

**LEARNING ASSESSMENT COMMITTEE**  
**February 16, 2016**  
**Minutes**

1. Meeting started at 3:55.
2. Middle States Update:
  - a. Please try to attend the Evaluation Team meeting with the LAC on Tuesday, March 1<sup>st</sup> from 11:00 – 12:00 in Room C-325.
  - b. Visiting team has most of their report written and they are looking to confirm what they wrote. Questions they may ask or imply:
    - i. Was their college-wide participation in the self-study?
    - ii. Is the information about the LAC accurate?
    - iii. Anything you feel that you didn't get a chance to say?
    - iv. Please read Standard 14.
  - c. Try to attend the Evaluation Team Oral Report on Wed., March 2<sup>nd</sup> from 9:00 – 10:00 in Tec-128.
    - i. They will share what they will recommend to the Middle States Commission.
    - ii. Bergen will have an opportunity to respond in writing to their report if we disagree with any of their recommendations.
  - d. In June, the Middle States Commission will decide our accreditation status.
3. Shared online catalog and Institutional Effectiveness websites.
4. Prior Learning Assessment (PLA):
  - a. A policy was developed to assess prior learning and was presented to the Curriculum Committee.
  - b. At the November Board of Trustees meeting, a prior learning assessment policy was approved.
  - c. The intention of PLA is to give returning adults who have industry-based knowledge, or veterans, college credit for experience related to a course or program.
  - d. Faculty will assess prior learning.
    - i. A student will need to submit a portfolio.
    - ii. A department chair/coordinator will assign faculty members to review the portfolio to determine whether course outcomes have been met. A small stipend may be given.
    - iii. The portfolio has a detailed template.
    - iv. Contact Dr. Ilene Kleinman, Dean of Curriculum, if you have additional questions.
5. Meeting adjourned at 4:25.

Submitted by Gail Fernandez