

LAC Meeting Minutes April 10, 2018

1. Meeting started at 4:05.
2. Acknowledged Dr. Kim for all her support and wisdom on assessment. Wished her a happy retirement.
3. Discussed the revised assessment form.
 - a. Added the following at the beginning of semester one. **“Please share the changes you made based on the results of the last assessment cycle.”**
 - b. All programs starting assessment in fall 2018 and thereafter will use this form.
 - c. The new form will help us see continuous improvement and will help with Middle States reporting
4. Meta-Analysis Discussion
 - a. What: review of all assessment plans in the cycle. This year we will look at 2016-2018 reports.
 - b. Who reviews plans: Assessment Fellows and VP of Institutional Effectiveness
 - c. Why: To celebrate exemplary assessment and to assure quality of assessment reports.
 - d. Dissemination: Written report posted on CIE website, meetings with VPs, deans, liaisons
 - e. Conducted a mini meta-analysis of: Economics, World Languages and Veterinary Tech assessment reports.
 - f. Discussed whether external accreditors should be part of assessment, capstone courses, working with four-year schools and professional associations to assure that our programs are preparing students to transfer and/or work.
5. Reminder to attend April 18th Brown Bag Lunch: The Student’s Journey.
6. Meeting adjourned at 4:50.

Submitted by Gail Fernandez

