BOARD OF TRUSTEES
PUBLIC MEETING

Tuesday, May 3, 2016 - 5:00 p.m.

TEC – 128 BC

I. Call to Order

II. Open Public Meetings Act Statement

III. Roll Call

IV. Pledge of Allegiance

V. Reports
   A. Vice Chairman
   B. Secretary
   C. Treasurer
   D. President

       Budget Presentation – Victor Anaya
       Health Professions Outcomes Assessment Presentation
       Dr. Susan Barnard and Professor Joseph Mamatz

E. Committees
   1. Audit and Finance/Legal
   2. Board of School Estimate
   3. Education and Student Affairs
   4. Foundation/Grants/Endowments
   5. Personnel
   6. Site and Facilities
   7. Strategic Planning and Issues

F. Liaison to New Jersey Council of County Colleges
G. Alumni Trustee
H. Chairman

VI. Unfinished Business

VII. New Business/Open to the Public

VIII. Actions
   A. Approval of Minutes – April 5, 2016
   B. Consent Agenda – May 3, 2016

IX. Executive Session

X. New Business/Open to the Public

XI. Adjournment
Actions to be considered by the Board of Trustees. Additional actions may be added to this list and may be considered by the Board. Any actions herein listed may be removed from the Agenda by the Board prior to passage.

APPROVAL OF MINUTES: April 5, 2016

AUDIT AND FINANCE (A/F)
1. Approval of Legal Voucher – DeCotiis, FitzPatrick & Cole, LLP.
2. Approval of Labor Voucher – Cleary, Giacobbe, Alfieri, Jacobs (Negotiations)
3. Approve FY 2016 - 2017 Tuition Rate per Credit Increase.
4. To authorize the purchase of miscellaneous Apple accessories from Apple Inc. for an amount not to exceed $6,500.00 until June 30, 2016.
5. Approval of travel expenses for CampusWorks, Inc., for March 2016 totaling $9,223.78.
6. To authorize the purchase of annual renewal of Vyopta vPublish recording software for use in Cisco Show and Share classrooms from Promedia Technology Services, Inc. Vyopta automates the recording and publishing of lectures, creating categories and enabling searching to enhance the student experience.
7. Authorization to continue consulting services from Ellucian Inc. in support of the SQL Migration project (126 hours), implementation of Self Service Student Planning and Financial Aid (60 hours), analysis on moving to multi-academic terms with in the same reporting term (40 hours) and support for software updates (50 hours). This will be a total of 276 hours at a cost of $58,788.
8. To authorize the purchase of computer hardware components from GovConnection, Inc. through the Carl Perkins Grant for use in Computer Technology programs.
9. Authorization to award Public Bid P-2204 for On-Call Locksmith, Automatic and Fire Door Repairs to Parent Door Hardware for an estimated amount of $326,656.26 for the period May 15, 2016 through May 14, 2018.
10. To award management and operation of campus food services to Gourmet Dining in accordance with RFP R-074 for the period August 1, 2016 thru July 31, 2021.
12. Authorization to purchase from AMG Medical LTD. a SMOTS Medical Observation Training System used to record and evaluate the performance of health professions students during simulated medical scenarios. This purchase is funded through the TAACCT Grant.
13. Authorization to purchase from Medical Shipment, LLC an electronic medication management and distribution system for the Center for Simulation in the Health Professions Building. This purchase is funded through the TAACCT Grant.
14. Authorization to pay for advertisements in North Jersey Media Group’s various publications for registration, theatre and human resource recruitment as requested by the Public Relations Department.
15. Authorization to purchase a Neopost Four Station Folder Inserter from Neopost USA at a cost of $17,414.00, which will replace the existing broken folder inserter machine in the Copy Center, in order to operate high-speed mail inserting and folding functions.
CONSENT AGENDA
May 3, 2016
Page Two

PERSONNEL (P)
1. Appointment: Support Staff
2. Appointment: Academic Chairs and Program Coordinators/Faculty
3. Appointment: Professional Staff
4. Reappointment – Technical/Professional Assistants
5. Reclassification/Reappointment: Technical/Professional Assistants
6. Promotion - Faculty
7. Amend Date: Leave of Absence/Professional Staff
8. Approve: Return from Leave of Absence/Professional Staff
9. Resignation: Confidential Staff
10. Resignation: Confidential Staff
11. Retirement: Support Staff
12. Approve Support Staff Merit Award Program recipients as per the agreement in the Support Staff Memorandum of Agreement, Article XVI, approved by the Board of Trustees on January 8, 2015.

SITE AND FACILITIES (S/F)
1. To award Public Bid P-2206 to Trane U.S., Inc. to overhaul the 25 year old 890 Ton Trane Centravac Centrifugal Chiller in the Pitkin Education Center.
2. To award Public Bid P-2211 to Adamo Brothers Construction Inc. for the construction of a concrete parking pad for the Paramedic Science training ambulance located at the Lyndhurst campus. Project includes installation of power and data interfaces.
Resolution:
Approval of Legal Vouchers – DeCotiis, FitzPatrick & Cole, LLP

Submitted By
Mr. Victor Anaya, Chief Financial Officer

Action Requested
Approval for payment of the following legal vouchers:

March 1, 2016 to March 31, 2016       DeCotiis, FitzPatrick & Cole, LLP       $ 18,677.88

Legal bills are available on the College’s web site under the Board of Trustees at the following address:


Charge To:  College Operating Funds
Account Number:  10-01-186100-607566
Resolution:
Approval of Labor Voucher – Cleary Giacobbe Alfieri Jacobs (Negotiations)

Submitted By
Mr. Victor Anaya, Chief Financial Officer

Action Requested
Approval for payment of the following labor voucher:

March 1, 2016 to March 31, 2016 – Invoice 41746

Cleary Giacobbe Alfieri Jacobs $ 6,500.00

Labor bills are available on the College's web site under the Board of Trustees at the following address:


Charge To: College Operating Funds
Account Number: 10-01-186100-607216
 Resolution
Approve FY 2016 - 2017 Tuition Rate per Credit Increase

Submitted By
Mr. Victor Anaya, Chief Financial Officer

Action Requested
To implement the following increase to tuition for the 2017 fiscal year.

<table>
<thead>
<tr>
<th>Category</th>
<th>Current Rate</th>
<th>Proposed Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition-In County</td>
<td>$135.00</td>
<td>$138.50</td>
</tr>
<tr>
<td>Out-of-County</td>
<td>$277.00</td>
<td>$285.00</td>
</tr>
<tr>
<td>Out-of-State</td>
<td>$292.00</td>
<td>$300.00</td>
</tr>
</tbody>
</table>

Justification
The increase is made to the tuition rate per credit as required to fund the FY2016-2017 budget.

The other fees all remain unchanged.

In-County Historical Tuition
Increase –
FY10  8.0%
FY11  6.0%
FY12  5.5%
FY13  3.0%
FY14  1.5%
FY15  1.5%
FY16  1.89%
FY17  2.50%
Resolution
To authorize the purchase of miscellaneous Apple accessories from Apple Inc. for an amount not to exceed $6,500.00 until June 30, 2016.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase miscellaneous Apple items such as iPads, iPad cases, accessories, such as Lightning to VGA Adapters, Lightning to USB Cables, iPad Air Cases from Apple Inc. for an amount not to exceed $6,500.00 until June 30, 2016.

Justification
Approval to purchase miscellaneous Apple items such as iPads, iPad cases, cables such as Lightning to VGA Adapters, Lightning to USB Cables, which are proprietary specific and can only be purchased from Apple directly. Apple devices do not consistently recognize aftermarket cords and peripherals which can have a negative impact on the devices themselves.

The college has a need to procure these services through a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. Apple Inc. has completed and submitted, a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

Proprietary computer hardware is exempt from public bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (19).

Charge to: College Operating Funds
Account: 10 01 165100 607611

Charge to: College Operating Funds
Account: 20 01 165100 604301
Resolution:
Approval of travel expenses for CampusWorks, Inc., for March 2016 totaling $9,223.78.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Approval of travel expenses for March 2016 in the amount of $9,223.78 for CampusWorks, Inc. personnel.

Justification
Expenses for lodging, meals, automobile rentals, mileage, parking, train fare, airfare and taxi fare for CampusWorks, Inc. personnel as per the contract approved by the Board of Trustees Action AF18, dated September 10, 2013.

Charge To: College Operating Funds
Account Number: 10-01-165100-607779
Resolution
To authorize the purchase of annual renewal of Vyopta vPublish recording software for use in Cisco Show and Share classrooms from Promedia Technology Services, Inc. Vyopta automates the recording and publishing of lectures, creating categories and enabling searching to enhance the student experience.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase annual renewal of Vyopta vPublish for one year, from May 21, 2016 until May 20, 2017, from Promedia Technology Services, Inc. at a cost of $19,722.50.

Justification
Vyopta automates the recording and publishing of lectures, creating categories and enabling searching to enhance the student experience. These licenses are for the software in the 7 Show and Share rooms which allows recording.

Quotations were requested from the companies listed below.

<table>
<thead>
<tr>
<th>Company</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Promedia Technology Services, Inc.</td>
<td>$19,722.50</td>
</tr>
<tr>
<td>Dell Marketing L. P.</td>
<td>$20,268.00</td>
</tr>
<tr>
<td>SHI</td>
<td>$20,394.00</td>
</tr>
</tbody>
</table>

The college has a need to procure these services through a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. Promedia Technology Services, Inc. has completed and submitted, a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifyng that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.
Software is exempt from public bidding in accordance with County College Contracts Law 18A.64A-25.5 (a) (19).

**Charge To:** College Operating Funds  
**Account Number:** 10 01 165100 607526
BOARD OF TRUSTEES ACTION A/F7
Approval Date: May 3, 2016

Resolution:
Authorization to continue consulting services from Ellucian Inc. in support of the SQL Migration project (126 hours), implementation of Self Service Student Planning and Financial Aid (60 hours), analysis on moving to multi-academic terms with in the same reporting term (40 hours) and support for software updates (50 hours). This will be a total of 276 hours at a cost of $58,788.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Approval to purchase a total of 276 hours at a cost of $58,788 for services from Ellucian Inc.

Justification
As a result of issues experienced between November 2015 and January 2016 between Colleague and external system systems we needed to utilize more Ellucian Support hours than were budgeted for. This action is requesting replenishing those hours. Additional hours are required for assistance in exploring the impact to and level of effort required for Colleague to accommodate multiple academic terms within a single reporting term. This move to multiple academic terms will simplify and improve the registration experience for students and both the administration and reporting of academic terms. Additional hours are required for programming support for customizations that will be impacted by software updates to Colleague.

The college has a need to procure these services through a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. Ellucian Inc., has completed and submitted, a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

Services for support of proprietary computer hardware and software are exempt from public bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (19).

Charge To: College Operating Funds
Account Number: 10-01-165100-607656
Resolution
To authorize the purchase of computer hardware components from GovConnection, Inc. through the Carl Perkins Grant for use in Computer Technology programs.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Stephen Valkenburg, Executive Director, Information Technology
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested

Justification
Students enrolled in Computer Technology programs will use these components to install and utilize up-to-date programs and applications. It will present students with the opportunities to gain current technological skillset and provide for their marketability and career success.

The college has a need to procure these services through a non-fair and open process in accordance with the provisions of N.J.S.A. 19:44A-20.4. GovConnection, Inc. has completed and submitted, a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A. 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

Quotations were requested from the companies listed below.

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GovConnection, Inc.</td>
<td>$22,972.75</td>
</tr>
<tr>
<td>Pascack Data, Inc.</td>
<td>$23,856.69</td>
</tr>
<tr>
<td>CDW</td>
<td>NO QUOTE</td>
</tr>
</tbody>
</table>
This procurement is below the County College bid threshold and is not required to be bid.

**Charge To:** Perkins Grant  
**Account Number:** 20 02 588900 604301
BOARD OF TRUSTEES ACTION A/F9
Approval Date: May 3, 2016

Resolution
Authorization to award Public Bid P-2204 for On-Call Locksmith, Automatic and Fire Door Repairs to Parent Door Hardware for an estimated amount of $326,656.26 for the period May 15, 2016 through May 14, 2018.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Sam John, Interim Managing Director, Physical Plant
Ms. Barbara Golden, Director Purchasing and Services

Action Requested
Authorization to award Public Bid P-2204 for On-Call Locksmith, Automatic and Fire Door Repairs to Parent Door Hardware for an estimated amount of $326,656.26 for the period May 15, 2016 through May 14, 2018. The estimated two year labor amount is based on the hourly wage rates multiplied by the estimated hours as listed below. In addition, the estimated cost of the materials is $120,000.00 plus a 10% markup, for an estimated materials total of $132,000.00. The bid also includes a fixed cost for four bathroom automatic door units at a cost of $1,142.19 each for a total of $4,568.76.

<table>
<thead>
<tr>
<th>Title</th>
<th>Hourly Wage Rate with Benefits</th>
<th>Estimated Hours</th>
<th>Estimated Labor Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foreman Carpenter</td>
<td>$81.34</td>
<td>1,250</td>
<td>$101,675.00</td>
</tr>
<tr>
<td>Journeyman Carpenter</td>
<td>$70.73</td>
<td>1,250</td>
<td>$88,416.25</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>2,500</td>
<td>$190,091.00</td>
</tr>
</tbody>
</table>

Justification
The College requires routine and emergency repair service to replace locking hardware as needed, and to repair the automatic sliding doors and fire doors in all college buildings. Five bidders registered, and one bid was received.

Charge To: College Operating Funds
Account Number: 10-06-610100-607550
BOARD OF TRUSTEES ACTION A/F10
Approval Date: May 3, 2016

Resolution
To award management and operation of campus food services to Gourmet Dining in accordance with RFP R-074 for the period August 1, 2016 thru July 31, 2021.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to award RFP # R-074 Management and Operation of Food Services to Gourmet Dining for a five year agreement beginning August 1, 2016, with an option to renew for an additional five years if agreeable to both parties.

Justification
The College requires operation and management of campus food service facilities at all locations including the cafeterias in Paramus and Lyndhurst, food services in the Student Center, Ender Hall, catering and vending.

A total of three proposals were received in response to RFP #R-074. Of the three received, the proposals submitted by OZ Food Services LLC, and Metropolitan Food Service Inc. were rejected as non-conforming. The elements of the proposal submitted by Gourmet Dining are consistent with our requirements and include enhancements to current services.

The Request for Proposals was advertised on the College website in accordance with New Jersey P.L. Chapter 19 “Pay to Play” Law, and conforms to a “Fair and Open Process”.

A total of 13 companies registered and proposals were received from the companies listed below.

Gourmet Dining
OZ Food Service, LLC
Metropolitan Food Service Inc.

Food supplies and services are exempt from public bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (7).

An evaluation report of the proposals received is attached.

Charge to:
Account:

Bergen Community College

Evaluation of Proposals

RFP R-074 Management and Operation of Food Services

Term of Contract: August 1, 2016 - July 31, 2021

Evaluation Team: Victor Anaya, Carol Clarke, Barbara Golden, Rachel Lerner-Colucci, Tracy Miceli

In response to the College’s request for proposals for management and operation of food services, the College received three proposals, discussed below. The proposals were evaluated based on the following criteria, as stated in the RFP: food and menu quality, price competitiveness, management depth and experience, financial stability of the company, financial return to the College, compliance with accounting, data and other reporting requirements, overall presentation and full compliance with the RFP requirements, and commitment to sustainability initiatives and references.

OZ Food Service LLC: This is a start-up company with no current customers. The proposal submitted lacked the detail needed to assess this company’s ability to provide the required services. Most of the award criteria were not fully addressed or not addressed at all.

The following is an overview:

Resumes of key staff do not demonstrate experience in food service operations.
Description of financial returns to the College is vague and was provided for only the first 3 years of the contract.
Proposal did not include staffing schedules, pro-forma income statements, catering and menu information and other required submittals.
No description of sustainability initiatives.
No references provided for other food service clients.
Did not provide a consent of surety or letter of credit for the required performance bond
Did not propose any new concepts or capital investments.

Overall, this company’s proposal did not meet the minimum requirements of the RFP and was rejected as non-responsive.

Metropolitan Food Services Inc.: Metropolitan met some of the requirements of the RFP from the standpoint of food quality, menu, experience, reporting requirements, competitive pricing and understanding of the required services. Although they currently do not use biodegradable service ware, which was a requirement of the RFP, the proposal demonstrated a commitment to sustainability and, if selected, Metropolitan would work with the College to provide biodegradable materials in the future. Metropolitan currently holds the food service contracts with several other colleges in New York, and Essex County College.

The proposal offered several new concepts which the evaluation team felt would enhance the dining service experience at Bergen. As part of its evaluation process, the committee made an unannounced visit to the Essex County College cafeteria and found the overall quality of the food and service to be good.
Notwithstanding the above, there were several deficiencies in Metropolitan’s proposal. First, calculation errors were found in the Proforma Income Statement section of the RFP, resulting in anticipated profits being significantly overstated. More importantly, however, the proposal did not include a Consent of Surety or Letter of Credit for a performance bond as required by the RFP. Because of the magnitude of this defect, and the committee having no other means to verify financial stability, the evaluation team, after consultation with the College attorney, determined that Metropolitan’s proposal was materially defective and must be rejected.

**Gourmet Dining:** Gourmet is the incumbent dining service provider. Overall the proposal submitted met the requirements. Of the three proposals received, Gourmet appears to have the most experience in higher education dining services. Pricing is competitive and the proposal suggests several new dining concepts in addition to the existing services.

Highlights of the financial return to the College include $130,000 guaranteed commission for each year of the contract, capital investments for the installation of a new point of sale system and new food concepts, donations to support student scholarships and in kind catering. The overall financial commitment to the College for the 5 year contract term is $1,076,200.

Based on review of all of the proposals received, the evaluation team recommends the award of RFP R-074 for Management and Operation of Food Services be made to Gourmet Dining due to its strong experience with higher education dining services, its understanding of the services required by the RFP, financial commitment to the College, proposed new dining concepts and overall completeness of the proposal.
BOARD OF TRUSTEES ACTION A/F11
Approval Date: May 3, 2016

Resolution
Authorization to award Public Bid P-2205 for On-Call General Contracting to Premier Homes & Additions, Inc., for the period May 15, 2016 through May 14, 2018.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Samuel John, Interim Managing Director, Physical Plant
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to award Public Bid P-2205 for On-Call General Contracting to Premier Homes & Additions, Inc. for the estimated amount of $417,663.00, for the period May 15, 2016 through May 14, 2018. The estimated amount is based on the hourly wage rates for Foreman Carpenter ($81.34) multiplied by an estimated 2,000 hours is equal to $162,680.00, and the Journeyman Carpenter ($70.73) multiplied by an estimated 2,000 hours is equal to $141,460.00. The Foreman Bricklayer hourly wage rate is $74.83 multiplied by an estimated 250 hours is equal to $18,707.50, and the Journeyman Bricklayer hourly rate is $68.83 multiplied by an estimated 250 hours is equal to $17,207.50. The Journeyman Painter (Interior) wage rate is $47.01 per hour multiplied by an estimated 800 hours for a total of $37,608.00. The materials markup for Premier Homes & Additions, Inc. is 0.0% on an estimated cost of materials of $40,000.00. See attached page for hourly wage rates and materials markup for all bidders.

Justification
The College requires the services of an on-call general contractor to have minor alterations and repairs completed efficiently and expeditiously. Eleven bidders registered, and four bids were received. See list below for bids received.

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Premier Homes &amp; Additions, Inc.</td>
<td>$417,663.00</td>
</tr>
<tr>
<td>GPC, Inc.</td>
<td>$492,250.00</td>
</tr>
<tr>
<td>GL Group, Inc.</td>
<td>$575,450.00</td>
</tr>
<tr>
<td>goksu Construction, LLC</td>
<td>$601,450.00</td>
</tr>
</tbody>
</table>

Charge To: College Operating Funds
Account Number: 10-06-610100-607550
<table>
<thead>
<tr>
<th>Hourly Wage Rates</th>
<th>Foreman Carpenter with Benefits</th>
<th>Journeyman Carpenter with Benefits</th>
<th>Foreman Bricklayer with Benefits</th>
<th>Journeyman Bricklayer with Benefits</th>
<th>Journeyman Painter (Interior) with Benefits</th>
<th>Materials Markup</th>
</tr>
</thead>
<tbody>
<tr>
<td>Premier Homes &amp; Additions, Inc.</td>
<td>$81.34</td>
<td>$70.73</td>
<td>$74.83</td>
<td>$68.83</td>
<td>$47.01</td>
<td>0.0%</td>
</tr>
<tr>
<td>GPC, Inc.</td>
<td>$95.00</td>
<td>$85.00</td>
<td>$89.00</td>
<td>$80.00</td>
<td>$60.00</td>
<td>5.0%</td>
</tr>
<tr>
<td>GL Group, Inc.</td>
<td>$110.00</td>
<td>$98.00</td>
<td>$110.00</td>
<td>$99.00</td>
<td>$79.00</td>
<td>10.0%</td>
</tr>
<tr>
<td>goksu Construction, LLC</td>
<td>$120.00</td>
<td>$105.00</td>
<td>$98.00</td>
<td>$95.00</td>
<td>$75.00</td>
<td>8.0%</td>
</tr>
</tbody>
</table>
Resolution
Authorization to purchase from AMG Medical LTD. a SMOTS Medical Observation Training System used to record and evaluate the performance of health professions students during simulated medical scenarios. This purchase is funded through the TAACCT Grant.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice President, Academic Affairs
Dr. Susan Barnard, Dean, Health Professions
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase Scotia Medical Observation and Training System (SMOTS) from AMG Medical Ltd. in the amount of $154,870.00.

Justification
AMG Medical is the sole distributor of this equipment in the United States.

Debriefing is a critical component of the medical simulation experience because it allows students to view a digital recording of their simulation scenario. While students are interacting with a simulation manikin, the audio-digital recording is used to identify flaws in critical thinking, performance and team work to rapidly modify risk behaviors that contribute to patient safety issues. These recordings are important for all aspects of the scenario including during transfer when statistically patient errors increase.

The SMOTS system is a digital recording system that integrates the digital, audio and event log from the manikin into one export for ease in uploading to the Moodle learning management system for use in further assessment and grading. Mobile recording is accomplished with ease and the SMOTS digital recording system is a turnkey solution for audio-digital recording that includes installation costs and unlimited faculty development.

The SMOTS system is the only system with easy exporting and viewing capability of digital, audio, and bookmarking features. The ease in exporting files is crucial for inter-professional education activities. The SMOTS system will fully integrate with the current digital recording system in the emergency medicine simulation lab in Lyndhurst. This integration will allow health profession students to view health care simulations at either location in both live and recorded versions.
The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. AMG Medical Ltd. has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This procurement is exempt from bidding in accordance with County College Contracts Law 18A-64A-25.5 (a) (3) (sole source)

Charge To: TAACCT Grant
Account Number: 20-03-587500-604212
Resolution
Authorization to purchase from Medical Shipment, LLC an electronic medication management and distribution system for the Center for Simulation in the Health Professions Building. This purchase is funded through the TAACCT Grant.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Dr. William Mullaney, Vice President, Academic Affairs
Dr. Susan Barnard, Dean, Health Professions
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to purchase CareFusion Pyxis Medstation 4000 from Medical Shipment LLC in the amount of $49,999.00.

Justification
Medical Shipment, LLC is the sole distributor of this equipment in the United States.

The delivery of medications with 100% accuracy is critical to successful patient outcomes.

The Pyxis Medstation System is a state-of-the-art medication management system that is a critical skill for Nursing and other health professionals who administer medications. This delivery system is used by many hospitals and is now available with simulated medications to be used in education. This system will be an integral component of the interdisciplinary Center for Simulation. Graduates will be able to be competent in electronic medication management and have workforce readiness in this specialty area.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. Medical Shipment, LLC has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College.

This procurement is exempt from bidding in accordance with County College Contracts Law 18A-64A-25.5 (a) (3) (sole source)
Charge To: TAACCT Grant
Account Number: 20-03-587500-604212
Resolution
Authorization to pay for advertisements in North Jersey Media Group’s various publications for registration, theatre and human resource recruitment as requested by the Public Relations Department.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Mr. James R. Miller, Executive Director, Human Resources
Mr. Larry Hiavenka, Managing Director, Office of Public Relations
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to spend an estimated $17,426 through June 30, 2016, with North Jersey Media Group, for registration, theatre and human resource recruitment advertising.

Justification
For advertisements in North Jersey Media Group’s various publications – including the Record, weekly newspapers, (201) Welcome, NorthJersey.com and BergenCounty.com. The ad schedule attached identifies the College’s planned advertising.

The College’s promotional advertising expense with NJMG remains complementary to a diverse placement schedule that also includes venues such as billboards, restaurants, web/mobile media and non-NJMG print media. As the county’s major media source – owning a large portfolio of resources that includes a daily newspaper and most of the county’s weekly newspapers – NJMG reaches a significant number of Bergen residents.

Three separate budgets are accounted for in this request: the College’s main promotional advertising line, the human resource recruitment line and the Anna Maria Ciccone Theatre’s promotional line.

The college has a need to award this procurement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4. North Jersey Media Group has submitted a Political Contribution Disclosure Form and a Stockholder Disclosure Form in accordance with N.J.S.A 19:44A-20.26 and a Business Entity Disclosure Certification in accordance with N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the County of Bergen in the prior year, and that the contract will prohibit it from making any reportable contributions through the term of the contract. The Political
Contribution Disclosure, the Stockholder Disclosure Certification and Business Entity Disclosure will be maintained on file at the College. Advertising is exempt from bidding in accordance with County College Contracts Law 18A:64A-25.5 (a) (20).

**Charge To:** College Operating Funds  
**Account Number:**

<table>
<thead>
<tr>
<th>Service</th>
<th>Cost</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Relations</td>
<td>$11,996.00</td>
<td>10-01-148100-607572</td>
</tr>
<tr>
<td>Human Resources</td>
<td>$4,000.00</td>
<td>10-01-126100-607757</td>
</tr>
<tr>
<td>Theatre</td>
<td>$1,250.00</td>
<td>10-04-440000-607572</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Placement Date(s)</th>
<th>Publication</th>
<th>Cost</th>
<th>Ad Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/4/2016</td>
<td>NJMG (Emails)</td>
<td>$500.00</td>
<td>Summer/Fall</td>
</tr>
<tr>
<td>5/4/2016</td>
<td>NJMG (.com)</td>
<td>$1,000.00</td>
<td>Summer/Fall</td>
</tr>
<tr>
<td>5/8/2016</td>
<td>NJMG (Record)</td>
<td>$1,250.00</td>
<td>Summer/Fall</td>
</tr>
<tr>
<td></td>
<td>NJMG</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week of May 9</td>
<td>(Weeklies)</td>
<td>$3,123.00</td>
<td>Summer/Fall</td>
</tr>
<tr>
<td>5/13/2016</td>
<td>NJMG (Record)</td>
<td>$1,250.00</td>
<td>Bergen Sinfonia</td>
</tr>
<tr>
<td>5/15/2016</td>
<td>NJMG (Record)</td>
<td>$1,250.00</td>
<td>Summer/Fall</td>
</tr>
<tr>
<td></td>
<td>NJMG</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week of May 16</td>
<td>(Weeklies)</td>
<td>$3,123.00</td>
<td>Summer/Fall</td>
</tr>
<tr>
<td>5/19/2016</td>
<td>NJMG (Record)</td>
<td>$1,250.00</td>
<td>Commencement</td>
</tr>
<tr>
<td>6/10/2016</td>
<td>NJMG (Sponsor)</td>
<td>$500.00</td>
<td>Summer/Fall</td>
</tr>
<tr>
<td>Misc.</td>
<td>NJMG (Record)</td>
<td>$4,000.00</td>
<td>Estimate</td>
</tr>
</tbody>
</table>

**050415 - 063015**

**Total:** $17,426.00
BOARD OF TRUSTEES ACTION A/F15
Approval Date: May 3, 2016

Resolution
Authorization to purchase a Neopost Four Station Folder Inserter from Neopost USA at a cost of $17,414.00, which will replace the existing broken folder inserter machine in the Copy Center, in order to operate high-speed mail inserting and folding functions.

Submitted By
Mr. Victor Anaya, Chief Financial Officer
Ms. Jian Falcone, Managing Director, Financial Administration
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
To authorize the purchase of a Neopost DS85E4 Four Station Folder Inserter with basic jogger and power line conditioner at a cost of $17,414.00, from Neopost USA. Three proposals for a four station folder inserter received from the three vendors listed below.

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>ITEM</th>
<th>TOTAL ESTIMATED AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neopost USA</td>
<td>DS85E4</td>
<td>$17,414.00</td>
</tr>
<tr>
<td>Pitney Bowes</td>
<td>Relay 5000</td>
<td>$24,692.00</td>
</tr>
<tr>
<td>Formax</td>
<td>FD 6404</td>
<td>$27,917.00</td>
</tr>
</tbody>
</table>

Justification
The new Folder Inserter will replace the malfunctioning machine that is currently in the Copy Center. The new machine can handle various mailing requirement, such as a larger volume of envelopes and insert materials, and stapling and folding. This product processes jobs faster and more efficiently. The purchase of the equipment also includes a one-year warranty, installation, and training.

Charge To: Plant Funds
Account Number: 20-01-182100-604217
Resolution
Appointment: Support Staff

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elizabeth Stichauner</td>
<td>Library Assistant</td>
<td>$32,000.00</td>
<td>01/19/16 (pro-rated)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(retroactive)</td>
</tr>
</tbody>
</table>

Justification
To fill a budgeted position through a successful search process and completion of probationary period.

Charge to: College Operating Funds
Account Number:
Resolution
Appointment: Academic Chairs and Program Coordinators/Faculty

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To appoint the individuals listed below to the position of Academic Chairs, and Program Coordinators/Directors at the stipends and release time shown for the period July 1, 2016 – June 30, 2017.

<table>
<thead>
<tr>
<th>Name</th>
<th>Departments/Division</th>
<th>Annual Stipend</th>
<th>Annual Release Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacqueline Behn [Dr.]</td>
<td>Social Sciences//Business, Arts and Social Sciences</td>
<td>$6,000.00</td>
<td>22 credit hours</td>
</tr>
<tr>
<td>Linda Box [Dr.]</td>
<td>Physical Sciences//Mathematics, Science and Technology</td>
<td>$6,000.00</td>
<td>20 credit hours</td>
</tr>
<tr>
<td>Keith Chu</td>
<td>History//Humanities</td>
<td>$3,000.00</td>
<td>11 credit hours</td>
</tr>
<tr>
<td>Deborah Cook</td>
<td>Dental Hygiene//Health Professions</td>
<td>$3,000.00</td>
<td>11 credit hours</td>
</tr>
<tr>
<td>Peter Dlugos [Dr.]</td>
<td>Philosophy &amp; Religion//Humanities</td>
<td>$3,000.00</td>
<td>11 credit hours</td>
</tr>
<tr>
<td>Randolph Forsstrom [Dr.]</td>
<td>Mathematics/Mathematics, Science and Technology</td>
<td>$6,400.00</td>
<td>23 credit hours</td>
</tr>
<tr>
<td>Bernard Fuersich</td>
<td>Wellness and Exercise Science//Health Professions</td>
<td>$3,000.00</td>
<td>11 credit hours</td>
</tr>
<tr>
<td>Robert Highley</td>
<td>Biology and Horticulture/Mathematics, Science and Technology</td>
<td>$6,000.00</td>
<td>20 credit hours</td>
</tr>
<tr>
<td>William Jiang [Dr.]</td>
<td>English as a Second Language and World Languages//Humanities</td>
<td>$6,400.00</td>
<td>22 credit hours</td>
</tr>
<tr>
<td>Richard Kuiters</td>
<td>Criminal Justice and Legal Studies//Business, Arts and Social Sciences</td>
<td>$3,000.00</td>
<td>13 credit hours</td>
</tr>
<tr>
<td>Lou Ethel Roliston [Dr.]</td>
<td>Composition, Literature and English Basic Skills//Humanities</td>
<td>$6,400.00</td>
<td>23 credit hours</td>
</tr>
<tr>
<td>Robert Saldarini</td>
<td>Business and Hotel and Restaurant Management//Business, Arts and Social Sciences</td>
<td>$6,000.00</td>
<td>22 credit hours</td>
</tr>
<tr>
<td>Elin Schikler</td>
<td>Communications//Humanities</td>
<td>$3,000.00</td>
<td>11 credit hours</td>
</tr>
<tr>
<td>Daniel Sheehan</td>
<td>Visual and Performing Arts/ Business, Arts and Social Sciences</td>
<td>$6,000.00</td>
<td>20 credit hours</td>
</tr>
<tr>
<td>Emily Vandalovsky</td>
<td>Technology/Mathematics, Science and Technology</td>
<td>$3,000.00</td>
<td>11 credit hours</td>
</tr>
</tbody>
</table>
### PROGRAM COORDINATORS/DIRECTORS

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Annual Release Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kelly Alexis Birdsell Griffiths</td>
<td>World Languages/ESL and World Languages</td>
<td>11 credit hours</td>
</tr>
<tr>
<td>Amy Ceconi [Dr.]</td>
<td>Respiratory Therapy/Health Professions</td>
<td>10 credit hours</td>
</tr>
<tr>
<td>Carol Chovanec</td>
<td>Radiation Therapy Technology/Health Professions</td>
<td>10 credit hours</td>
</tr>
<tr>
<td>Geralyn Collins-Eisler</td>
<td>Diagnostic Medical Sonography/Health Professions</td>
<td>10 credit hours</td>
</tr>
<tr>
<td>Frank Danielli</td>
<td>Hotel and Restaurant Management/Business, Arts and Social Sciences</td>
<td>11 credit hours</td>
</tr>
<tr>
<td>Robert Fusco</td>
<td>Developmental Math/Mathematics, Science and Technology</td>
<td>12 credit hours</td>
</tr>
<tr>
<td>Seamus Gibbons</td>
<td>Composition &amp; Literature/Humanities</td>
<td>12 credit hours</td>
</tr>
<tr>
<td>Lawrence Joel [Dr.]</td>
<td>Legal Studies/Business, Arts and Social Sciences</td>
<td>11 credit hours</td>
</tr>
<tr>
<td>Leigh Jonaitis [Dr.]</td>
<td>English Basic Skills/Humanities</td>
<td>12 credit hours</td>
</tr>
<tr>
<td>Lenore Lerner</td>
<td>College Math/Mathematics, Science and Technology</td>
<td>12 credit hours</td>
</tr>
<tr>
<td>Joseph Mamatz</td>
<td>Radiography/Health Professions</td>
<td>10 credit hours</td>
</tr>
<tr>
<td>Jennifer McCarthy</td>
<td>Paramedic Science/Health Professions</td>
<td>10 credit hours</td>
</tr>
<tr>
<td>Carolan Sherman</td>
<td>Surgical Technology/Health Professions</td>
<td>10 credit hours</td>
</tr>
<tr>
<td>Harriet Terodemos</td>
<td>Veterinary Technology/Health Professions</td>
<td>10 credit hours</td>
</tr>
<tr>
<td>Steven Toth</td>
<td>Medical Office Assistant/Health Professions</td>
<td>10 credit hours</td>
</tr>
</tbody>
</table>

### PROGRAM LIAISON

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Annual Release Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>David Wang</td>
<td>Computer Science/Science, Math and Technology</td>
<td>4 credit hours</td>
</tr>
</tbody>
</table>

### Justification

To appoint Academic Department Chairs, Program Coordinators/Directors and Program Liaison.

Charge To:

Account Number:
Resolution
Appointment: Professional Staff

Submitted By
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the appointment of the following individual to the position and annual salary indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ian Wolf</td>
<td>Coordinator of Student Conduct and Information</td>
<td>$48,000.00 (pro-rated)</td>
<td>06/06/16</td>
</tr>
</tbody>
</table>

Justification
To fill a budgeted position through a successful search process.

Charge to: College Operating Funds
Account Number:
Resolution
Reappointment – Technical/Professional Assistants

Submitted By
Dr. William Mullaney, Vice President of Academic Affairs
Dr. Naydeen Gonzalez-DeJesus, Vice President of Student Affairs
Mr. Stephen Valkenburg, Executive Director, Information Technology
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2016 through June 30, 2017 (One-year contract):

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Discipline/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Balzarette</td>
<td>Professional Assistant</td>
<td>Manufacturing Technology/Math, Science, and Technology</td>
</tr>
<tr>
<td>John Cichowski</td>
<td>Technical Assistant I</td>
<td>Tutorial Supervisor/Cerullo Learning Assistance</td>
</tr>
<tr>
<td>Patrice Devincentis</td>
<td>Technical Assistant II</td>
<td>Performing Arts/Business, Arts and Social Sciences</td>
</tr>
<tr>
<td>Julie Field</td>
<td>Technical Assistant I</td>
<td>Enrollment Specialist/Admissions and International</td>
</tr>
<tr>
<td>Patricia Giannini</td>
<td>Technical Assistant I</td>
<td>Enrollment Specialist/Admissions and International</td>
</tr>
<tr>
<td>Candice Kaup Scioscia</td>
<td>Technical Assistant II</td>
<td>Tutorial Supervisor/Cerullo Learning Assistance</td>
</tr>
<tr>
<td>Michele Kenyon</td>
<td>Technical Assistant I</td>
<td>Dental Hygiene/Health Professions</td>
</tr>
<tr>
<td>Juan Leon</td>
<td>Technical Assistant II</td>
<td>Visual Arts/ Business, Arts and Social Sciences</td>
</tr>
<tr>
<td>Richard Tran</td>
<td>Technical Assistant II</td>
<td>Biology &amp; Horticulture / Math, Science, and Technology</td>
</tr>
<tr>
<td>Mine Ugurlu</td>
<td>Technical Assistant I</td>
<td>Enrollment Specialist/Admissions and International</td>
</tr>
<tr>
<td>Sherry Wilson</td>
<td>Technical Assistant II</td>
<td>Hotel Restaurant Management/Business, Arts and Social Sciences</td>
</tr>
</tbody>
</table>

That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2016 through June 30, 2018 (Two-year contract):

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Discipline/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cliff Cargill</td>
<td>Technical Assistant I</td>
<td>Physical Sciences/Math, Science, and Technology</td>
</tr>
<tr>
<td>Dominic Ciaccio</td>
<td>Professional Assistant</td>
<td>Information Technology</td>
</tr>
<tr>
<td>Christopher Cioppa</td>
<td>Professional Assistant</td>
<td>Arts, Humanities, and Wellness</td>
</tr>
<tr>
<td>Maria Cleary</td>
<td>Technical Assistant II</td>
<td>Library Services/Academic Affairs</td>
</tr>
</tbody>
</table>
That the following individuals be reappointed to the positions indicated for the academic year, commencing July 1, 2016 through June 30, 2018 (Two-year contract):

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Discipline/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barbara DeStefano</td>
<td>Technical Assistant I</td>
<td>Biology and Horticulture/Mathematics, Sciences, and Technology</td>
</tr>
<tr>
<td>Howard Dreispan</td>
<td>Technical Assistant I</td>
<td>Media Technology/Information Technology</td>
</tr>
<tr>
<td>John Findura</td>
<td>Professional Assistant</td>
<td>Writing Tutorial Supervisor/Cerullo Learning Assistance Center/Academic Affairs</td>
</tr>
<tr>
<td>Joshua Gordon</td>
<td>Technical Assistant I</td>
<td>Media Technology/Information Technology</td>
</tr>
<tr>
<td>Mary Ann Kho</td>
<td>Technical Assistant I</td>
<td>Media Technology/Information Technology</td>
</tr>
<tr>
<td>Peter Kolankowski</td>
<td>Technical Assistant I</td>
<td>Media Technology/Information Technology</td>
</tr>
<tr>
<td>Mike Martinez</td>
<td>Professional Assistant</td>
<td>Student Affairs</td>
</tr>
<tr>
<td>Robert Papp</td>
<td>Professional Assistant</td>
<td>Media Technology/Information Technology</td>
</tr>
<tr>
<td>Todd Garrett Planten</td>
<td>Technical Assistant II</td>
<td>Biology &amp; Horticulture/Math, Science, and Technology</td>
</tr>
<tr>
<td>Lynne Richardson</td>
<td>Professional Assistant</td>
<td>Student Affairs</td>
</tr>
<tr>
<td>Sharon Sawey</td>
<td>Professional Assistant</td>
<td>Biology &amp; Horticulture/Mathematics, Science, and Technology/Academic Affairs</td>
</tr>
<tr>
<td>Madhvi Shah</td>
<td>Technical Assistant I</td>
<td>Mathematics Tutorial Supervisor/Cerullo Learning Assistance Center/Academic Affairs</td>
</tr>
<tr>
<td>Yolanda Sheppard</td>
<td>Professional Assistant</td>
<td>Library Services/Academic Affairs</td>
</tr>
<tr>
<td>Mary Singletary</td>
<td>Professional Assistant</td>
<td>Nursing/Health Professions</td>
</tr>
<tr>
<td>Elsa Valcarcel</td>
<td>Professional Assistant</td>
<td>Student Affairs</td>
</tr>
</tbody>
</table>

**Justification**  
In accordance with Article XIII of the BCCFA contract.

**Charge To:**
**Account Number:**
Resolution
Reclassification/Reappointment: Technical/Professional Assistants

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the reclassification of the following Technical Assistants to the positions indicated, effective July 1, 2016 and reappointed for the period July 1, 2016 to June 30, 2017:

<table>
<thead>
<tr>
<th>Name</th>
<th>Division</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patrice Devincenitis</td>
<td>Academic Affairs</td>
<td>Technical Assistant II</td>
<td>Technical Assistant I</td>
</tr>
<tr>
<td>Candice Kaup Scioscia</td>
<td>Academic Affairs</td>
<td>Technical Assistant II</td>
<td>Technical Assistant I</td>
</tr>
</tbody>
</table>

Justification
As per BCCFA Contract.
Resolution
Promotion: Faculty

Submitted By
Dr. William P. Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
That the individuals listed below be promoted effective September 1, 2016 to the ranks indicated with salary adjustments in accordance with the Agreement between the Board of Trustees and the BCCFA:

<table>
<thead>
<tr>
<th>Assistant Professor</th>
<th>Discipline</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shyamal Tiwari</td>
<td>Performing Arts</td>
<td>Business, Arts and Social Sciences</td>
</tr>
<tr>
<td>Associate Professor</td>
<td>Discipline</td>
<td></td>
</tr>
<tr>
<td>Benicia D'Sa [Dr.]</td>
<td>Education</td>
<td>Business, Arts and Social Sciences</td>
</tr>
<tr>
<td>Linda Hall</td>
<td>Dental Hygiene</td>
<td>Health Professions</td>
</tr>
<tr>
<td>Luis Jimenez [Dr.]</td>
<td>Biology &amp; Horticulture</td>
<td>Mathematics, Science and Technology</td>
</tr>
<tr>
<td>Thomas LaPointe [Dr.]</td>
<td>Writing/Literature</td>
<td>Humanities</td>
</tr>
<tr>
<td>Camelia Lataianu [Dr.]</td>
<td>Sociology &amp; Anthropology</td>
<td>Business, Arts and Social Sciences</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Full Professor</th>
<th>Discipline</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Dill</td>
<td>Biology &amp; Horticulture</td>
<td>Mathematics, Science and Technology</td>
</tr>
<tr>
<td>Mary Flannery</td>
<td>Biology &amp; Horticulture</td>
<td>Mathematics, Science and Technology</td>
</tr>
<tr>
<td>Donald Reilly</td>
<td>English Basic Skills</td>
<td>Humanities</td>
</tr>
<tr>
<td>Joseph Sivo [Dr.]</td>
<td>Physical Science</td>
<td>Mathematics, Science and Technology</td>
</tr>
</tbody>
</table>

Justification
As per the BCCFA contract

Charge To: College Operating Funds
Resolution
Amend Date: Leave of Absence/Professional Staff

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To amend the effective date of the approved Leave of Absence, without pay, for the following individual from the position listed below, effective date as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rosannel Franco</td>
<td>Office Services Supervisor/Cerullo Learning Assistance Center/Academic Affairs</td>
<td>03/18/16 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Medical/Family Leave
Resolution
Approve: Return from Leave of Absence/Professional Staff

Submitted By
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the return from a Leave of Absence, without pay, for the following individual to the position listed below, effective date as indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Annual Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rita Blanco</td>
<td>Financial Aid Data Specialist/Financial Aid/Student Affairs</td>
<td>$66,031.00</td>
<td>04/21/16 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Return from unpaid leave of absence at the same position and salary as the commencement of the leave.
BOARD OF TRUSTEES ACTION P9
Approval Date: May 3, 2016

Resolution
Resignation: Confidential Staff

Submitted By
Ms. Patricia Bonomolo, Director, Human Resources
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the resignation of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stella Stempel</td>
<td>Human Resources Generalist/Human Resources</td>
<td>04/04/16 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
Resignation
BOARD OF TRUSTEES ACTION P10
Approval Date: May 3, 2016

Resolution
Resignation: Confidential Staff

Submitted By
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the resignation of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael DiBartolomeo</td>
<td>Dean, Enrollment Services/Student Affairs</td>
<td>05/25/16</td>
</tr>
</tbody>
</table>

Justification
Resignation
Resolution
Retirement: Support Staff

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the retirement of the following individual:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Division</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bennett Mighty</td>
<td>Sr. Public Safety Officer/Public Safety</td>
<td>08/01/16</td>
</tr>
</tbody>
</table>

Justification
Retirement
Resolution
Approve Support Staff Merit Award Program recipients as per the agreement in the Support Staff Memorandum of Agreement, Article XVI, approved by the Board of Trustees on January 8, 2015.

Submitted By
Dr. William Mullaney, Vice President, Academic Affairs
Dr. Naydeen Gonzalez-DeJesus, Vice President, Student Affairs
Dr. Yun Kim, Vice President, Institutional Effectiveness
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. James R. Miller, Executive Director, Human Resources

Action Requested
To approve the merit award increases for the following individuals:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Department-Division</th>
<th>Salary</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barbara Bliss</td>
<td>Executive Secretary/Academic Affairs</td>
<td>$52,364.00</td>
<td>07/01/2015 (retroactive)</td>
</tr>
<tr>
<td>Bessie DeJesus</td>
<td>Sr. Secretary/Student Affairs</td>
<td>$40,376.00</td>
<td>07/01/2015 (retroactive)</td>
</tr>
<tr>
<td>Edwin Lopez-Rodriguez</td>
<td>Sr. Custodian/Custodial Operations</td>
<td>$38,268.00</td>
<td>07/01/2015 (retroactive)</td>
</tr>
<tr>
<td>Marguerite MacDonald</td>
<td>Executive Secretary/Academic Affairs</td>
<td>$41,211.00</td>
<td>07/01/2015 (retroactive)</td>
</tr>
<tr>
<td>Thomas Meyers</td>
<td>Sr. Public Safety Officer/Public Safety</td>
<td>$43,951.00</td>
<td>07/01/2015 (retroactive)</td>
</tr>
<tr>
<td>Rosa Salazar</td>
<td>Executive Secretary/Student Affairs</td>
<td>$51,320.00</td>
<td>07/01/15 (retroactive)</td>
</tr>
</tbody>
</table>

Justification
The individuals listed were reviewed and approved for this award based on their performance. This initial group is comprised of the list identified in 2012 and which was referenced in the Support Staff Memorandum of Agreement, Article XVI, and approved by the Board of Trustees on January 8, 2015.

Charge To:
Account Number:
Resolution
To award Public Bid P-2206 to Trane U.S., Inc. to overhaul the 25 year old 890 Ton Trane Centravac Centrifugal Chiller in the Pitkin Education Center.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Samuel John, Interim Managing Director, Physical Plant
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to award Public Bid P-2206 890 Ton Trane Centravac Centrifugal Chiller Overhaul to Trane U.S., Inc. at a cost of $89,429.00, plus $9,433.00 for option 1 covering a three year extended warranty.

Justification
The 890 Ton Trane Centravac Centrifugal Chiller is currently in need of an overhaul. The unit produces chilled water for the air handlers in the Pitkin Education Center. The unit is approximately 25 years old, and has problems with; bearing wear, vibration during operation, and air intake which produces surging during its operation. Furthermore, the control panel has been discontinued and is no longer supported for parts and service as of January 2015. This project will overhaul the chiller to original factory operating specifications, including upgrade of the original control panel to the newer Trane AdaptiView control panel.

Ten companies registered and three bids were received. See list below for bids received.

<table>
<thead>
<tr>
<th></th>
<th>Trane U.S., Inc.</th>
<th>H.T. Lyons, Inc.</th>
<th>Carrier Corporation*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Bid</td>
<td>$ 89,429.00</td>
<td>$ 113,118.00</td>
<td>$ 128,400.00</td>
</tr>
<tr>
<td>Option 1</td>
<td>$ 9,433.00</td>
<td>$ 8,560.00</td>
<td>$ 37,000.00</td>
</tr>
<tr>
<td>Total</td>
<td>$ 98,862.00</td>
<td>$ 121,678.00</td>
<td>$ 165,400.00</td>
</tr>
</tbody>
</table>

* Incomplete bid

Charge To: College Funds
Account Number: 20-01-160100-604217
Resolution
To award Public Bid P-2211 to Adamo Brothers Construction Inc. for the construction of a concrete parking pad for the Paramedic Science training ambulance located at the Lyndhurst campus. Project includes installation of power and data interfaces.

Submitted By
Mr. William Corcoran, Vice President, Facilities Planning, Operations and Public Safety
Mr. Victor Anaya, Chief Financial Officer
Mr. Robert Coane, Director, Campus Planning
Ms. Barbara Golden, Director, Purchasing and Services

Action Requested
Authorization to award Public Bid P-2211 New Ambulance Parking-Training to Adamo Brothers Construction Inc. in the amount of $79,020.00.

Justification
The parking area will be located by the exterior entrance to the Emergency Room Simulation Lab and will provide a dedicated space for real world simulated ambulance training for Paramedic Science students and a permanent parking area for the ambulance when not in use.

A total of 11 companies registered for bid packages and 3 bids were received. See list below for bids received.

- Adamo Brothers Construction, Inc. $79,020
- Grove Contracting, LLC $85,000
- DiCarolis Associates, Inc. $99,041

Charge To: College Funds
Account Number: 20-01-160100-604226