

Notes from Staff Senate Meeting 4/18/2018

Meeting was called to order at 12:35PM by Parliamentarian Drorit Beckman

Minutes – Minutes for the March meeting will be presented for approval at the May meeting.

- Drorit introduced and appointed new member to the Staff Senate, Madeline Trimble, Senior Analyst in Institutional Research.
- College Council – no update
- Dr. Redmond will be joining this meeting shortly.
- Notice of vacant positions...President and Vice President.
- Secretary out on Maternity leave. Volunteers asked to take notes at this meeting
- Election - Information on elections will be forthcoming
- Cathy Krostek mentioned the profile of the Staff Senate was ready to be sent to the members to review before posting in the showcase. Also a photograph of the Staff Senate members with Dr. Redmond would be taken at the end of this meeting to accompany the member profile.
- Drorit began a power point presentation regarding the Staff Senate Professional Development Day survey. The survey was sent to staff in hopes of finding out interests and programs the staff would like attend on professional development day.
- President, Dr. Redmond joined our meeting at approx. 12:45pm. Drorit welcomed him and directed his attention to the power point of the Staff Senate Professional Development Day survey results. Dr. Redmond mentioned deeper issues with enrollment, technological problems, and student procedures. Questions of training for all, “a Body of Knowledge”; what do all Staff need to know in order to help our students?
 - Student Friendly Areas
 - Clear Processes
 - Admissions
 - Registration
 - Financial Aid
 - New Student Planning Module – the Road to Graduation
 - Splash Page on BCC’s Website – to Handle Questions from Students
- Suggestion from Dr. Redmond to Staff Senate to come up with what needs to be included in the “Body of Knowledge.”
- Dr. Redmond had to leave @ 1:30PM. A photograph of the group was taken before his departure.
- Drorit asked for a volunteer to step-in as Staff Senate president until the next round of elections. Ruth Heck volunteered and all present members agreed. Drorit then officially welcomed Ruth as president of the Staff Senate.

Remaining items on the agenda were deferred to the next Staff Senate Meeting on May 10, 2018.

Meeting was adjourned at 1:35PM
Submitted by Ruth Ann Heck