

Bergen Community College Staff Senate

Meeting Minutes

July 12, 2018

Present: Catherine Krostek, Drorit Beckman, Gail Cannarozzi, Kim Makoe, Madeline Trimble, Marilyn Simpson, Ruth Ann Heck, Tracy Miceli, Pam Coles, Amarjit Kaur, Dolores Piro

Not Present: Alan Manzueta, Caroline Ofodile, Darlene Zales-Russamano, Jim Miller, Magali Muniz, Marissa Drukker, Nino Schreck

Meeting was called to order: 12:37 p.m. by President Ruth Ann Heck.

Attendance: Official attendance was taken via paper and a quorum was reached.

Minutes: Minutes for April, May, and June meetings were presented and approved.

Discussion:

- Gail Fernandez, Interim Dean of Assessment, spoke regarding the Policy Advisory Council (PAC.) Gail explained the charge of the PAC and how policies and procedures are/will be written, reviewed and updated. The PAC is in the process of reviewing all of the College's current policies and recommending new policies as needed.
- Two motions for Constitutional Amendments were passed.
- Ad Hoc committee motion was approved. Only Public Relations will be a continual committee.
- Motion to eliminate parliamentarian was passed.
- Drorit Beckman provided a 2018 elections update. She has reached out to expiring members and potential new members. Ruth Ann Heck said Laura Montenegro offered to assist with the elections process.
- Ruth Ann Heck spoke about the potential name change and session ideas needed (i.e., departmental training) for Casual Monday. Also, the matter of funding needs to be explored. The matter was tabled until the next meeting.
- Ruth Ann asked the members for their suggestions regarding information about divisions/departments and the creation of 'A Body of Knowledge'. This task was not completed and this topic will be revisited at the next Staff Senate meeting in August.
- Drorit Beckman and Ruth Ann Heck will work on moving the elections forward.
- Ruth Ann Heck will place a food order for the next Coffee & Conversation, to take place on 7/24/18. Please meet in A-310 @ approx. 9:30 am on 7/24.
- A motion was made and was passed to move the Staff Senate meetings to 1-2pm meetings the second Thursday of each month. A new meeting schedule will be presented at the next meeting's agenda.

Adjournment: Meeting adjourned at 1:45 p.m.