Bergen COMMUNITY COLLEGE

APPLICATION FOR DEGREE
Office of Enrollment Services

In order to be eligible for graduation, a student ***must*** be currently matriculated in a degree or certificate program at the College. Please see the section in the College Catalog explaining this information.

Deadlines for submission are as follows: December graduation, the end of August; May graduation, the end of November; August graduation, the end of May

Please complete Numbers 1-10.

PLEASE PRINT OR TYPE ALL INFORMATION.

1. DATE OF APPLICATION _____

2. NAME_____
(Last) (First) (M.I.)

3. STUDENT ID. NUMBER_____

4. ADDRESS _____
(Street No.)

_____
(Town) (State) (Zip)

5. PHONE NO. (Home) _____

(Business/cell) _____

6. CURRICULUM _____
(Program Name)

7. Please indicate how you want your name to appear on your diploma.

(First)	(Middle)	(Last)

8. I WILL COMPLETE THE COURSE REQUIREMENTS FOR THE FOLLOWING:

☐ A.A. ☐ A.S. ☐ A.A.S. ☐ CERTIFICATE

9. I EXPECT TO GRADUATE IN ☐ December ☐ May ☐ August Year _____

10. I certify that all information supplied by me in this application is accurate and complete.

_____ _____
(Student's Signature) (Date)

NOTES:

Please retain the yellow copy of this form for your records (or make a copy for yourself if using the online version). Your diploma will be mailed to you at the address provided above after all of your degree requirements have been met. If we discover any problem that could prevent your graduation, we will notify you in writing. If you submit your application beyond the graduation cycle for the date you checked, your application will be processed for the currently active semester (or upcoming term, if between semesters).

Students completing requirements during either Summer Session will receive their degrees in August.

If, after filing the application, a candidate finds he/she is unable to complete the degree requirements by the end of the term specified, he/she should reapply for the semester of completion.

Diplomas will be withheld from all students who have outstanding College obligations or Holds.

ALL INCOMPLETE GRADES MUST BE RESOLVED BEFORE A CANDIDATE CAN GRADUATE. DELAYS MAY PUSH BACK YOUR GRADUATION DATE.

WHITE COPY: REGISTRAR'S COPY YELLOW COPY: STUDENT'S COPY