

**Bergen Community College**  
**Division of Arts, Humanities and Wellness**  
**Department of ESL Speech**  
**Course Syllabus**

**SPE-100 Advanced Oral Communication for Non-Native Speakers**

**Semester and year:**

**Course and section number:**

**Meeting times and locations:**

**Instructor:**

**Office Location:**

**Phone:**

**Departmental Secretary:** (201) 447-7168

**Office hours:**

**Email Address:**

**Catalog Description:** SPE-100 is designed to help advanced English language learners master the oral/aural skills necessary to succeed in college and professional settings. Students will learn to speak confidently and effectively while focusing on academic presentations, group discussions, and extemporaneous oral communication. This course will address pronunciation and intelligibility issues, teach vocabulary for clear presentations, examine cultural differences, and reduce speech anxiety. Students will improve their ability to comprehend college lectures, academic speeches, and conversational discourse.

3 college credits

Pre-requisite: SPE-002 or Accuplacer placement into SPE-100.

**Student Learning Goals:** As a result of meeting the requirements of this course, students will be able to:

- Use level appropriate spoken language to communicate meaningfully and appropriately
- Demonstrate level appropriate listening comprehension
- Accurately pronounce sounds, rhythm, and intonation of American English
- Demonstrate expanded vocabulary through the use of new words in speeches and during in-class activities
- Make academic presentations which require research, analysis of information, and critical thinking
- Use the library and Internet to conduct research

## Course Content

In this course you will:

- listen to a variety of audio passages and develop strategies to improve understanding of main ideas, details, inferences, and examples.
- improve pronunciation by identifying and practicing the sounds of American English, and modeling correct rhythm and intonation, thought groups and linking.
- learn how to self-correct while speaking English.
- make voice recordings to practice pronunciation
- make informal and academic speeches
- evaluate and critique your classmates' speeches.
- learn how to use the BCC library and its databases for research.
- expand your vocabulary and use new words in speeches and during in-class activities
- participate in partner, group and class discussions

**Required Textbook:** *Northstar 4 Listening/Speaking, Third Edition with MyNorthStarLab*, by Feree and Sanabria, Pearson Longman, 2009

**Assessment:** Your final grade is based on tests, presentations, class discussions, homework, and class participation.

### Grading Policy:

Speeches: 30%

Tests and Quizzes: 25%

MyNorthStarLab Homework: 20%

Other Homework: 5%

Class Participation: 20%

Grade Breakdown:	A	91-100
	B+	86-90
	B	81-85
	C+	76-80
	C	70-75
	F	69-below

### Special Features of the Course:

#### I. Online Program: *MyNorthStarLab*

We will use an online lab for much of the homework, including listening practice, vocabulary exercises, and voice recordings. You will need access to a computer and microphone to make voice recordings. This can be done at home, in the ELRC (E156), in E132, or in any open lab on campus.

**Note:** You must buy your book and access code at the BCC bookstore. Then go to [www.mynorthstarlab.com](http://www.mynorthstarlab.com) to register. You need an access code that comes with the textbook AND this Course ID:

**BCC Attendance Policy:** All students are expected to attend punctually every scheduled meeting of each course in which they are registered. Attendance and lateness policies and sanctions are to be determined by the instructor for each section of each course. These will be established in writing on the individual course outline. Attendance will be kept by the instructor for administrative and counseling purposes.

**Course Attendance Policy:**

Students are expected to attend class regularly and punctually. Attendance will be taken at each class session. If you arrive late, please enter quietly. If you miss a class, you are still responsible for doing the day's homework and for being prepared for the next class. Get a classmates' phone number or email to find out what you missed.

**Note: If you have more than four absences, you may fail this course. Two late arrivals equals one absence.**

**Student and Faculty Support Services**

ELRC (English Language Resource Center)	Room E-156	201- 612-5292 <a href="http://www.bergen.edu/pages/2182.asp">http://www.bergen.edu/pages/2182.asp</a>
The Office of Specialized Services (for students with disabilities)	Room S-131	201-612-5270 <a href="http://www.bergen.edu/oss">www.bergen.edu/oss</a>
The Sidney Silverman Library – Reference Desk	Room L-226	201-447-7436 <a href="http://www.bergen.edu/pages/683.asp">http://www.bergen.edu/pages/683.asp</a>

## Course Outline & Calendar

**Note to Students:** The following Course Outline and Calendar is tentative and may change, depending upon the progress of the class.

<b>Week</b>	<b>Topic/Activity/Assignments</b>
<b>1.</b>	Introductions, Class Syllabus, Goal Setting, Intro to online lab
<b>2.</b>	Northstar; Intonation, pronunciation of thought groups
<b>3.</b>	Northstar; Library visit; Pronunciation: syllable stress in longer words
<b>4.</b>	Northstar Chapter review; Achievement Test and Speech 1
<b>5.</b>	Speech One Continued
<b>6.</b>	Northstar; Unit Introduction: Topic preview and vocabulary
<b>7.</b>	Northstar; Pronunciation: inflectional endings
<b>8.</b>	Northstar: Synthesis of listenings and readings; vocabulary review; debate practice
<b>9.</b>	Unit 9 Achievement test and Speech 2: Debate
<b>10.</b>	Northstar: topic preview and intro to new vocabulary
<b>11.</b>	Northstar: Synthesis of listenings; Pronunciation vowel sounds
<b>12.</b>	Northstar: Chapter review; Achievement test and Speech 3
<b>13.</b>	Level 3 Practice listening test; Listening exit test
<b>14.</b>	Northstar; Practice for Speaking Exit test; Speaking exit test
<b>15.</b>	Final Speech and Test