62,048.00
Amarjit Kaur	Managing Director of the Center for Innovation in Teaching and Learning	\$ 87,635.00
Bridgett Kelly	Benefits Administrator	\$ 58,997.00
Yun Kim (Dr.)	Vice President of Institutional Effectiveness	\$143,239.00
Ilene Kleinman (Dr.)	Associate Dean of Curriculum	\$ 90,715.00
Dawn Kozlowski	Associate Dean of Nursing	\$113,491.00
Theresa Kyle	Human Resources Coordinator	\$ 51,131.00
Denise L. Liguori	Dean of Student Affairs at Philip Ciarco Jr. Learning Center	\$145,228.00
Deborah Manning	Human Resources Generalist	\$ 60,750.00
Carmen Martinez-Lopez	Dean – Division of Business, Social Sciences and Public Service	\$121,500.00
Tonia McKoy	Managing Director of Institutional Research	\$ 91,721.00
Margaret Miceli	Managing Director, Events Planning	\$ 72,900.00
Jennifer Migliorino-Reyes	Dean of Student Support Services	\$ 99,126.00
James R. Miller	Executive Director, Human Resources	\$134,936.00
Sharyne Miller	Executive Director, Information Technology	\$113,046.00
Barbara Mollino	Administrative Assistant	\$ 67,827.00
Laura Montenegro	Coordinator of Multicultural Affairs	\$ 46,575.00
William Mullaney (Dr.)	Vice President of Academic Affairs	\$140,125.00
Magali Muniz	Managing Director of Student Affairs at the	\$ 76,983.00
Caroline Ofodile	Managing Director of Financial Operations And Student Assistance	\$108,694.00
Jacqueline Ottey	Managing Director of Registration and Records	\$ 89,336.00
Nancy Owens	Associate Dean, Health Professions	\$ 85,066.00
Paul Ragusa	Managing Director of Continuing Education	\$104,666.00
Tracy Rand	Managing Director of Office of Specialized	\$ 80,930.00
Pascal J. Ricatto	Dean, Division of Math, Science and Technology	\$127,655.00
Nicole Rivera	Administrative Assistant, Foundation	\$ 40,660.00
Michelle Roche	Office Manager	\$ 42,525.00
Peter Rossow	Information Security Officer	\$ 91,125.00

Board of Trustees Action P3

January 8, 2015

Page 3

<u>Name</u>	<u>Position</u>	<u>New Salary</u>
Sandra Sroka	Dean of the Ciarco Learning Center	\$ 98,082.00
Christopher Talmo	Director of Custodial Services	\$ 70,875.00
Diana Tofel	Executive Secretary	\$ 50,015.00
Stephen Valkenburg	Managing Director of IT Administrative	\$ 87,353.00

*Includes an equity adjustment in salary that aligns with internal and external analysis of current position responsibilities.

Justification

To add 1.25% increase to current salaries to be consistent with salary increases given to other employees through collective bargaining agreements.



400 Paramus Rd., Paramus, NJ 07652
(201) 447-7200 – www.bergen.edu

BOARD OF TRUSTEES ACTION P4
Approval Date: January 8, 2015

Resolution

Rescind Appointment: Professional Staff

Submitted By

Dr. B. Kaye Walter, President
Ms. Sharyne Miller, Executive Director, Information Technology
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To rescind the appointment of the following individual to the position and annual salary indicated.

<u>Name</u>	<u>Position/Division</u>	<u>Salary</u>	<u>Effective Dates</u>
Visar Pepaj	Network System Administrator I Information Technology	\$60,000.00 (pro-rated)	12/01/14 – 06/30/15

Justification

Withdrew acceptance of position prior to start date.

Charge to: College Operating Funds
Account Number:



400 Paramus Rd., Paramus, NJ 07652
(201) 447-7200 - www.bergen.edu

BOARD OF TRUSTEES ACTION P5A
Approval Date: January 8, 2015

Resolution

Resignation: Professional Staff

Submitted By

Dr. B. Kaye Walter, President

Ms. Sharyne Miller, Executive Director, Information Technology

Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Savas Tasiopoulos	Technical Support Specialist II – Apple/ Information Technology	12/23/14 (retroactive)

Justification

Resignation



400 Paramus Rd., Paramus, NJ 07652
(201) 447-7200 - www.bergen.edu

BOARD OF TRUSTEES ACTION P5B
Approval Date: January 8, 2015

Resolution

Resignation: Support Staff

Submitted By

Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested

To approve the resignation of the following individual:

<u>Name</u>	<u>Position/Division</u>	<u>Effective Date</u>
Staysha Taylor	Secretary/Learning Assistance Services/ Academic Affairs	12/12/14 (retroactive)

Justification

Resignation



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-447-7200 • www.bergen.edu

BOARD OF TRUSTEES ACTION P6
Approval Date: January 8, 2015

Resolution

WHEREAS the Bergen Community College ("College") and the Bergen Community College Professional Staff Association ("BCCPSA") engaged in collective bargaining for a successor collective bargaining agreement; and

WHEREAS, the parties have reached a tentative agreement subject to ratification by a majority of both parties; and

WHEREAS, all other terms not changed in this memorandum of agreement shall remain the same.

It is therefore agreed as follows:

1. Article VIII – Summer Hours shall be revised as follows:

Remove and replace Paragraph 1 (a), (b) and (c) with the following: The College shall remain open Monday through Friday during the period of summer hours. Thirty-five (35) hour employees will work thirty (30) hours per week for four (4) days in a row, either Monday through Thursday or Tuesday through Friday. Specifically, thirty-five (35) hour employees will work eight and one-half (8.5) hours per day including a one (1) hour unpaid lunch during the period of summer hours. Forty (40) hour employees shall work a thirty-five (35) hour week per week for four (4) days in a row, either Monday through Thursday or Tuesday through Friday. Specifically, forty (40) hour employees will work eight and three-quarter (8.75) hours per day including a one (1) hour unpaid lunch during the period of summer hours. The employees and their Departmental Supervisors will establish the four (4) day workweek during the period of summer hours. Absences during the four day work week (i.e. vacation, sick, etc.) will be charged as one day for each occurrence.

Replace Paragraph 2 with the following: The period of summer hours shall start on the second Monday in June of each year and shall conclude on the second Friday in August of each year.

2. Salaries shall increase by two percent (2%) effective July 1, 2013 through June 30, 2014. Only those employees presently employed by the College or having retired in good standing after July 1, 2013 shall be entitled to a retroactive wage increase. Salary minimums shall also be increased by 2% effective July 1, 2013.
3. Salaries shall increase by two percent (2%) effective July 1, 2014 through June 30, 2015. Only those employees presently employed by the College or having retired in good standing after July 1, 2014 shall be entitled to a retroactive wage increase. Salary minimums shall also be increased by 2% effective July 1, 2014.
4. All other terms of the CBA shall remain in effect pending a successor CBA.



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-417-7200 • www.bergen.edu

BOARD OF TRUSTEES ACTION P7

Approval Date: January 8, 2015

Resolution

WHEREAS the Bergen Community College ("College") and the Bergen Community College Support Staff Association ("BCCSSA") engaged in collective bargaining for a successor collective bargaining agreement; and

WHEREAS, the parties have reached a tentative agreement subject to ratification by a majority of both parties; and

WHEREAS, all other terms not changed in this memorandum of agreement shall remain the same.

It is therefore agreed as follows:

1. Article VIII – Summer Hours shall be revised as follows:

Remove and replace Paragraph 1(a), (b) and (c) with the following: The College shall remain open Monday through Friday during the period of summer hours. Thirty-five (35) hour employees will work thirty (30) hours per week for four (4) days in a row, either Monday through Thursday or Tuesday through Friday. Specifically, thirty-five (35) hour employees will work eight and one-half (8.5) hours per day during the period of summer hours. Forty (40) hour employees shall work a thirty-five (35) hour week per week for four (4) days in a row, either Monday through Thursday or Tuesday through Friday. Specifically, forty (40) hour employees will work eight and three-quarter (8.75) hours per day during the period of summer hours. The employees and their Departmental Supervisors will establish the four (4) day workweek during the period of summer hours. Absences during the four day work week (i.e. vacation, sick, etc.) will be charged as one day for each occurrence.

Replace Paragraph 2 with the following: The period of summer hours shall start on the second Monday in June of each year and shall conclude on the second Friday in August of each year.

2. Salaries shall increase by two percent (2%) effective July 1, 2013 through June 30, 2014. Only those employees presently employed by the College or having retired in good standing after July 1, 2013 shall be entitled to a retroactive wage increase. Salary minimums shall also be increased by 2% effective July 1, 2013.
3. Salaries shall increase by two percent (2%) effective July 1, 2014 through June 30, 2015. Only those employees presently employed by the College or having retired in good standing after July 1, 2014 shall be entitled to a retroactive wage increase. Salary minimums shall also be increased by 2% effective July 1, 2014.



Around the Corner, Ahead of the Curve

400 Paramus Road, Paramus, New Jersey 07652
201-447-7200 • www.bergen.edu

BOARD OF TRUSTEES ACTION P8
Approval Date: January 8, 2015

Resolution

Approve Stipend: Vincent J. Vicari, Regional Director of the Bergen Small Business Development Center.

Submitted By

Dr. B. Kaye Walter, President
Dr. William P. Mullaney, Vice President, Academic Affairs

Action Requested

To authorize payment of a stipend in the amount of \$6,000.00 to Vincent J. Vicari, Regional Director of the Bergen Small Business Development Center.

Justification

This stipend payment is being added as required by Deborah Smarth, Associate State Director of the New Jersey Small Business Development Center for continuation of the grant.

Charge to: Grant Funds