

**Bergen Community College**  
Division of Health Professions  
Respiratory Care Program

**RSP-260: *Special Topics in Respiratory Care***

Semester and Year:
Course and Section Number: <b>RSP 260</b>
Meeting Times and Locations: Instructor:
Office Location: Departmental Secretary: Office Hours: Email Address:

***Course Description***

<b>3 lecture hours, 3 credits</b> <b>Pre-req: RSP 231, 240, 250</b> <b>Co-req: RSP 235, 241</b>
<b>This summation course covers current topics essential to graduates who will be soon be entering the Respiratory Care profession. The course concludes with the administration of the comprehensive secure “<i>Therapist Multiple-Choice Exam</i>” (TMC) issued by the National Board for Respiratory Care. (NBRC).</b>

***Course Content***

<b>Course content comprises management principles/concepts; professional and regulatory agencies pertinent to RC practice; principles of health care reimbursement; best practice and patient safety, and personnel management / supervision. Cultural competency, clinical controversies and ethical issues, as well as standards of professional behavior will be discussed. The course includes intense preparation for passing the standardized National Board for Respiratory Care exams required to earn the CRT and RRT credentials.</b>
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***Student Learning Objectives: At the completion of this course, the student will be able to:***

<ul style="list-style-type: none"><li>• <b>Identify basic management concepts</b></li><li>• <b>Identify the professional and regulatory agencies relative to the practice of Resp Care</b></li><li>• <b>Recognize standards of best practice in respiratory care</b></li><li>• <b>Recognize JC patient safety goals relevant to the practice of respiratory care</b></li><li>• <b>Define basic reimbursement methods common to health care</b></li><li>• <b>Identify basic concepts of personnel management and supervision</b></li><li>• <b>Discuss cultural diversity and cultural competence in the health care setting</b></li><li>• <b>Discuss professional behavior and professional misconduct in the clinical setting</b></li><li>• <b>Discuss clinical controversies and ethical issues in respiratory care</b></li><li>• <b>Earn a passing score on an NBRC self-assessment TMC Exam</b></li></ul>
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### Special Features of the Course

Students must purchase Lindsey Jones Home Study package.  
Students must purchase Comprehensive Secure TMC exam issued by the National Board for Respiratory Care. (NBRC).

### Course Texts and/or Other Study Materials

There is no required textbook for this course. For this reason, attendance at all class sessions is required and good note-taking is essential. *Egan's Fundamentals of Respiratory Care* and specific Respiratory Care journals/trade publications will be referenced in class. General readings may be assigned.

### Course Requirement(s)

1. A vocabulary/definition list will be required. Since managers must be proficient with word processing, list must be typed and is due April 1st.
2. Each student is required to write one article summary on some health-care management-related article. (200-250 words). State article title, author, source and date on top of first page. Attach copy of article to summary. Article summaries are due April 8th.
3. Each student is required to present and submit one management project-related plan or project. Due date TBA.
4. Student must stay abreast of Lindsey Jones Home Study.
5. Students must earn a passing score (101/140 =72%) on the comprehensive, secure TMC exam issued by the NBRC. (Passing score required for program completion.)
6. Participate in career workshop; NJ RC Licensing requirements; interview and resume writing skills

### Grading Policy

Course grade will be determined as follows:

Management test	(25%)
Management presentation	(15%)
Vocabulary list	(10%)
Article Summary	(10%)
Test scores on 3 Practice TMC	(30%)
Final NBRC TMC Exam (based on first attempt)	(10%)

### **Grading System**

A	93% to 100%
B+	88% to 92.9%
B	83% to 87.9%
C+	78% to 82.9%
C	Not acknowledged
D	Not acknowledged
F	Below 78%
W	Official course withdrawal
E	Unofficial course withdrawal

### ***Departmental Policy Statements***

**Attendance and punctuality at all class sessions is required.**

**All students are required to adhere to the policies and procedures of the school as outlined in the college catalogue.**

**Electronic devices are not to be used during this class.**

**Additional department policies are located in the Student Policies and Procedures Manual.**

**Acceptable quality of work and mature behavior are expected from every student at all times. Students are regarded as professionals and are expected to conduct themselves accordingly.**

### ***Student and Faculty Support Services***

1. The program faculty maintain office hours for counseling and are available to provide tutorial assistance to students.
2. Students must make appointments in advance to meet with the respective instructors.
3. Students may also obtain assistance from the College Tutoring Center. Appointments must be made in advance through this center.
4. The College has a personal counseling center for those students who may need personal assistance. Appointments are made directly through this center.
5. Any problems, concerns, or questions should be directed to the course instructor or the student's advisor.

The Sidney Silverman Library is committed to providing a quiet, welcoming, respectful atmosphere conducive to study and research in an environment that is comfortable, clean, and safe. The use of the library will be beneficial in providing resources on researching topic information, citation styles, finding current articles among many other media services available.