

BERGEN COMMUNITY COLLEGE  
SCHOOL OF ENGLISH  
ENGLISH BASIC SKILLS DEPARTMENTCOURSE SYLLABUS  
Spring, 2012

Directed Studies in Writing II EBS-033  
3 Hours, 2 Non-degree Credits

Prof. Keane

**TEXTBOOK:**

- Students will use text(s) from the WRT 101 course for this course. Additional readings will be handed out.
- Students are required to purchase a flash drive for the computers labs for this course.

**COURSE DESCRIPTION:**

Directed Studies in Writing II provides the opportunity for students who are co-enrolled in WRT 101 to learn various strategies and specific skills that will help them succeed in their WRT 101 course. Students enrolled in the course will receive instruction in critical thinking strategies, critical reading strategies, close reading, summary, paraphrase, direct quote, essay organization, essay coherence, grammar, MLA style, and word processing.

**PRE-REQUISITE**

- EBS 011

**CO-REQUISITE**

- WRT 101

**STUDENT LEARNING OBJECTIVES (SLO's):**

Students who successfully complete the work of this class will be able to:

- 1) analyze a text using a range of reading strategies (making predictions, etc.);
- 2) employ dictionaries to understand vocabulary;
- 3) examine textual moments using close reading strategies (individually and as a class);
- 4) use journals, readers notebooks, and various other response assignments to deepen understanding of text;
- 5) explain difficult sections of reading utilizing annotation, summary and paraphrase;
- 6) respond to readings, both peer and published work;
- 7) employ the writing process to generate interesting and rich writing;
- 8) use text support (summary, paraphrase, direct quote) from primary and secondary sources effectively within writing;
- 9) construct organized and well-developed essays utilizing the writing process; and

10) create strong prose with few grammatical issues free of inappropriate, colloquial, and internet/text messaging language.

**GRADING and ASSESSMENT:**

A student's final grade in EBS 033 is determined by how successfully he/she fulfills the student learning outcomes. Students will show their achievement of these outcomes through the following:

Assignment Type	(Recommended) Percentage
Assignments (including paragraphs, essays, journal writing, grammatical exercises)	50%
Tests and quizzes	20%
Daily class work and participation	20%
Research project completed in WRT 101	10%
Total	100%

(Recommended) Grading Scale	
100 - 90	A
89 - 85	B+
84 - 80	B
79 - 75	C+
74 - 70	C
69 - 60	D
59 and below	F

It should also be noted here that while EBS 033 carries two credits that will not count towards graduation status, these credits DO count in your overall cumulative average. A high grade in an EBS course can help raise your average, while a low grade can bring it down.

- Students who pass EBS 033 and WRT 101 are eligible for WRT 201.
- Students who pass EBS 033 but fail WRT 101 will receive their course grade for EBS 033 and are required to re-take WRT 101.
- Students who fail EBS 033 but pass WRT 101 with a grade of "D" or higher are eligible for WRT 201.
- Students who fail EBS 033 and who fail WRT 101 will be required to take EBS 012.

An "E" grade is an unofficial withdrawal, given to students who stop attending a class. An "E" grade carries the same consequences as an "F" because it awards no credit and it is calculated into a student's cumulative average.

Students receiving a grade of D, C, C+, B, B+ , or A in EBS 033 will complete their placement in the Basic Skills Program. The grade earned in Directed Studies in Writing II does not influence the grade earned in the Composition I.

**ATTENDANCE POLICY**

The Bergen Community College attendance policy will apply to this course:

All students are expected to attend punctually every scheduled meeting of each course in which they are registered. Attendance and lateness policies and sanctions are to be determined by the instructor for each section of each course. These will be established in writing on the individual course outline. Attendance will be kept by the instructor for administrative and counseling purposes.

*Bergen Community College Catalog, 2009-2010*

(67) <http://www.bergen.edu/documents/academics/pdf/Catalog%202009-2010.pdf>

**PLAGIARISM POLICY**

Plagiarism is a form of academic dishonesty and may be a violation of U.S. Copyright laws. Plagiarism is defined as the act of taking someone else’s words, opinions, or ideas and claiming them as one’s own.

Examples of plagiarism include instances in which a student:

- knowingly represents the work of others as his/her own
- represents previously completed academic work as current
- submits a paper or other academic work for credit which includes words, ideas, data or creative work of others without acknowledging the source
- uses another author’s exact words without enclosing them in quotation marks and citing them appropriately
- paraphrases or summarizes another author’s words without citing the source appropriately

**Sanctions Against a Student for a Classroom Violation**

- 1.** The faculty member must report all incidents to the Chair of the Department.
- 2.** The faculty member in consultation with the Chair will determine the course of action to be followed. This may include:
  - assigning a failing grade on the assignment
  - assigning a lower final course grade
  - failing the student in the course
  - other penalties appropriate to the violation
- 3.** The faculty member, after making a decision, must notify the Director of Student Life and Judicial Affairs and Vice President of Student Services of the violation and the penalty imposed.
- 4.** The student has the right to appeal the decision of the faculty member by writing to the appropriate Department Head and then to the Academic Vice President.

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(66)<http://www.bergen.edu/documents/academics/pdf/Catalog%202009-2010.pdf>

**SUPPORT SERVICES**

Distance Learning Office	Room C 334	201-612-5581 <a href="mailto:psimms@bergen.edu">psimms@bergen.edu</a>
English Language Resource Center	Room E-156	201-612-5292 <a href="http://www.bergen.edu/pages/2182.asp">http://www.bergen.edu/pages/2182.asp</a>
Writing Center	Room L 125	201-447- 7489 <a href="http://www.bergen.edu/pages/1795.asp">http://www.bergen.edu/pages/1795.asp</a>
Online Writing Lab (OWL)	Online at:	<a href="http://www.bergen.edu/owl">www.bergen.edu/owl</a>
Office of Specialized Services	Room L 116	201-612-5270 <a href="http://www.bergen.edu/oss">www.bergen.edu/oss</a>
Sidney Silverman Library	Room L-226	201-447-7131 <a href="http://www.bergen.edu/library">www.bergen.edu/library</a>