

Bergen Community College Staff Senate Meeting Minutes

Date: September 17, 2015


Presiding: Dawn Kozlowski

Present: Kim Makoe Brown, Kim Ritchie, Carolyn Lyons, Kevin Porro, Barbara Bliss, Caroline Ofodile, Lisa Di Gaetano, Diana Davis, Catherine Krostek, Pamela Forte, Lindsay Maurer, Jaymee Griffin, Bridget McLaughlin, Yun Kim, Sony Tiwari

Excused: Jennifer Flynn, Greg Reilly, Milind Samant, Bessie DeJesus, Susan Williams, Meaghan Verile, Ilene Kleinman, Magali Muniz, Tracy Miceli, Carol Clarke, Dawn Kozlowski, Sharon Audet, Denise Ligouri, Michael DiBartolomeo, PJ Ricatto, William Corcoran, Sandi Haan, Sharyne Miller

Agenda Item	Discussion and Motions	Action Items
Call to Order	The Staff Senate meeting was called to order at 2:00 pm by Jaymee Griffin. Dawn Kozlowski was at a conference, so VP Jaymee Griffin is presiding.	
Roll Call	Official attendance was taken by Staff Senate Secretary, Kim Ritchie via paper. Thirteen voting members out of 32 members were in attendance, which was not enough to confirm quorum.	
Guest Speakers	Dr. Yun Kim and Mr. Sony Tiwari spoke to us about the Self Study Report that they have been working on since 2013. The report was released last week and they are requesting feedback on the document. A handout was given to us; 14 Standards of Excellence Middle States Commission on Higher Education (attached). After reading through the report, let them know if there is anything missing from the report related to the 14 standards and student success. Being accredited with Middle States provides many advantages to us such as funding, grants, and aid, etc. We are improving and will be visited by the Middle States evaluators. Look for talking points from the College sometime in January. Send feedback to Sony Tiwari, Dr. Yun Kim, or Gail Fernandez.	Send feedback to Sony Tiwari, Dr. Yun Kim, or Gail Fernandez.
Committee Reports	<p>Constitution and Bylaws This committee needs a volunteer to chair the committee.</p> <p>Public Relations Cathy showed a mockup of the department highlight feature. We are still waiting on Executive Team approval. The web developer is working on the website.</p> <p>Staff Growth and Professional Development The summer picnic was a success. 143 signed up and about 203 attended. Barbara Bliss has pictures of the event.</p>	<p>Committee Chair needed.</p> <p>Follow up on Executive Team approval.</p>

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<p>New Business</p>	<p>A suggestion was made to have Outlook profiles include a picture of yourself.</p> <p>Welcome Group, Birthday Cards, etc.</p> <p>Membership changes are coming.</p>	
<p>Meeting Dates</p>	<p>October 15, November 19, January 28, February 18, March 14 (Casual Monday location TBD), April 21, June 16, July 21 (Staff Senate Picnic in TEC-128). All meetings are in C-211 unless otherwise noted.</p>	
<p>Adjournment</p>	<p>The meeting adjourned at 3:00 pm.</p>	
	<p>Respectfully submitted by,</p>  <p>Kim Ritchie Staff Senate Secretary</p>	