BOARD OF TRUSTEES
PUBLIC MEETING

Tuesday, March 1, 2016 - 5:00 p.m.

TEC – 128 BC

I. Call to Order

II. Open Public Meetings Act Statement

III. Roll Call

IV. Pledge of Allegiance

V. Reports
   A. Vice Chairman
   B. Secretary
   C. Treasurer
   D. President
   E. Committees
      1. Audit and Finance/Legal
      2. Board of School Estimate
      3. Education and Student Affairs
      4. Foundation/Grants/Endowments
      5. Personnel
      6. Site and Facilities
      7. Strategic Planning and Issues
   F. Liaison to New Jersey Council of County Colleges
   G. Alumni Trustee
   H. Chairman

VI. Unfinished Business

VII. New Business/Open to the Public

VIII. Actions
    A. Approval of Minutes – February 2, 2016
    B. Consent Agenda – March 1, 2016

IX. Executive Session

X. New Business/Open to the Public

XI. Adjournment
CONSENT AGENDA
Tuesday, March 1, 2016

Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

APPROVAL OF MINUTES: February 2, 2016

AUDIT AND FINANCE (A/F)
1. Approval of Legal Voucher – DeCotiis, FitzPatrick & Cole, LLP.
2. Approval of Labor Voucher – Cleary, Giacobbe, Alfieri, Jacobs (Negotiations)
3. Approval of travel expenses for CampusWorks, Inc., for December of 2015 totaling $5,851.68.
4. Authorization to purchase Simulation Manikins, including, SimMom, SimJunior and SimNewB from Laerdal Medical Corporation for use in Nursing and other health professions programs. This is funded through Perkins Grant. The Laerdal SimMom, SimJunior and SimNewB Simulation Manikins are specifically designed for multiple scenario based teaching and is only available through Laerdal Medical Corporation.
5. Authorize Payment to New Jersey City University (NJCU) for New Pathways to Teaching teacher preparation program. This program is a partnership between Bergen Community College and New Jersey City University and it provides an alternate route for persons with bachelor’s degrees to obtain a Certificate of Eligibility to become licensed teachers.
6. To authorize the renewal of VMWare licensing for our virtual server host machines for one year with Pascack Data Services, Inc.
7. To authorize the purchase through college funds of Smart Classroom equipment for the CAD Labs (TEC 102/104) from Valient National AV Supply. This will replace existing outdated and semi-functional equipment currently in use in these rooms.
8. Authorization to purchase furniture for the Health Professions building from Krueger c/o Saveon Stationary TIA Maco Office and funded by the Go Bond.
10. To authorize, through the GO Bond, College Operating funds and County funds the purchase of 500 Dell thin clients and 100 Dell monitors from Dell Marketing L.P. The thin clients will be used in the Health Professions Building and Library in place of desktop computers and will utilize the infrastructure that was purchased by the College in support of Virtual Desktop Technology. The monitors will be used as secondary monitors in the Health Professions Building and by the IT Department.
11. To authorize Beazley Insurance Company to provide a complete privacy breach management and information security insurance solution, which will allow Bergen Community College to respond to an actual or suspected data breach incident effectively, efficiently and in compliance with law.
EDUCATION AND STUDENT AFFAIRS (E/SA)

1. To approve the curriculum for the Associate of Science Degree, Sport Management (AS.PS.SPORT.MGMT)

2. To authorize submission of a grant proposal to the US Education Department Office of Postsecondary Education in the amount of approximately $2.8 million, and to authorize President B. Kaye Walter, or her designee, to execute required documents.

3. To authorize acceptance of the Perkins FY 2016 grant award in the amount of $525,926.00 from the State of New Jersey Department of Education, and to authorize President B. Kaye Walter, or her designee, to execute required documents.

4. Ratify the December 16, 2016 action of the Chairman authorizing award of a contract to Thomas Edison State College, for evaluation of non-credit credentials for purposes of awarding academic credit. This contract fulfills a deliverable required of Bergen Community College under the terms of the TAACCCT Grant awarded by the U.S. Department of Labor, Employment and Training Administration.

PERSONNEL (P)

1. Approval of New Position - Confidential

2. Approval of New Position - Confidential

3. Appointment:
   A. Confidential/Executive Director of Information Technology
   B. Confidential/Director of Administration
   C. Grant (Turning Point Program)

4. Salary Increase: Project Personnel - Grants

5. Approve: Leave of Absence/Professional Staff

6. Approve: Leave of Absence/Support Staff

7. Retirement: Faculty

8. Retirement: Support Staff

9. Termination: Support Staff

10. Confer Professor Emeritus Status

SITE AND FACILITIES (S/F)

1. Authorization to approve the attached list of Engineers that submitted the required documents for the re-opened 2016 Request for Qualifications for Engineering Services dated January 13, 2016.

2. To authorize a Change Order to Arcari & Iovino Architects, P.C. to provide additional scope of work to design new Boiler and hot water system that will allow the Gym to be isolated from the existing Pitkin Education Center heating and hot water loop, and allow it to operate independently in and emergency.
BOARD OF TRUSTEES ACTION A/F 1
Approval Date: March 1, 2016

Resolution:
Approval of Legal Vouchers – DeCotiis, FitzPatrick & Cole, LLP

Submitted By
Mr. Victor Anaya, Chief Financial Officer

Action Requested
Approval for payment of the following legal vouchers:

January 1, 2016 to January 31, 2016  DeCotiis, FitzPatrick & Cole, LLP.  $ 13,068.10

Legal bills are available on the College’s web site under the Board of Trustees at the following address:


Charge To:  College Operating Funds
Account Number:  10-01-186100-607566
Resolution:
Approval of Labor Voucher – Cleary Giacobbe Alfieri Jacobs (Negotiations)

Submitted By
Mr. Victor Anaya, Chief Financial Officer

Action Requested
Approval for payment of the following labor voucher:

January 4, 2016 to January 31, 2016 - Invoice 40323

Cleary Giacobbe Alfieri Jacobs $3,585.00

Labor bills are available on the College's web site under the Board of Trustees at the following address:


Charge To: College Operating Funds
Account Number: 10-01-186100-607216
Resolution:
Approval of travel expenses for CampusWorks, Inc., for December of 2015 totaling $5,851.68.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Steven Valkenburg, Interim Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Approval of travel expenses for December 2015 in the amount of $5,851.68 CampusWorks, Inc. personnel.

Justification
Expenses for lodging, meals, automobile rentals, mileage, parking, train fare, airfare and taxi fare for CampusWorks, Inc. personnel as per the contract approved by the Board of Trustees Action AF18, dated September 10, 2013.

Charge To: College Operating Funds
Account Number: 10-01-165100-607779
Resolution
Authorization to purchase Simulation Manikins, including, SimMom, SimJunior and SimNewB from Laerdal Medical Corporation for use in Nursing and other health professions programs. This is funded through Perkins Grant. The Laerdal SimMom, SimJunior and SimNewB Simulation Manikins are specifically designed for multiple scenario based teaching and is only available through Laerdal Medical Corporation.

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase SimMom, SimJunior and SimNewB Simulation Manikins, software and licenses, at a cost of $106,154.49 from Laerdal Medical Corporation.

Justification
Medical simulation has become a fundamental part of the health professions education learning environment.

Medical simulation improves patient safety and teamwork in healthcare. Laerdal Medical SimMom, SimJunior and SimNewB Simulation Manikins unique software includes a patient care monitor and an electronic event log recording which is captured through touch sensors and RFID readers. These RFID sensors electronically record interactions between the learner and manikin. The electronic logs summarize the medical scenario and are used in debriefing the scenario by faculty members for enhanced learning and student application. The use of medical simulation will improve student skill competency and the technique of evaluation related to synthesis of knowledge, skills and attitudes that are required for success in Nursing and the health professions. Medical simulation will be used to improve student confidence by providing real life scenarios in a controlled environment prior to the clinical rotations that are required in the curriculum. It teaches teamwork and collaborative care among a variety of practitioners.
In addition, simulation provides opportunities for competency assessment and remediation as needed.

SimMom, SimJunior and SimNewB Simulation Manikins will also be utilized in interdisciplinary sessions to improve team communication and crisis response skills. These simulators will be primarily used by Nursing but open to other programs including: Respiratory Care, Clinical Medical Office Assistant, Surgical Technology, Dental Hygiene, Radiography, Diagnostic Medical Sonography, Nursing Assistant and Patient Care Technician.

Simulation is planned to be a fundamental teaching strategy for the new Interdisciplinary Simulation Center in the Health Professions Integrated Teaching Center.

The college has a need to award the procurement as a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. Laerdal Medical Corporation has submitted a Political Contribution Disclosure form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20-26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20-8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This procurement is exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5(a) (3) (Sole Source).

Charge To: Perkins Grant
Account Number: 20-02-588900-604212
Resolution
Authorize Payment to New Jersey City University (NJCU) for New Pathways to Teaching teacher preparation program. This program is a partnership between Bergen Community College and New Jersey City University and it provides an alternate route for persons with bachelor’s degrees to obtain a Certificate of Eligibility to become licensed teachers.

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to pay an amount not to exceed $92,000, to New Jersey City University for Stage I June 2015, Stage I April 2015, Stage I September 2015, Stage II Fall 2015 and Stage I and II Spring 2016 for the New Pathways to Teaching Program.

Justification
New Pathways to Teaching is a partnership between New Jersey City University and New Jersey Community Colleges. The program provides both credit and non-credit alternate route teacher preparation courses which are offered at participating Community Colleges.

This procurement is exempt from bidding in accordance with County College Contracts Law, N.J.S.A. 18A:64A-25.5 (b) and is exempt from Pay-to-Play.

Charge To: College Operating Funds
Account Number: 10-03-391014-607550
Resolution
To authorize the renewal of VMWare licensing for our virtual server host machines for one year with Pasack Data Services, Inc.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Interim Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to renew our VMWare Academic Licensing Agreement for one year in the amount of $16,928.00 through Pasack Data Services, Inc. This subscription includes (20) vSphere Enterprise licenses.

Justification
VMWare Licensing entitles the college to utilize the virtualization software that runs the vast majority of the college’s server environment. By utilizing VMWare the college is able to reduce the number of physical servers requires to support the colleges core business, thereby decreasing the amount of power utilized and the amount of manpower required to support the servers. Additionally by virtualizing servers the college positions its systems and services to be portable in the event of a natural disaster the colleges backups can be used to quickly and reliably restore service at an alternate location.

The college has a need to procure these services through a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. Pasack Data Services, Inc. has completed and submitted, a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

Quotations were received from the companies listed below.

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pasack Data Services, Inc.</td>
<td>$16,928.00</td>
</tr>
<tr>
<td>Presidio Networked Solutions Group, LLC</td>
<td>$17,480.00</td>
</tr>
<tr>
<td>Carahsoft Technology Corporation</td>
<td>$20,904.20</td>
</tr>
</tbody>
</table>

Charge to: College Operating Funds
Account: 10-01-165100-607526
Resolution
To authorize the purchase through college funds of Smart Classroom equipment for the CAD Labs (TEC 102/104) from Valient National AV Supply. This will replace existing outdated and semi-functional equipment currently in use in these rooms.

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase Smart Classroom equipment including projectors, speakers, tech desks, document cameras, digital presentation systems, disc players and related accessories from Valient National AV Supply at a cost of $20,447.65.

Justification
The purchase for this Projection system and AV equipment will replace the existing, outdated, and semi-functional equipment currently used in the two drafting classrooms in the Tech Building (TEC-102 and TEC-104). This replacement will cause a drastic positive impact on the students and faculty that conduct Design classes in which details of the drafting models projected are very crucial to the success of the instruction and the student projects.

Quotations were received from the companies listed below.

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Valient National AV Supply</td>
<td>$20,447.65</td>
</tr>
<tr>
<td>TBS Network Intelligence, Inc.</td>
<td>$20,704.00</td>
</tr>
<tr>
<td>AVS Installations</td>
<td>$21,289.00</td>
</tr>
<tr>
<td>DFX Sound Vision</td>
<td>Declined to quote</td>
</tr>
</tbody>
</table>

The college has a need to award the procurement as a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. Valient National AV Supply has submitted a Political Contribution Disclosure form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20-26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20-8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.
This award is below the county college bid threshold and is not required to be bid.

Charge To: College Funds
Account Number: 20-00-112700-604217
Resolution
Authorization to purchase furniture for the Health Professions building from Krueger c/o Saveon Stationary T/A Maco Office and funded by the Go Bond.

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Mr. Victor Anaya, Chief Financial Officer
Dr. Susan Barnard, Dean, Health Professions
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase furniture for the Health Professions building at a cost of $716,697.20 from Krueger c/o Saveon Stationary T/A Maco Office on State Contract No. 81720.

Justification
This will provide furniture for all areas of the Health Professions building, including classrooms, labs, public areas, and offices.

Quotes Received:

- Krueger c/o Saveon Stationary T/A Maco Office $716,697.20
- Krueger c/o J. C. Office Consultants $800,097.20
- Krueger c/o Soyka Smith Design Studios $806,692.20
- Krueger c/o Arenson Office Furniture $814,827.20

Charge To: Go Bond
Account Number: 20-00-115300-604201
Resolution
Authorization to extend part time Virtual Information Security Officer (ISO) services from March 31, 2016 through June 30, 2016 with Innovative App Solutions.

Submitted By
Mr. William Corcoran, Vice President of Facilities, Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Interim Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Extension of part time virtual information security officer services through June 30, 2016 in the amount of $17,700.00.

Justification
With the absence of a full time information security officer we are in need of continuing the services of a part time virtual ISO. This extension will be used to prepare a long term solution for the role of Information Security Officer.

Charge to: College Operating Funds
Account: 10-01-192100-607550
Resolution
To authorize, through the GO Bond, College Operating funds and County funds the purchase of 500 Dell thin clients and 100 Dell monitors from Dell Marketing L.P. The thin clients will be used in the Health Professions Building and Library in place of desktop computers and will utilize the infrastructure that was purchased by the College in support of Virtual Desktop Technology. The monitors will be used as secondary monitors in the Health Professions Building and by the IT Department.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Mr. William Corcoran, Vice President of Facilities, Planning, Operations and Public Safety
Mr. Stephen Valkenburg, Interim Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase (500) Dell Wyse thin clients and (100) Dell UltraSharp 23 Lync monitors at an estimated cost of $289,734.00 from Dell Marketing L.P., on NJ State Contract #89967.

Justification
(50) Dell monitors and (60) thin clients are to be installed in the IT Department to pilot the Virtual Desktop computing environment. (140) thin clients are for the Library to replace existing units due for lifecycle that have been out of warranty and require lifecycle replacement. (300) thin clients and (50) Dell monitors are to be installed in the new Health Professions Building.

See below for quotations received.

Dell Marketing L.P. $289,734.00
Promedia Technology Services $333,767.00
Candoris Technologies, LLC No quote
Ocean Computer Group, Inc. No quote
Pascack Data Services, Inc. No quote
PTS Data Center Solutions, Inc. No quote

Purchase from NJ State Contract is allowed in accordance with County College Contracts Law 18A:64A-25.9.
<table>
<thead>
<tr>
<th>Charge to</th>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GO Bond</td>
<td>20-00-115300-604301</td>
<td>$171,665.50</td>
</tr>
<tr>
<td>County Bond</td>
<td>20-00-115100-604301</td>
<td>$75,035.80</td>
</tr>
<tr>
<td>College Operating Funds</td>
<td>20-01-165100-604301</td>
<td>$43,032.70</td>
</tr>
</tbody>
</table>
BOARD OF TRUSTEES ACTION A/F 11
Approval Date: March 1, 2016

Resolution
To authorize Beazley Insurance Company to provide a complete privacy breach management and information security insurance solution, which will allow Bergen Community College to respond to an actual or suspected data breach incident effectively, efficiently and in compliance with law.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Mr. William Corcoran, Vice President, Facilities, Planning, Operations and Public Safety
Mr. Stephen Valkenburg, Interim Executive Director, Information Technology

Action Requested
Authorizing the purchase of a complete privacy breach management and information security insurance solution with coverage of $5 million offered by Beazley Insurance Company, which includes Beazley Breach Response that provides additional coverage for notification expenses, credit monitoring and crisis management expenses above the policy limit.

The College’s insurance consultant, The Insurance Exchange, Inc/ARC Excess & Surplus, LLC (“Consultant”) obtained quotations from the following companies:

<table>
<thead>
<tr>
<th>Company</th>
<th>Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIG</td>
<td>$36,977.00 + .90% NJ Surcharge</td>
</tr>
<tr>
<td>ACE</td>
<td>$44,805.00 + .90% NJ Surcharge</td>
</tr>
<tr>
<td>Beazley</td>
<td>$50,061.00 + .90% NJ Surcharge</td>
</tr>
</tbody>
</table>

Justification
Consultant recommends purchasing this cyber security insurance coverage from Beazley, a leading insurer of technology and information security risks, which has developed Beazley Breach Response (BBR), a solution to privacy breaches and information security exposures tailored to the needs of higher education. According to the Consultant’s recommendation, only Beazley offers notifications and credit monitoring for 1 million individuals and $1 million in forensics/crisis management, which is in addition to the underlying policy limit.

Beazley offers additional comprehensive coverage in many areas, including:
- Coverage extending to theft, loss or unauthorized disclosure of Personal Identifiable Information
- Crisis management sublimit for public relations and extraordinary notification expenses
- Coverage for costs and expenses incurred for public relations firm, law firm, or other expenses to communicate with the general public in order to mitigate reputational damage
- Coverage for loss of income and expenses incurred due to a network interruption or loss of data resulting from Network Attack/Denial of Service Attack

The total premium cost for one year is $50,511.55, which includes a .90% NJ Surcharge and Consultant's commission of 10%, a commission which is competitive based on inquiries made of other insurance consultants.

Payment of the premium will be made to The Insurance Exchange, which has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8 certifying that it has not made any disqualifying reportable contributions in the one year prior to contract award, and the contract will prohibit it from making any reportable contributions during its term. The Political Contribution Disclosure, Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This procurement is exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5a(11)(insurance).

Charge to:  College Operating Funds
Account Number:  10-01-188100-607888
Resolution
To approve the curriculum for the Associate of Science Degree, Sport Management (AS.PS.SPORT.MGMT)

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Dr. Susan Barnard, Dean, Health Professions

Action Requested
The college would like to approve the curriculum for the Associate of Science Degree, Sport Management.

Justification
Per the New Jersey President's Council's Academic Issues Committee Manual, Board approval is required anytime that the college introduces a new academic program. The Associate of Science Degree in Sport Management represents another program option that will be available to BCC students. A Sport Management certificate of achievement currently exists as a career pathway into the Associate of Science Degree.

This program will prepare students for a career in sport management. Students will have the opportunity to enter the workforce upon completion or transfer to advance toward a baccalaureate degree in Sport Management.
Resolution
To authorize submission of a grant proposal to the US Education Department Office of Postsecondary Education in the amount of approximately $2.8 million, and to authorize President B. Kaye Walter, or her designee, to execute required documents.

Submitted By
Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. Naydeen Gonzalez – De Jesus, Vice President, Student Affairs
Dr. PJ Ricatto, Dean of Mathematics, Science & Technology
Dr. William J. Yakowicz, Director, Grants Administration

Justification
The purpose of the Hispanic-Serving Institutions - Science, Technology, Engineering, or Mathematics (HSI STEM) and Articulation Programs is to: (1) increase the number of Hispanic and other low-income students attaining degrees in the fields of science, technology, engineering, or mathematics; and (2) to develop model transfer and articulation agreements between two-year and four-year institutions in such fields. Over the past five years, the STEM GPS Project at Bergen Community College made progress in attaining these statutory purposes. The percentage of students enrolled in STEM transfer programs in the natural sciences, math and engineering increased from 7.1% of the student population to 9.7%, while the percentage of BCC STEM transfer students graduating with degrees in the natural sciences, engineering, and mathematics increased from 6.6% to 9.2%. The STEM GPS Project also significantly improved the delivery of support services to students with the Math and Science Walk-In Center, improved STEM student utilization of the Cerullo Learning Assistance Center and the Supplemental Instruction program. This proposed project is a second phase of Bergen's HSI STEM effort. It is designed to build upon the successful foundation and substantially grow the numbers of low income and minority students attaining degrees in STEM related programs and to increase articulation agreements as well as successful student transfers to baccalaureate and higher degree granting institutions.

Programmatic and budgetary specifics are in development and will be forthcoming. No college funds are required.
BOARD OF TRUSTEES ACTION E/SA 3
Approval Date: March 1, 2016

Resolution
To authorize acceptance of the Perkins FY 2016 grant award in the amount of $525,926.00 from the State of New Jersey Department of Education, and to authorize President B. Kaye Walter, or her designee, to execute required documents.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. Naydeen Gonzalez – De Jesus, Vice President, Student Affairs
Ms. Barbara Golden, Director, Purchasing and Services
Dr. William J. Yakowicz, Director, Grants Administration

Justification
The Board of Trustees authorized submission of the Perkins application at their October 6, 2015 meeting. The State of New Jersey Department of Education accepted that application and has now awarded Perkins Funds for Bergen Community College in the amount of $525,926.00 for Fiscal Year 2016 (July 1, 2015 through June 30, 2016). Perkins planning committee priorities for FY 2016 Career and Technical Education (CTE) were determined on the basis of feedback from CTE program advisory committees, departmental need assessments, and program performance outcome measures. The grant award is to be implemented as planned, to include:

- Equipment, supplies, conference attendance and travel, on-site professional development and simulation training for Integrated Health Professions program faculty.
- Equipment upgrades for the Computer Science Program.
- Equipment for Hotel, Restaurant Management and Culinary Programs.
- Manikins, Ventilator and Panoramic X-Ray Machine for Health Professions Program.
- Workstations for Manufacturing Design Program.
- Portable Ultrasound Machine for Vet Tech Program
- Professional Development, especially in nontraditional student recruitment, enrollment, retention, and completion for CTE program faculty and staff.

Total costs include $440,085 for equipment and supplies, $59,550 for Travel and Professional Development, and $26,291 for Administrative Costs.

No college funds are required.
Resolution:
Ratify the December 16, 2015 action of the Chairman authorizing award of a contract to Thomas Edison State University, for evaluation of non-credit credentials for purposes of awarding academic credit. This contract fulfills a deliverable required of Bergen Community College under the terms of the TAACCCT Grant awarded by the U.S. Department of Labor, Employment and Training Administration.

Submitted By:
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Susan Barnard, Dean, Division of Health Professions
Mr. Victor Anaya, Executive Director of Finance
Ms. Barbara Golden, Director of Purchasing and Services
Dr. William J. Yakowicz, Director, Grants Administration

Action Requested:
Ratify the Chairman's action authorizing execution of an agreement with Thomas Edison State University in the amount of $68,000, to complete Academic Program Reviews on 6 non-credit credentials for purposes of assessing the appropriateness and extent of academic credit that can be awarded for credential attainment.

Justification
Our recently awarded USDOL- TAACCCT grant requires that our partner colleges develop systems and processes which will facilitate the awarding of academic credit for traditional non-credit courses. The grant performance timelines required that the subject contract be executed prior to the next scheduled meeting of the Board of Trustees. After consultation with the Education and Student Affairs Committee, the Chairman authorized execution of this agreement. Attached please find documentation of the approval and the executed agreement. This action and the underlying contract are now presented for ratification by the Board.

Charge to: TAACCCT Grant
Account Number: 50-03-587500
Supporting Documentation for E/SA 4

BOARD OF TRUSTEES RESOLUTION

December 16, 2015

Resolution:
TAACCCT Grant: Authorize an award of a contract for evaluation of non-credit credentials for purposes of awarding academic credit, to Thomas Edison State College. This contract will fulfill a deliverable required of Bergen Community College under the terms of the TAACCCT Grant awarded by the U.S. Department of Labor, Employment and Training Administration.

Submitted By:
Dr. Yun K. Kim, Vice President of Institutional Effectiveness
Dr. William P. Mullaney, Vice President of Academic Affairs
Dr. Susan Barnard, Dean, Division of Health Professions
Ms. Barbara Golden, Director of Purchasing and Services
Dr. William J. Yakowicz, Director, Grants Administration

Action Requested:
Authorize the execution of an agreement with Thomas Edison State College in the amount of $68,000, to complete Academic Program Reviews on 6 non-credit credentials for purposes of assessing the appropriateness and extent of academic credit that can be awarded for credential attainment; and further to authorize President B. K. Walter, or his designee to execute required documents (Draft version attached).

Justification
Our recently awarded USDOL- TAACCCT grant requires that our partner colleges develop systems and processes which will facilitate the awarding of academic credit for traditional non-credit courses. The proposed agreement will partially fulfill this requirement. Thomas Edison State College is a national leader in this field; it routinely performs academic reviews of both specific courses and credentials. Once Thomas Edison has completed its assessment, individual colleges will be able to review and accept their assessment, or in the alternative, individual students may apply directly to Thomas Edison for award of said credit and recognition in their transcript, for use at Thomas Edison or transfer to another college.

Charge to: TAACCCT Grant
Account Number: 50-03-587500
Resolution
Approval of New Position – Confidential

Submitted By
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the following position to be added to the approved position listing.

Dean of Assessment

Justification
To approve the newly created position of Dean of Assessment to provide leadership in the critical areas of assessment within the college. There is no additional headcount. This position is at-will.

Charge To: College Operating Funds
Account Number:
Resolution
Approval of New Position -- Confidential

Submitted By
Mr. William Corcoran, Vice President, Facilities Operations, Planning and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the following position to be added to the approved position listing.

Director of Administration

Justification
To approve the newly created position due to restructuring of positions within the institution. There is no additional headcount. This position is at-will.

Charge To: College Operating Funds
Account Number:
Resolution
Appointment: Confidential/Executive Director of Information Technology

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Current Salary</th>
<th>New Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephen Valkenburg</td>
<td>Executive Director of Information Technology</td>
<td>$90,882.00</td>
<td>$115,000.00</td>
<td>03/01/16</td>
</tr>
</tbody>
</table>

(pro-rated)

Justification
To fill a leadership position in the Information Technology division. This position is at will.

Charge To:
Account Number:
Resolution
Appointment: Confidential/Director of Administration

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Current Salary</th>
<th>New Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michelle Roche</td>
<td>Director of Administration</td>
<td>$44,243.00</td>
<td>$70,000.00 (pro-rated)</td>
<td>01/01/2016 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
To fill a leadership position in the Facilities, Planning, Operations and Public Safety division. This position is at will.

Charge To:
Account Number:
Resolution
Appointment: Grant (Turning Point Program)

Submitted By
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alaina Magrini</td>
<td>Mentoring Coordinator/Office of Specialized Services/Student Affairs</td>
<td>$55,000.00</td>
<td>04/04/16 – 06/30/16 (pro-rated) (retroactive)</td>
</tr>
</tbody>
</table>

Justification
To fill a grant-funded position through a successful search process. This position is at will.

Charge to: Grant Funds
Account Number:
BOARD OF TRUSTEES ACTION P4
Approval Date: March 1, 2016

Resolution
Salary Increase: Project Personnel – Grants

Submitted By
Dr. Naydeen Gonzalez-De Jesus, Vice President, Student Affairs
Dr. William Mullaney, Vice President, Academic Affairs
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
That the salaries for the grant personnel listed below be increased by 2.0% effective retroactively to January 1, 2016.

| Name                      | Position                                           | Current Salary | New Salary |
|---------------------------|**************************************************|----------------|------------|
| Ellen Aramini             | Director of Career Placement                       | $68,500.00     | $69,870.00 |
| Linda Araya               | STEM Tutorial Supervisor                           | $40,000.00     | $40,800.00 |
| Natalie Brown             | Grant Counselor                                    | $50,000.00     | $51,000.00 |
| Aida Castro-Henix         | EOF Counselor                                       | $50,000.00     | $51,000.00 |
| Vincent Cheng             | Data Manager                                       | $60,000.00     | $61,200.00 |
| Donna Collins             | Program Assistant - TPSID                           | $35,000.00     | $35,700.00 |
| Elizabeth Gisecke DeFeo   | CLC Project Director/Adult Basic Education/ Outreach| $45,778.00     | $46,465.00 |
| Justin Doheny             | Consortium Director                                | $98,000.00     | $99,960.00 |
| Luis DeAbreu              | Grants Coordinator                                 | $56,500.00     | $57,630.00 |
| Karen Kozlowicz           | Grants Coordinator                                 | $45,675.00     | $46,589.00 |
| Alan Manzueta             | Grants Counselor                                   | $50,000.00     | $51,000.00 |
| Salwa Muhammad            | Site Coordinator                                   | $58,360.00     | $59,527.00 |
| Marilyn Simpson           | Sr. Manager of Grants                              | $62,000.00     | $63,240.00 |
| Amanda Vaughan            | Grants Assistant                                   | $40,000.00     | $40,800.00 |
| Kelly Verkem              | Consortium Grant Manager                           | $62,000.00     | $63,240.00 |
| Vincent Vicari            | Director, Small Business Development               | $85,000.00     | $86,700.00 |
| Dorothy Wright            | STEM Grants Manager                                | $38,000.00     | $38,760.00 |

Justification
The salary adjustment for grant-funded positions has been approved by the respective funding agencies consistent with grant award budgets. There are no college funds required. These are at will positions.
Resolution
Approve: Leave of Absence/Professional Staff

Submitted By
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rita Blanco</td>
<td>Financial Aid Data Specialist/Financial Aid/Student Affairs</td>
<td>02/02/18</td>
</tr>
</tbody>
</table>

Justification
Medical Leave
Resolution
Approve: Leave of Absence/Support Staff

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve a Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Busam</td>
<td>Senior Custodian/Buildings and Grounds</td>
<td>02/24/16 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Medical Leave
Resolution
Retirement: Faculty

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the retirement of the following individual.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Natalie Timme</td>
<td>Professor/Nursing/Health Professions/Academic Affairs</td>
<td>07/01/16</td>
</tr>
</tbody>
</table>

Justification
Retirement
Resolution
Retirement: Support Staff

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the retirement of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robin Harviston</td>
<td>Administrative Assistant/Buildings and Grounds/Facilities Planning, Operations and Public Safety</td>
<td>04/01/16</td>
</tr>
</tbody>
</table>

Justification
Retirement
Resolution
Termination: Support Staff

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the termination of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faith Demboski</td>
<td>Child Care Assistant/Child Development Center/</td>
<td>02/09/16</td>
</tr>
<tr>
<td></td>
<td>Business, Arts &amp; Social Sciences/Academic Affairs</td>
<td></td>
</tr>
</tbody>
</table>

Justification
Termination
BOARD OF TRUSTEES ACTION P10
Approval Date: March 1, 2016

Resolution
Confer Professor Emeritus Status

Submitted By
Dr. B. Kaye Walter, President
Dr. William Mullaney, Vice President, Academic Affairs

Action Requested
That the Board of Trustees confer Professor Emeritus status on the following individuals:

Dr. Roger Opstbaum
Dr. Susan Klarreich

Justification
Recommended by the Professor Emeritus Committee, Vice President of Academic Affairs, Dr. William Mullaney and President B. Kaye Walter.
BOARD OF TRUSTEES ACTION S/F 1
Approval Date: March 1, 2016

Resolution
Authorization to approve the attached list of Engineers that submitted the required documents for the re-opened 2016 Request for Qualifications for Engineering Services dated January 13, 2016.

Submitted By:
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing & Services

Action Requested
Approval of the attached list of Professional Engineers for 2016 that submitted all the required documents in response to a Request for Qualifications.

(SEE ATTACHED LIST)

Justification
New Jersey County College Contracts Law N.J.S.A. 18A:64A-25.5 (1) authorizes the award of professional contracts without public bidding. The Request for Qualifications for Architects and Engineers was advertised on the Bergen Community College website on September 15, 2015, in accordance with New Jersey P.L. 2004 Chapter 19 "Pay to Play" Law, and conforms to a "Fair and Open Process". Use of the listed consultants will be contingent on the approval of the Board of Trustees.
ARCHITECTURAL FIRMS
Fraytak Veisz Hopkins Duthie, P.C.
RSC Architects
Settembrino Architects
Spiezie Architectural Group
DMR Architects
The Musial Group Architecture
Ronald Schmidt & Associates, P.A.
El Associates
Element Architectural Group
NK Architects
S&L architecture studio, llc
Arcari & Iovino Architects P.C.
Fredric A Rosen Architect
SNS Architects & Engineers, PC

ENGINEERING FIRMS
SNS Architects & Engineers, P.C.
GMS-Gilsanz Murray Steficek LLP
El Associates
H & H Engineering
GZA GeoEnvironmental, Inc.

LIST OF ADDITIONAL ENGINEERING FIRMS TO BE APPROVED AT THE
March 01, 2016 Board Meeting

ENGINEERING FIRMS
Partner Engineering and Science, Inc.
Shine Engineering, P.A.
Christopher P. Statile, P.A.
The Musial Group Architecture
Bohler Engineering
CP Engineers LLC
Sam Schwartz Consulting, L.L.C.
Becht Engineering BT, Inc.
Suburban Consulting Engineers, Inc.
Consulting Engineers Collaborative, Inc.
Linwood Engineering Associates, P.A.
Maser Consulting P.A.
Caroll Engineering
SUPERSTRUCTURES Engineering + Architecture, PLLC
Edward J. Osofiniec, Professional Engineer
BOARD OF TRUSTEES ACTION S/F 2
Approval Date: March 1, 2016

Resolution
To authorize a Change Order to Arcari & Lovino Architects, P.C. to provide additional scope of work to design new Boiler and hot water system that will allow the Gym to be isolated from the existing Pitkin Education Center heating and hot water loop, and allow it to operate independently in an emergency.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Mr. William Corcoran, Vice President of
Ms. Barbara Golden, Director, Purchasing and Services
Mr. Robert P. Coane Director of Campus Planning and Improvements

Action Requested
Authorization to issue Change Order #1, not to exceed $14,000.00 to Arcari & Lovino Architects, P.C.s – HMGP Gymnasium Emergency Generator Project

Justification
The above change order was approved by the Board of Trustees Site and Facilities Committee at their February 16, 2016 meeting. See schedule below for detailed description of the approved change order.

   Item #1   -   $14,000.00 to for additional scope of work to provide additional scope of work for to design new Boiler and hot water system that will allow the Gym to be isolated from the existing Pitkin Education Center heating and hot water loop, and allow it to operate independently in an emergency.

Change Order Classification - CCO-2
Charge To: TBD