1. Meeting started at 3:55.

2. Middle States Update:
   a. Please try to attend the Evaluation Team meeting with the LAC on Tuesday, March 1st from 11:00 – 12:00 in Room C-325.
   b. Visiting team has most of their report written and they are looking to confirm what they wrote. Questions they may ask or imply:
      i. Was their college-wide participation in the self-study?
      ii. Is the information about the LAC accurate?
      iii. Anything you feel that you didn’t get a chance to say?
   c. Try to attend the Evaluation Team Oral Report on Wed., March 2nd from 9:00 – 10:00 in Tec-128.
      i. They will share what they will recommend to the Middle States Commission.
      ii. Bergen will have an opportunity to respond in writing to their report if we disagree with any of their recommendations.
   d. In June, the Middle States Commission will decide our accreditation status.

3. Shared online catalog and Institutional Effectiveness websites.

4. Prior Learning Assessment (PLA):
   a. A policy was developed to assess prior learning and was presented to the Curriculum Committee.
   b. At the November Board of Trustees meeting, a prior learning assessment policy was approved.
   c. The intention of PLA is to give returning adults who have industry-based knowledge, or veterans, college credit for experience related to a course or program.
   d. Faculty will assess prior learning.
      i. A student will need to submit a portfolio.
      ii. A department chair/coordinator will assign faculty members to review the portfolio to determine whether course outcomes have been met. A small stipend may be given.
      iii. The portfolio has a detailed template.
      iv. Contact Dr. Ilene Kleinman, Dean of Curriculum, if you have additional questions.

5. Meeting adjourned at 4:25.

Submitted by Gail Fernandez