

Bergen Community College Staff Senate

Meeting Minutes

October 11, 2018

Present: Drorit Beckman, Kim Makoe, Madeline Trimble, Marilyn Simpson, Ruth Ann Heck, Tracy Miceli, Pam Coles, Amarjit Kaur, Darlene Zales-Russamano, Kevin Porro, Catherine Krostek, Nino Schreck, Marissa Drukker

Not Present: Jim Miller, Dolores Piro, Gail Cannarozzi, Lisa Di Gaetano, Marie Jardine, Patricia Pappas, Judith Hungreder

Meeting was called to order: 1:13p.m. by President Ruth Ann Heck.

Attendance: Official attendance was taken via paper and a quorum was reached.

Minutes: Minutes for the August meeting were presented and approved. There were no minutes from the September 13, 2018 meeting, a quorum was not reached.

Discussion:

- The revised Staff Senate Constitution was mentioned and will be resent to all members to read and review. This topic will be deferred until the November meeting. Catherine Krostek questioned a few of the changes. An e-mail will be sent to all members regarding:
 - Should we have term limits?
 - Should we limit membership to a certain number?
 - Should we have a “missed meeting limit” then you are no longer a member or “attend at least 6 meetings a year” to maintain membership?
- The topic of the need for membership commitment was brought up and discussed.
- It was motioned and approved that elections for officers take at the current time. Catherine Krostek read aloud each officer’s responsibilities.
- A vote for President was called – Ruth Ann Heck was voted president - 6 yea & 5 nay
- A vote for Vice-president was called – Catherine Krostek was voted Vice President - 6 yea & 5 nay
- A vote for Secretary was called – no one ran for this position. Drorit Beckman and Madeline Trimble volunteered to share the responsibility until someone steps up to be the Staff Senate Secretary. An e-mail will be sent to all members asking for a volunteer.
- Regarding a ‘Body of Knowledge’ and Staff Development Day (3/11/19): deferred until the November meeting.
- At the August 16, 2018 meeting two motions were made:
 - Develop and improve building and campus directory signage. Motion was passed.
 - Centralize and implement an employee directory. Motion was passed.
- The next meeting of the staff Senate will be held on Thursday, November 15, 2018, in room C-325.

Adjournment: Meeting adjourned at 1:59 p.m.

Submitted by Ruth Ann Heck, Staff Senate President